



## Office of the Village Manager

### MEMORANDUM

**To:** Honorable Mayor & Members of the Village Council  
**Thru:** Howard W. Brown, Jr., Village Manager *HB*  
**From:** Daniel W. Eick, Management Analyst *D.W.E*  
**CC:** Village Staff  
**Date:** March 6, 2020  
**Re:** Bi-Monthly Report and Update (For week ending in Saturday, March 7, 2020)

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In the interest of keeping you informed of administrative matters on a frequent basis, I am providing this report for your review and consideration:

#### Village Manager's Office

I have attached the financial statement for your review. It is for the period ending January 31, 2020.

Several important events are upcoming:

- Planning for the Census 2020 public engagement and block party events are ongoing. Village staff are working with the Vice Mayor to develop Public events held throughout March. As of now, the first Census Remote is scheduled for March 28<sup>th</sup> at the local McDonalds in Indiantown and a further Block Party is scheduled for March 29<sup>th</sup> in Booker Park.
- Please be advised the next Special Magistrate code enforcement hearing is scheduled for March 10<sup>th</sup>, 10:00 AM, at the Indiantown Civic Center. If you live within the Village, or have an active citation, feel free to contact staff with questions.
- The Village's fire & EMS pre-bid conference & site inspection is scheduled for March 16<sup>th</sup> at 2:00 PM. This conference is an important part of the Village's fire service negotiation and planning. Interested parties are encouraged to reach out with questions.
- The American Red Cross, FPL, and Martin County Fire Rescue are scheduled to hold a smoke alarm canvassing event at the Indian Mound Subdivision on March 7<sup>th</sup>. The even starts at 8:00 AM and ends at 2:00 PM. Installation is free to all residents where needed. Further information is attached below.
- On March 17<sup>th</sup>, during the presidential primary, qualified voters will be asked if they believe certain provisions of the Indiantown Charter should be altered. The changes address the method by which Council Members are elected and Village staff procedure. Documentation

explaining these questions in further detail is attached below. Interested parties are encouraged to contact Village staff with questions.

- Martin County's annual tire recycle mania is upcoming. The event is hosted by Martin County Mosquito Control on a yearly basis. Currently, several events are scheduled throughout the months of April and May. Further documentation is included below. Please contact village staff with questions.

Finally, it should be noted while not all these meetings necessitate Council action, all are open to the public and anyone wishing to attend is encouraged to do so. For further information please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).

### Important Information

The Village has hired Quest Corporation of America as our new Communications Consultant. Village staff are working to bring them up to speed and improve outreach processes. Successful steps thus far have been focused on improving social media outreach. For further information please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).

Village staff continue working to produce a resolution to show support/solidarity regarding alterations of the design of State Route 710. Manager Brown has spoken with the Secretary of FDOT, as well as the District Design Engineer, who have informed him a 2-year study is required. Meetings are ongoing but, understandably, the Village's need is great, and projects continue to expand through conversation.

Phase one of the Village's required Community Development Block Grant meetings have been completed. Village staff are working with our Grant advisor, Fred Fox Enterprises, to create a program that meets state funding requirements while simultaneously targeting those most in need. Further information from Public Works Director Bill Archebelle is forthcoming.

During regular meeting, on February 27<sup>th</sup>, the Center for Public Safety Management delivered their preliminary report to Council on the Village's fire rescue/EMS analysis. This presentation included options for the Village to undertake moving forward including remaining on Martin County's fire services, contracting services out to a private entity, or starting a public service run by the Village itself.

Finally, as you may be aware, the Florida League of Cities is currently running a Readers 2 Leaders initiative designed to introduce children (aged 4 – 8) to government services. The FLC proposes elected officials read in classrooms to teach in a fun and constructive manner. Staff are prepared to assist with this initiative but are waiting on delivery of the books in question. If you have further questions, please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).

### **Village Clerk's Office**

#### Human Resources

As previously mentioned, several positions are in development at Village Hall:

- Our new Code Compliance Officer, Robert Perez, started on Monday, March 2<sup>nd</sup>. He is currently undergoing training with our previous code compliance contractor Bernard Pita. Feel free to stop by and say hello to the newest member of the Indiantown family.

- We have issued two conditional offers for the Part-Time Permit Technician position. Both individuals are currently undergoing the background check process. Hiring two Permit Technicians, allows our building permit division to open from 8:00 a.m. to 5:00 p.m., Monday-Thursday with adequate backup services for the reception counter.
- We have issued a conditional job offer for the Office Coordinator position. This individual is currently undergoing the background check process. Further information forthcoming soon.
- Our recruitment consultant has finalized her work on the Director of Finance, Director of Community & Economic Development, and Fire Chief positions. Staff are analyzing the reports and will be issuing recruitments shortly.

### Upcoming Elections

The Village Manager and Clerk feel it is important to note Indiantown will soon be entering election season. As such, several important dates should be kept in mind and brought up regularly to inform the public:

- The Presidential Preference Primary is scheduled for March 17<sup>th</sup>. The second required legal ad is scheduled to publish (English and Spanish) on Tuesday, March 25<sup>th</sup>. The first required bilingual legal ad run has already finished. Staff are working on a web page and educational material for the election. Supporting ballot information is included below.
- The regular election is scheduled for August 18<sup>th</sup>.
- In the event of a Runoff, the special will be held on November 3<sup>rd</sup>.

