



## Office of the Village Manager

### MEMORANDUM

**To:** Honorable Mayor & Members of the Village Council  
**Thru:** Howard W. Brown, Jr., Village Manager *HWB*  
**From:** Daniel W. Eick, Management Analyst *D. W. E*  
**CC:** Village Staff  
**Date:** May 21, 2020  
**Re:** Bi-Monthly Report and Update (For week ending in Saturday, May 23, 2020)

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**Updates on the ongoing outbreak of COVID-19 are included below prior to handling necessary administrative matters.**

### Updates on COVID-19

In order to remain consistent with US Center for Disease Control (CDC) recommendations, and to prevent the spread of COVID-19, on Tuesday, April 28, 2020 the Indiantown Village Council passed an emergency resolution requiring people within the Village wear face coverings in public settings. Face masks do not have to be professionally graded or created; they can be fashioned from household items, or made at home, from common materials. The Village does not recommend residents acquire surgical masks or N-95 respirators as they are medical supplies reserved for healthcare workers. Further information on how to make a simple face mask can be found below at the links provided:

- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html?fbclid=IwAR1GPNRLerk86GrNclFX8sUe4khAqe9o9kduLybWKF0WjivRRzp7iFVf8>
- <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html?fbclid=IwAR17kQRICurh4ODa6352Jdn2tYrlwNKkxh05DjPb6SPGpRUGuyEJEbrpujE>
- [https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/essential-goods-services.html?fbclid=IwAR3WLSg2\\_EElz57O7R-flVpX-FQ7X\\_zyj5tl7mTmInM8vkHPZ2K271XmwDE](https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/essential-goods-services.html?fbclid=IwAR3WLSg2_EElz57O7R-flVpX-FQ7X_zyj5tl7mTmInM8vkHPZ2K271XmwDE)
- <https://www.youtube.com/watch?v=tPx1yqvJgf4&fbclid=IwAR3KM7j8BnGJ320cmffwLyO8hYwwoGUfI9nHOGy2hOUP3t0bBR0v2XcXAgs>

Consistent with the 30-day plan Village staff continue to host critical events/meetings via Zoom. Information has been circulated on the Village's website and social media regarding this topic. Should you have questions or desire further information we ask that you contact Village Clerk Susan Owens at [sowens@indiantonfl.gov](mailto:sowens@indiantonfl.gov). Additionally, Village Manager Brown has taken action to limit public exposure

to social situations by requiring staff to work from home on rotating shifts. Rest assured all essential and non-essential functions will be delivered at an optimal level.

Finally, the Village of Indiantown continues work with its partners in Martin County, the Florida Department of Health (FDOH), and Florida Community Health Centers (FCHC) to expand free COVID-19 testing in Indiantown and assist with resident supplies. Specifically, Michele Jones, Emergency Management Director for Martin County Fire Rescue, has been working with FDOH and local non-profit partners to identify positive cases and provide critical supplies where needed. Moreover, on Monday, May 18, 2020 Carol Ann of FDOH provided responses via email to questions posed by Mayor Guyton Stone during the Thursday, May 14, 2020 Regular Meeting. Those questions and answers are provided below.

1. How many tests were conducted in The Village of Indiantown? To date approximately 1200 tests have been done in Indiantown by DOH and FCHC.
2. How many of the tests administered resulted in positive results? We are still getting results back. But as of 05/18 we have received 58 positives since expanded testing began on 5/7.
3. How many people from Indiantown were hospitalized because of COVID-19? We do not have these numbers at this time.
4. How many of the COVID-19 hospitalizations recovered from the disease? The state is still working to define a definition of recovered. We cannot determine if individuals have been released home to finish recovery.
5. Were there any COVID-19 deaths from Indiantown? If so, how many? There is only one death associated with Indiantown. However, the individual was an Indiantown resident living at a Long-Term Care Facility In Palm Beach, not living in Indiantown at the time.

### **Village Manager's Office**

#### Village Schedule

Due to health risks related to the outbreak of COVID-19 several changes have been made to the upcoming events schedule:

- All Census 2020 public engagement events have been cancelled. This includes all public events related to the Census and the surrounding outreach. Additional information will be supplied in the future should alternate events be required. In the meantime, the Village has ramped up its social media campaigning alongside the US Census Bureau. Further information is forthcoming on social media currently.
- Please note the regularly scheduled Council Meeting slated for Thursday, May 28, 2020 is currently planned to be held via Zoom. Further information on the technical aspects of this meeting will be forthcoming shortly from Village Clerk Susan Owens.