### Records and Information Improvements

The Village's Records and Information Officer, Daren Hamberger, has held an intro meeting with our document management software company Laserfiche. General improvements are ramping up. These are expected to include:

- Organization of Resolutions, Ordinances, Agreements, and minutes. 2020 has been completely organized and Staff are now working on the backlog.
- Organizing and maintaining a mail merge procedure across the organization, focused on Permits for now, to improve public information collection and response processes.
- Administering and training relevant staff on Laserfiche systems to better design and retain Village documentation electronically.

### **Code Compliance Department**

Improvements are ongoing alongside training of our new code compliance officer Robert Perez. Following the 1<sup>st</sup> Special Magistrate hearing (held January 14<sup>th</sup>) the Village has scheduled a second for March 10<sup>th</sup> at 10:00 AM. The hearing is slated to be held at the Indiantown Civic Center. Additionally, scheduling for the April 2020 Magistrate hearing has begun.

In the meantime, inspection and improvements throughout the Village are ongoing. As of now, much of the work is limited to neighborhood roadside inspections. However, such inspections have resulted in a numerous amount of citations. As of now, the department has 22 individual cases established for the Special Magistrate Hearing scheduled for March 10<sup>th</sup>. The agenda for that hearing is attached below.

Finally, the Code Compliance Department has met with Indianwood Property Management and Board Members to address community concerns regarding permits and safety regulations.

### **Building & Permits Department**

The Building & Permit office continues to host extended hours Monday – Thursday 8:00 AM to 6:00 PM. Village Hall hopes the extended hours will provide better service to the Village as a whole.

Additionally, staff are working on standardizing the Village's monthly permit reports, catching up on expired permits and reapplications, and finalizing reroofing permits for Indiantown Non-Profit. Copies of the January and February 2020 permit reports are included below for review.

Finally, staff are working to update our permitting systems to better track expiry notifications and contact citizens in advance of closing. If you have further questions, please feel free to contact [permit.tech@indiantownfl.gov](mailto:permit.tech@indiantownfl.gov).

### **Finance Department**

The Finance department is focused on the FY 18 – 19 audit. Mauldin & Jenkins, the Contractor hired to provide this service, is currently working on several projects:

- Complete the audit in full and bring to a close on or before March 31<sup>st</sup>. Meetings between Finance, the Contractor, and Village Manager Brown are ongoing.
- Perform a CAFR on said audit and ensure our qualification for the GFOA award. This item also has an expected completion date of March 31<sup>st</sup>.
- Finalization of the Village's audit portal. The portal is currently up and running in testing phases. The Office Coordinator is working with the Finance department to upload information and ensure integrity. Further information forthcoming soon.

### **Parks and Recreation Department**

Improvements across all Village parks are maintaining pace. That said, several updates have proven more substantial and should be highlighted here:

- Palmera Landscaping is beginning coordination and cleanup of the Baseball and Softball fields at Big Mound Park. Additionally, the fields concession stands are undergoing needed improvements.
- The Parks and Recreation Department have held a conference call with David Moore and the Park Walter Johnson Lodge to coordinate an Easter Egg Hunt at the Booker Park Sports Field.
- Repairs of irrigation zones and general maintenance improvements are ongoing at all three parks. Notably, re-turfing of the Big Mound Park and Booker Fire Station fields are a priority for the department.

Additionally, Parks and Recreation Superintendent Albie Scoggins has finished developing a purchasing/procurement policy for the Village. Village Manager Brown and Clerk Owens expect to complete review of this item before March 12<sup>th</sup>.

Finally, staff are in conversation with the Village Manager regarding the increase in vandalism throughout Village park facilities. While the increase is expected alongside general recreation center

improvements, the Parks and Recreations Department is exploring alternate improvements to better handle such events in the future.

### **Planning and Development Department**

The Village's Development Review Committee will meet at 2 p.m. Thursday March 5 to discuss pre-application for the following project:

- The proposed Green Carbon Generator Facility development located in the Venture Park PUD Industrial Subdivision off Warfield Boulevard and Impact Drive. The applicant proposes a bio carbon facility that will take waste wood stock and create engineered charcoal for agricultural and industrial applications. The facility will consist of a pilot line with space for expansion to include four additional production lines at buildout.

Village Hall is pleased to announce the Department of Economic Opportunities review of the Village's Comprehensive Plan has completed. A press release detailing further information and specifics is included below for review.

Finally, planning and legal staff are reviewing a proposed de-annexation from a portion of the Little Ranch neighborhood within the Village's boundaries. The neighborhood originally elected, via vote, to be excluded from the municipal incorporation process back in 2017. Staff expects to complete its analysis soon and present an agenda item to Council mid-March.

### **Public Works and Engineering Department**

The Village's Public Works Director, William Archebelle, has several items to highlight:

- Crack sealing is completed in zones 1 and 3. Furthermore, Microsurfacing of the same zones will be complete by end of month.
- Road repairs and overlay for zones 2 and 4 is expected to begin in the next three months. The Public Works Department is working to finalize contracts now.
- Palmera Landscaping is working to straighten and replace bent road and street signs throughout the Village. This is expected to continue on a monthly basis for the foreseeable future.
- Finally, the department is working with PRP to address drainage on Seminole as outlined in the Kimley Horn Report.

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**End of Memorandum**



## MEETING NOTICES FOR MARCH 2020

All meetings are held at the **Indiantown Civic Center at 15675 SW Osceola St., Indiantown, FL 34956**, unless otherwise noted. Interested parties can contact Village Hall at (772) 597-9900, or visit [www.indiantownfl.gov](http://www.indiantownfl.gov) to view meeting agendas.

03/05/20	6:30 P.M.	Community Engagement Meeting (Spanish)
03/10/20	10:00 A.M.	Special Magistrate Hearings
03/12/20	6:30 P.M.	Regular Village Council Meeting
03/16/20	2:00 P.M.	Fire & EMS RFP Pre-Bid Conference & Site Inspection
03/26/20	6:30 P.M.	Regular Village Council Meeting

If a person decides to appeal any decision made by the Council or Committee with respect to any matter considered at such meeting or hearing, **he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made**, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

All interested parties may attend said meeting and offer comment. In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should **contact the Village's ADA coordinator at (772) 597-9900 on at least three (3) business days in advance of the meeting.**

**Village Hall Hours of Operations:**

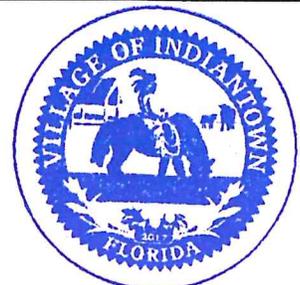
**Tuesdays 8:30 a.m. – 12:30 p.m.**

**Thursdays & Fridays 9:00 a.m. – 5:00 p.m.**

**(NOTE: Village Hall will be closed November 28-29, 2019)**

Posted this 2<sup>nd</sup> day of March 2020.

*Alexander Oster*  
FOR





**American Red Cross**  
Palm Beach & Martin County  
Chapter



## **Protect your life and your family!!**

The American Red Cross, the Martin County Fire Rescue and FPL will be canvassing the Indian Mound Subdivision and installing Smoke Alarms for **FREE** to ALL residents where needed.

**Saturday, March 7, 2020**

**8:00 am - 2:00 pm**

If you are interested in receiving a FREE smoke alarm, please be sure that an adult over the age of 18 is available to authorize installation during this time.



**American Red Cross**  
Palm Beach & Martin County  
Chapter



## **Protege tu vida y la de tu familia!**

La Cruz Roja Americana, los Rescatistas del Fuego del Condado de Martin County, y FPL estarian empadronando al vecindario de Indian Mound Subdivision e instalando Alarmas detectoras de Fuego **GRATIS** para todos los residentes que lo requieran.

**Sabado, 7 de Marzo, 2020**

**8:00 am - 2:00 pm**

**Si tu estas interesado en recibir GRATIS un detector de incendio,asegurate que un adulto de mas de 18 anos este disponible, para autorizar la Instalacion durante este tiempo.**



**SPECIAL MAGISTRATE HEARING**

**Docket**

Tuesday, March 10, 2020

Village of Indiantown  
16550 SW Warfield Blvd  
Indiantown, Florida 34956

TAB	CASE NUMBER	OWNER'S NAME	PROPERTY ADDRESS	CODE INSPECTOR	REQ. ACTION	DISPOSITION
1	20-001	INDIANTOWN NONPROFIT HOUSING LLC	16986 SW CHARLESTON ST	Bernard	Complied	
2	20-002	INDIANTOWN NONPROFIT HOUSING LLC	16991 SW FARM RD	Bernard	Complied	X
3	20-003	PARKER IRA BELL	14850 SW DR MARTIN L KING JR	Bernard		
4	20-004		14820 SW DR MARTIN L KING JR DR.	Bernard		
5	20-005	FRANCISCO ROBERTO SIMON	01-40-58-002-005-00220-5/VACANT PARCEL SW DR MARTIN L KING JR DR	Bernard	NUISANCE ABATEMENT	
6	20-006	FRANCISCO ROBERTO SIMON	14790 SW DR MARTIN L KING JR DR	Bernard	NUISANCE ABATEMENT	
7	20-007	IRREV H NYQUIST TRUST	14780 SW DR MARTIN L KING JR DR	Bernard	Withdraw Case Duplicate	
8	20-008	BIBLE TEACHER OF INDIANTOWN	01-40-58-002-006-00010-7/ VACANT LOT - SW DR MARTIN L KING JR DR	Bernard		
9	20-009	IRREV H NYQUIST TRUST	14780 SW DR MARTIN L KING JR DR	Bernard	NUISANCE ABATEMENT	
10	20-010	HERNANDEZ VITALINA	14635 SW 169TH DR, INDIANTOWN	Bernard		
11	20-011	AGUIRRE PASCUAL T AGUIRRE DO	14635 SW 169TH DR, INDIANTOWN	Bernard		
12	20-012	CAMPBELL ROSELE	14687 SW 170TH AVE, INDIANTOWN	Bernard		
13	20-013	MORALES DIOLANDA GARZA	14996 SW INDIAN MOUND DR.	Bernard		
14	20-014	JAMES GEORGE ESTATE	14721 SW 175TH CT, INDIANTOWN	Bernard		
15	20-015	DENTON II LLC	14959 SW 170TH AVE, INDIANTOWN	Bernard		
16	20-016	BOOKER PARK COMMUNITY DEVELOPMENT CO	14750 SW DR MARTIN L KING JR DR	Bernard		
17	20-017	SANCHEZ MARIA G	14746 SW LITTLE INDIAN AVE, INDIANTOWN	Bernard		
18	20-018	THREE LITTLE INDIANS LLC	16087 SW WARFIELD BV, INDIANTOWN	Bernard		
19	20-019	GONZALEZ REALTY CORP	01-40-58-002-019-00080-5/ VACANT LOT ON LINCOLN CT	Bernard	NUISANCE ABATEMENT	
20	20-020	MARTINEZ DONEL O GOMEZ-VALLIE FILEMON	05-40-59-006-015-00060-2 / SW WARFIELD BV / ACROSS FROM BURGER KING	Bernard	Complied	
21	20-021	MOORE JACKIE MOORE LULA P	14935 SW SEMINOLE DR	Bernard		
22	20-022	McKnight Cleveland IV	14616 SW 169 Drive	Bernard	NUISANCE ABATEMENT	Demo
23	20-023	INDIANTOWN MARINE SERVICES LLC WALSH JOSEPH	21043 SW CITRUS BLVD	Bernard	Withdraw Case	

# ANNUAL TIRE RECYCLE MANIA

## MARTIN COUNTY

is hosting another tire drive this spring in an effort to encourage residents to recycle tires. Help us reduce mosquito breeding sites by recycling your tires this year!

## WHY RECYCLE TIRES?

Mosquitoes love to lay their eggs in old discarded tires. A single tire can produce hundreds of mosquitoes!

**MARTIN COUNTY RESIDENTS CAN RECYCLE UP TO 10 TIRES (PASSENGER VEHICLES) PER FAMILY FOR FREE AT THE FOLLOWING LOCATIONS AND TIMES:**

## APRIL 4TH

New Monrovia Park,  
4453 SE Murray St in Stuart  
8am -1 pm

## APRIL 11TH

Lamar Howard Park,  
2824 SE Ellendale St in  
Stuart 8am-1pm

## APRIL 18TH

Langford Park,  
2369 NE Dixie Hwy in  
Jensen Beach 8am-1pm

## APRIL 25TH

Timer Powers Park,  
14100 SW Citrus  
Boulevard Indiantown  
8am-1pm

## MAY 2ND

Zeus Park,  
12001-12045 SE Zeus Cres-  
cent Hobe Sound FL  
8am-1pm

## MAY 9TH

Jock Leighton Park,  
3755 SW Mapp Road Palm  
City 8am-1pm

**\*WE CAN NOT ACCEPT  
TRACTOR TIRES**

*This document may be reproduced upon request in an alternative format by contacting the County ADA Coordinator (772) 320-3131, the County Administration Office (772) 288-5400, Florida Relay 711, or by completing our accessibility feedback form at [www.martin.fl.us/accessibility-feedback](http://www.martin.fl.us/accessibility-feedback)*

Martin County Mosquito Control

Phone: (772) 419-6974

[www.martin.fl.us/mosquitocontrol](http://www.martin.fl.us/mosquitocontrol)





# Village of Indiantown

## MARCH 17, 2020 SPECIAL ELECTION INFORMATION

On March 17, 2020, qualified voters in the Village of Indiantown will be asked whether or not two of the current Indiantown Charter provisions should be amended. The Charter is the governing document of the Village; however, its rules can be changed via the election, or referendum, process. Qualified voters of all political parties, and no party affiliation, are all eligible to vote in this non-partisan election. Polls will be open from 7:00 a.m. to 7:00 p.m.

Below is further information on the proposed amendments that will appear on the ballot and how they would change the Village Charter:

### QUESTION #1: CLARIFYING COUNCIL ELECTION PROCEDURES

Shall the Indiantown Village Charter be amended to clarify that candidates for Village Council shall run for individually numbered Council seats in separate contests, with the candidate receiving the most votes for each seat winning?

Yes

No

*The Spanish language translation for the above question is:*

¿Deberá enmendarse la Carta Orgánica del pueblo de Indiantown para aclarar que los candidatos para el Consejo del pueblo se postularán para asientos individualmente enumerados en el Consejo en concursos separados, siendo el candidato ganador aquel recibiendo la mayor cantidad de votos por cada asiento?

Sí

No

Upon approval of this question, the following sections of the Indiantown Village Charter will be amended to read as follows. (Underlined words shall mean additions to the original text.)

- **Section 4.(2)(c)** The village council shall be divided into five separate council seats to be designated as seats 1, 2, 3, 4, and 5, to be voted on a villagewide basis, with each qualified elector entitled to vote for one candidate for one seat in separate contests.
- **Section 8.(2)(b)2.** The candidates receiving the highest number of votes in the village at-large election in each separate contest shall be elected.
- **Section 8.(2)(b)4.** No election for a council member seat shall be required if there is only one duly qualified candidate in such contest for the council member seat.

**QUESTION #2: CONCERNING VILLAGE PERSONNEL POLICIES**

Shall the Indiantown Village Charter be amended to provide that the Village Manager, rather than the Village Council, shall establish and maintain a system of personnel policies for the administration of Village employees?

- Yes
- No

*The Spanish language translation for the above question is:*

¿Deberá enmendarse la Carta Orgánica del pueblo de Indiantown para establecer que el Administrador del pueblo, en lugar del consejo del pueblo, establezca y mantenga un sistema de políticas de personal para la administración de los empleados del pueblo?

- Sí
- No

Upon approval of this question, the following section of the Indiantown Village Charter will be amended to read as follows. (*Underlined words shall mean additions to the original text and ~~strikethroughs~~ shall mean deletions to the original text.*)

- **Section 6.(2)** Consistent with all applicable state and federal laws, the village manager council shall provide ~~by ordinance~~ for the establishment, regulation, and maintenance of a system governing personnel policies necessary for the effective administration of employees of the village's departments, boards, and agencies.

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**For Information on Registering to Vote, Where to Vote, How to Vote or How to Request an Absentee (Vote-by-Mail) Ballot:**

Please contact the Martin County Supervisor of Elections' Office at: [elections@MartinVotes.com](mailto:elections@MartinVotes.com) or visit: [www.martinvotes.com](http://www.martinvotes.com).

**For Information on the Ballot Questions:**

Please contact Village Clerk Susan A. Owens at: [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov).





## 2020 BUILDING PERMIT REPORT

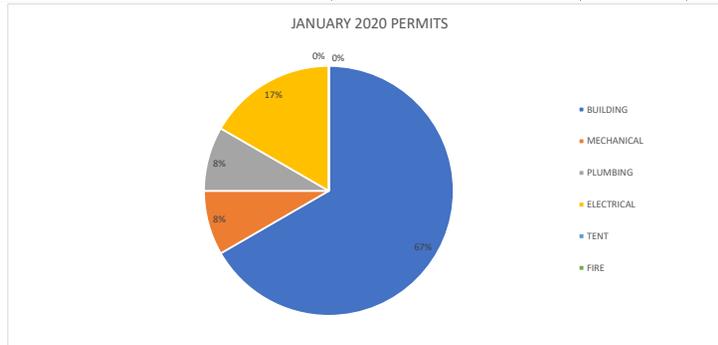
Prepared by: Maria Perez, Permit Technician.

Source: GFA construction

Date: Tuesday 25, 2020

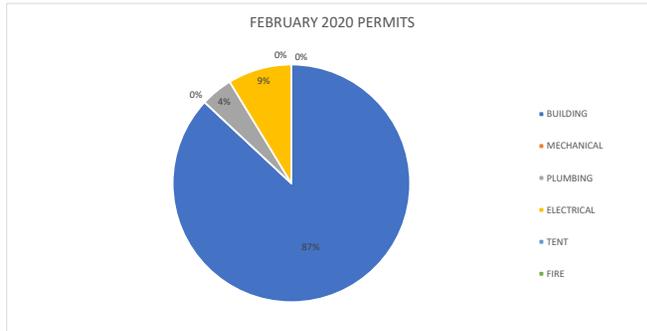
PERMIT NUMBER	FEE	CONSTRUCTION VALUE	ADDRESS	PARCEL NUMBER ID	DESCRIPTION	TYPE OF PERMIT	APPLIED	APPROVED	ACTIVE	COMPLETE	HEALTH	INSPECTIONS (\$89.50)
001-2020	\$93.50	\$2,219.49	14757 SW Martin Ave	05-40-39-004-018-00110-8	Replacing 100 amp Panel	E	1/2/2020	1/2/2020	2/4/2020		N/A	1
002-2020	\$272.20	\$7,000.00	16116 SW Indianwood Cir.	31-39-39-001-007-00160-0	Re-Roof Shingle to Metal	B	13/2020	1/3/2020	1/16/2020	1/21/2020	N/A	3
003-2020	\$272.50	\$14,000.00	16241 SW Maple Ave.	08-40-39-001-000-00020-2	Re-Roofing from Shingle to Shingle	B	1/7/2020	1/7/2020	2/4/2020	2/25/2020	N/A	3
004-2020	\$93.50	\$2,400.00	17501 SW Lincoln St.	01-40-38-002-025-00040-1	Install 50Amp subpanel with R.V. Receptacle 120/250V/50Amp power supply to food truck for lights & exhaust fans	E	1/7/2020	1/7/2020	2/6/2020		N/A	1
005-2020	\$93.50	Demolition	21900 SW Warfield Blvd	30-39-38-000-000-00010-3	After-the-fact permit for Demolition of 100x200 Metal Warehouse building.	B	1/8/2020	1/9/2020	2/13/2020		N/A	1
006-2020	\$93.50	\$272.50	16108 SW Fivewood Wa	31-39-39-001-011-00090-0	Re-Roof Shingle to Metal	B	1/8/2020	1/8/2020	1/16/2020	1/21/2020	N/A	3
007-2020	\$183.00	\$300.00	15575 Sw Warfield Blvd	05-40-39-006-015-00010-3	Underground Electrical	E	1/22/2020	1/22/2020	2/6/2020	2/25/2020	N/A	2
008-2020	\$93.50	\$1,495.00	15575 Sw Warfield Blvd	05-40-39-006-015-00010-3	Update car lift/ Atlas 9K lift	M	1/23/2020	1/23/2020	2/6/2020	2/25/2020	N/A	1
009-2020	\$93.50	\$40.00	15575 Sw Warfield Blvd	05-40-39-006-015-00010-3	Sewage for Taco truck	P	1/22/2020	1/22/2020	2/6/2020	2/25/2020	N/A	1
010-2020	\$93.50	\$4,350.00	15361 SW Palm Dr	08-40-39-001-000-00070-1	Chain Link Fence	B	1/9/2020	1/31/2020	1/31/2020	2/13/2020	N/A	1
011-2020	\$183.00	\$19,000.00	15550 SW Fernwood Forest Rd Ste772	05-40-39-000-000-00113-7	Replace Roof Shingle	B	1/9/2020	1/9/2020	2/11/2020	2/19/2020	N/A	2
015-2020	\$183.00	Re-Roof	19100 SW Warfield Blvd.	26-39-38-001-000-000-0	Re-Roof with High Performance SPF	B	1/13/2020	1/13/2020	2/25/2020		N/A	2
016-2020	\$183.00	HVAC	15226 SW Palm Oak Ave		HVAC	M	1/15/2020	1/15/2020			N/A	2
017-2020	\$93.50	\$1,200.00	16244 Fourwood Way		Carport	B	1/15/2020	1/15/2020			N/A	1
018-2020	\$183.00	\$7,500.00	16360 SW Indianwood Circle	31-39-39-001-002-001-000	Re-roof metal over shingle	B	1/16/2020	1/16/2020	1/21/2020	2/12/2020	N/A	2
019-2020	\$272.50	\$2,860.00	15445 SW 151 St	05-40-39-006-040-00030-7	Roof Replacement	B	1/21/2020	1/21/2020	2/6/2020	2/12/2020	N/A	3
020-2020	\$272.50	\$3,300.00	15163 Sw Yalaha St	05-40-39-002-006-00190-8	Roof Replacement- Metal	B	1/21/2020	1/21/2020	1/28/2020	2/19/2020	N/A	3
021-2020	\$93.50	\$2,000.00	14690 SW Little Indian Ave	967549	Fence	B	1/23/2020	1/23/2020			N/A	1
025-2020	\$988.50	\$1,199,935.00	21900 SW Warfield Blvd	30-39-38-000-000-00010-3	New Metal Building Facility	B	1/27/2020	1/27/2020	2/25/2020		N/A	11
026-2020	\$93.50	\$11,715.00	15326 SW Palm Oak Ave	08-40-39-003-002-00080-3000	Palm Oak Metal Bluiding	B	1/30/2020	1/30/2020			N/A	1
027-2002	\$93.50	\$500.00	15045 SW Tiger Tail Ct	05-40-39-001-003-00070-1	Meter Changeout	E	1/30/2020	1/30/2020			N/A	1
119-2019	\$183.00	\$7,000.00	15565 SW Warfield Blvd	05-40-39-006-016-0050-2	Plumbing	P	1/28/2020	1/28/2020			N/A	2
034-2020	\$1,525.50		14393 SW Sandy Oaks Loop	05-40-39-009-000-00440-0	New Residential Construction	B	1/28/2020	2/11/2020			N/A	17
035-2020	\$1,525.50		14407 SW Sandy Oaks Loop	05-40-39-009-000-00450-0	New Residential Construction	B	1/28/2020	2/11/2020			N/A	17

\$7,255.70      \$1,287,086.99



PERMIT NUMBER	FEE	CONSTRUCTION VALUE	ADDRESS	PARCEL NUMBER ID	DESCRIPTION	TYPE OF PERMIT	APPLIED	APPROVED	ACTIVE	COMPLETE	HEALTH	INSPECTIONS (\$89.50)
028-2020	\$183.00	\$5,900.00	16388 SW Two Wood Way	31-39-39-001-015-00030-0	Mobile Single Ply Membrane	B	2/3/2020	2/3/2020			N/A	2
029-2020	\$183.00	\$8,850.00	16478 SW Two Wood Way	31-39-39-001-015-00120-0	Mobile Single Ply Membrane	B	2/3/2020	2/3/2020			N/A	2
030-2020	\$93.50	\$8,000.00	16272 SW Five Wood Way	31-39-39-001011-002600	Metal roof over existing	B	2/4/2020	2/4/2020	2/19/2020	2/19/2020		1
031-2020	\$93.50	\$1,000.00	15787 SW 151st St	05-40-39-005-004-00010-4	Meter Repair	E	2/5/2020	2/5/2020		2/6/2020	N/A	1
032-2020	\$183.00	\$10,922.00	16376 SW Three Wood Way	31-3939-001-016-00020-0	Re-Roof over existing with Aluminum Roof	B	2/6/2020	2/6/2020			N/A	2
033-2020	\$272.50	\$10,000.00	15285 Seminole Drive	05-40-39-002-005-00100-9	Re-Roof remove shingle, install EKO tile	B	2/10/2020	2/10/2020	2/13/2020	2/25/2020		3
036-2020	\$93.50	\$5,000.00	14718 SW Martin Ave	05-40-39-004-020-00150-5	New Fence	B	2/11/2020	2/11/2020			N/A	1
037-2020	\$275.21	\$7,500.00	14562 SW Divot Drive	31-39-39-001-006-00050-0	Metal roof over shingle/no tear off	B	2/13/2020	2/13/2020	2/19/2020	2/25/2020		3
038-2020	\$272.50	\$5,000.00	16243 SW Fourwood Way	31-39-39-001-011-00420-0	Reroof with metal	B	2/11/2020	2/11/2020	2/18/2020	2/25/2020		3
039-2020	\$275.21	\$4,200.00	17250 SW Lincoln St	01-40-38-002-021-00010-6	80 feet Sewerline Repair	P	2/13/2020	2/13/2020	2/18/2020			3
040-2020	\$93.50	\$7,300.00	14492 SW Divot Dr	31-39-39-001-006-00120-0	Re-cover one layer of existing shingle w/ T&D single ply membrane	B	2/18/2020	2/18/2020				1
041-2020	\$93.50	\$6,450.00	16236 SW Three Wood Way	31-39-39-001-0013-00020-0	Re-cover one layer of existing shingle w/ T&D single ply membrane	B	2/18/2020	2/18/2020				1
042-2020	\$272.50	\$12,000.00	15130 SW Myrtle Drive	05-40-39-008-000-00060-2	Tear off shingle & replace with new shingle.	B	2/19/2020	2/19/2020				3
043-2020	\$275.21	\$7,200.00	16100 S.W Indianwood Circle	31-39-39-001-007-00200-0	Single Ply Membrane	B	2/20/2020	2/20/2020				2
044-2020	\$475.21		16201 SW Market St	06-40-39-001-005-00010-7	Installation of automated gated access systems for South East entrance to the FPL Indiantown Warehouse.	E	1/24/2020	2/20/2020				2
045-2020	\$93.50	\$6,000.00	14975 SW Seminole Dr	05-40-39-002-007-00250-3	New Premanufactured Shed no slab	B	2/11/2020	2/20/2020				1
046-2020	\$138.25	\$11,963.00	16953 SW Cherokee Dr.	05-4039-003-008-00200-1	Replace 7 Windows Size for Size Impact Glass	B	2/20/2020	2/20/2020				1
047-2020	\$50.00		14789 SW Martin Andres	01-40-38-002-006-00080-2	16 Anos de Victoria Banner/Sign		2/24/2020	2/24/2020				
048-2020	\$138.25		16152 SW Indianwood Cir	31-39-39-001-007-0070-0	Replacement Windows	B	2/24/2020	2/24/2020				1
049-2020	\$412.82	\$4,000.00	14603 SW Little Indian Ave. Indiantown, FL	05-40-39-004-020-00270-0	Roor Replace Shingle to Metal	B	2/24/2020	2/24/2020	2/24/2020			3
050-2020	\$275.25	\$2,000.00	14392 SW Divot Dr	31-39-39-001-006-00200-0	Add Shed to existing Slab 11x13	B	2/25/2020	2/25/2020				2
051-2020	\$275.21	\$33,500.00	Circle K Stores Inc	05-40-39-005-014-00040-1	Re-roof Flat roof install firestone	B	2/26/2020	2/26/2020				2
052-2020	\$138.25	\$2,500.00	Abraham Gaspar Manuel	01-40-38-001-002-00060-6	Shed-Storage	B	2/26/2020	2/26/2020				1
053-2020	\$138.25	\$1,000.00	Anthony Zwlenner	05-40-39-001-001-00100-9	Replace Windows	B	2/27/2020	2/27/2020				1

\$4,794.62 \$160,285.00





# Village of *Indiantown* **News Release**

**For Immediate Release**

Tuesday, February 27, 2020

## **Village of Indiantown Adopts Inaugural Comprehensive Plan**

*In a historic moment, Village Hall has announced the completion and passage of Indiantown's first ever Comprehensive Plan.*

**Indiantown, FL** – Village Manager Howard W. Brown, Jr., AICP is pleased to announce that the Florida Department of Economic Opportunity (DEO) has completed their review of the Village's first Comprehensive Plan. The Comprehensive Plan is the overarching vision that outlines the Community goals, objectives and policies concerning areas such as land use, transportation, housing and parks.

Up until now, Indiantown's Village Charter designated the Martin County Comprehensive Plan, and its Land Development Regulations, as the Village's governing documents. However, by State statutes, the Village was required to adopt a Comprehensive Plan within three (3) years of incorporation, or by December 31, 2020. The Village's comprehensive plan was adopted ahead of schedule by Ordinance No. 15-2019 on December 12, 2019, with initial determination of completion received from the State on January 6, 2020.

An official statement from DEO Bureau of Community Planning & Growth Chief James Stansbury reads as follows: "We have reviewed the comprehensive plan in accordance with the state coordinated review process and have determined the adopted plan meets the requirements defined in Section 163.3184(1)(b), F.S. The Department is therefore issuing a Notice of Intent to find the comprehensive plan 'In Compliance'." It is a major achievement to have a comprehensive plan approved with no objection, recommendation or comment from the State.

Village Manager Howard W. Brown, Jr., AICP had the following to say regarding this development: "We are pleased to make this historic announcement. The adoption of the comprehensive plan establishes a clear vision to move the Village forward. The plan establishes clear goals and objectives that are designed to strengthen businesses, promote sustainable development and improve quality of life for current and future residents of Indiantown. The Indiantown community worked tirelessly to make this dream a reality. Let's keep working together to make Indiantown a great place to live, work and invest."

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*Media Inquiries, Contact:*

Acting Public Information Officer – Daniel Eick, 772-233-0713

Village Manager – Howard W. Brown, Jr., AICP, 772-597-8282

VILLAGE OF INDIANTOWN, FL

Budget Vs. Actual  
Financial Update

For the Period October 1, 2019 thru January 31, 2020  
(Accrual Basis)

GENERAL FUND

Four (4) Months (33.33%)

	Original Budget	Y-T-D	Over/Under Budget	% of Budgeted Revenues
<b>Revenue Sources</b>				
<b>General Government Taxes</b>				
Ad Valorem Taxes - Current	3,099,017	3,067,576	31,441	99%
Utility Tax- Gas / Local Option Gas Tax	310,000	89,669	220,331	29%
Communication Services Taxes	115,000	22,943	92,057	20%
Local Business Tax	1,500	4,305	(2,805)	287%
<b>Total General Government Taxes</b>	<b>3,525,517</b>	<b>3,184,493</b>	<b>341,024</b>	<b>90%</b>
<b>Permits &amp; Franchise Fees</b>				
Building Permits	120,000	41,457	78,543	35%
Franchise Fee - Electricity	300,000	114,401	185,599	38%
Franchise Fee - Gas	50,000	-	50,000	0%
Special Event Permits	500	-	500	0%
<b>Total Permits &amp; Franchise Fees</b>	<b>470,500</b>	<b>155,859</b>	<b>314,641</b>	<b>33%</b>
<b>Intergovernmental Revenues</b>				
State Revenue Sharing-Proceeds	175,000	54,518	120,482	31%
Mobile License Tax	10,000	-	10,000	0%
Local Government Half Cent Sales Tax	750,000	179,740	570,260	24%
<b>Total Intergovernmental Revenues</b>	<b>935,000</b>	<b>234,258</b>	<b>700,742</b>	<b>25%</b>
<b>Fines &amp; Forfeitures</b>				
Village Code Violations	1,000	-	1,000	0%
Building Code Violations	1,000	-	1,000	0%
Court Fines	1,000	-	1,000	0%
<b>Total Fines &amp; Forfeitures</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>0%</b>
<b>Charges for Services</b>				
Parks & Recreation	-	460	(460)	
Notary Services	150	-	150	0%
Lien Search	1,000	-	1,000	0%
<b>Total Charges for Services</b>	<b>1,150</b>	<b>460</b>	<b>690</b>	<b>40%</b>
<b>Miscellaneous</b>				
Interest Earnings	10,000	1,591	8,409	16%
Interest Earnings-Endowment Funds	20,000	-	20,000	0%
Record Request Fee	1,000	-	1,000	0%
<b>Total Miscellaneous</b>	<b>31,000</b>	<b>1,591</b>	<b>29,409</b>	<b>5%</b>
<b>TOTAL REVENUES (including Community Trust Fund)</b>	<b>4,966,167</b>	<b>3,576,660</b>	<b>1,389,507</b>	<b>72%</b>

	Original Budget	Y-T-D	Over/Under Budget	% of Budgeted Expenditures
<b>GENERAL GOVERNMENT</b>				
<b>SALARIES</b>				
Total Personnel Services	965,582	161,159	965,582	17%
<b>FINANCIAL &amp; ADMINISTRATIVE:</b>				
Advertising	7,000	1,541	5,459	22%
Bank & Credit Card Fees	4,650	99	4,551	2%
CERT Program	7,000	-	7,000	0%
Codification	6,500	-	6,500	0%
Computer Operations Expenses	28,500	-	28,500	0%
<b>Total Financial &amp; Administrative</b>	<b>53,650</b>	<b>1,640</b>	<b>52,010</b>	<b>3%</b>
<b>Contractual Services:</b>				
Financial Services	114,000	38,000	76,000	33%
Legal Services	144,000	49,575	94,425	34%
Special Magistrate	25,000	-	25,000	0%
Grant Writing	36,000	-	36,000	0%
Planning Services	96,000	32,000	64,000	33%
Proposed Studies	279,000	-	279,000	0%
Public Works and Engineering	659,500	138,564	520,936	21%
Public Safety	10,800	52,655	(41,855)	488%
Parks and Recreation	365,000	80,837	284,163	22%
<b>Total Contractual Services</b>	<b>1,729,300</b>	<b>391,632</b>	<b>1,337,668</b>	<b>23%</b>
Elections	1,000	-	1,000	0%
Electricity Services/Utility Services (Street Lights)	27,000	13,813	13,187	51%
HR Back Background Screening/Recruitment	2,500	5,558	(3,058)	222%
Information Technology/Audio Visual	62,040	32,915	29,125	53%
Insurance - General Liability	50,000	9,201	40,800	18%
Postage	7,500	212	7,288	3%
Printing & Binding Services	16,000	10,035	5,965	63%
Professional Services	445,000	138,965	306,035	31%
R&M Office Equipment	15,700	-	15,700	0%
Records Management	12,300	-	12,300	0%
Rental Fees	41,210	2,462	38,748	6%
Repair and Maintenance	17,500	247	17,253	1%
Software	23,531	-	23,531	0%
Street Signs	20,000	-	20,000	0%
Subscription & Membership & Books	14,600	6,773	7,827	46%
Supplies (office & Operating)	43,350	7,794	35,556	18%
Temporary Staffing	25,000	17,954	7,046	72%
Training & Certification Fees	40,750	-	40,750	0%
Translation Services (news letter/notices)	5,000	425	4,575	9%
Travel	40,000	15,523	24,477	39%
Uniforms	1,300	190	1,110	15%
Website Hosting	8,000	-	8,000	0%
<b>Total Other Operation Expenses</b>	<b>919,281</b>	<b>262,067</b>	<b>657,214</b>	<b>29%</b>
Machine & Equipment	217,200	19,353	197,847	9%
Software >\$2,000	50,000	-	50,000	0%
<b>Total Capital Outlay</b>	<b>267,200</b>	<b>19,353</b>	<b>247,847</b>	<b>7%</b>
Grants & Aids	20,000	-	20,000	0%
<b>Total Grants &amp; Aids</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>0%</b>
Contingencies	1,011,153	-	1,011,153	0%
<b>Total Other Uses</b>	<b>1,011,153</b>	<b>-</b>	<b>1,011,153</b>	<b>0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,966,166</b>	<b>\$ 835,852</b>	<b>\$ 4,291,473</b>	<b>17%</b>
<b>Net Assets (Net Income)</b>		<b>\$ 2,782,254.38</b>		

816,499  
(0)