Finally, it should be noted while not all meetings or announcements necessitate Council action, all questions from the public are welcome. For further information please contact Management Analyst Daniel Eick at [deick@indiantownfl.gov](mailto:deick@indiantownfl.gov).

#### Important Information

Initially, Village Hall had scheduled several essential staff trainings for the months of April and May 2020. However, due to ongoing health concerns, all such meetings have been cancelled.

The Indiantown branch of the Martin County Clerk of Court's Office is closed indefinitely due to health concerns. Should anyone from Indiantown require Martin County services they will need to go to the appropriate location in Stuart. The official office of the Martin County Clerk of Court and Comptroller is located at 100 SE Ocean blvd, Stuart, FL 34994.

At the Thursday, April 28, 2020 regular meeting Council requested staff contact the Boys and Girls Club of Martin County, pursuant to previous conversations, to help with ongoing programs. Village staff followed up and were provided a request from the Boys and Girls Club to assist with their COVID-19 Emergency Response Meal-Relief Program. The program is scheduled for discussion at the Thursday, May 28, 2020 Regular Meeting.

Village Manager Howard Brown would like to bring attention to several documents provided to the Village from various sources. All documents are attached below for review and distribution.

- The first document is a Notice to Customers provided by Indiantown Company Inc. regarding a planned rate increase. Manager Brown had the following to say on this matter: "we received notice that rates were going up by 2.4% on water and 3.21% on wastewater, respectively. These inflationary costs were approved by the Florida Public Service Commission. In our draft budget, we are recommending rates that are the same but slightly less. This is a standard industry practice being undertaken by Indiantown Water Company and there is no need to be alarmed."
- The second and third documents are from the US Department of Transportation's (USDOT) Federal Aviation Administration (FAA). The documents regard a Draft Environmental Assessment Notice of Availability, as well as an update therein, on the South-Central Florida Metroplex (FLM) project. The projects goal is to improve the efficiency of national airspace within the South-Central Florida region by optimizing travel procedures. If there are questions or concerns, please contact Village Manager Howard Brown at [hbrown@indiantownfl.gov](mailto:hbrown@indiantownfl.gov).
- The fourth document is a response from Martin County Administrator, Taryn Kryzda, regarding a letter sent on Monday, May 4, 2020 requesting further information and data on services currently being provided by Martin County Fire Rescue.
- The fifth, and final, document is a letter from Deputy Martin County Administrator, Don Donaldson, regarding ongoing revisions and amendments to the Martin County Comprehensive Growth Plan. As per the text of the letter, for further information please contact Paul Schilling, Growth Management Department Director, at (772) 288-5495 or email [pschilli@martin.fl.us](mailto:pschilli@martin.fl.us).

## **Village Clerk's Office**

### Human resources

Several critical staff updates are highlighted here from the Village Clerks Office.

- The Village Clerk's Office has finished coordinating onboarding and purchasing of necessary materials for our new Community and Economic Development Director. The expected start date of this position is Tuesday, May 26, 2020.
- Staff are scheduling ongoing meetings with AFLAC to explore the possibility of expanding employees access to secondary insurance options.

### Emergency Management Matters

Village staff, most notably Village Clerk Susan Owens, continue to monitor the COVID-19 situation. Clerk Owens continues to meet daily with State, County, and local partners to enhance our cooperative response. As new information and/or resources become available, they are being posted to the Village's website and on social media. If you have questions specifically related to COVID-19 feel free to contact [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov) for further information.

Village Clerk Susan Owens attended two webinars designed to provide information and assistance to municipalities as they re-open. Continuous to this, the Village's Re-Opening Task Force met on Wednesday, May 20, 2020 to review guidelines issued by FMIT and begin planning.

Finally, Village Clerk Susan Owens attended training webinars regarding COVID-19 reimbursement processes and began applying for expenditure reimbursements.

### Procurement Matters

The Village Clerk's Office received 10 proposals in response to RFP #2020-005 – Engineering Services for Water and Wastewater Improvements. The Selection Committee for this RFP will be meeting early next week on Monday, May 25, 2020 to make a recommendation to Council for the Thursday, May 28, 2020 Regular Meeting.

### Technology Updates

- Phase one installation of the Village's new audio system has completed at the Indiantown Civic Center. The remaining items are tentatively scheduled for completion in early June.
- Simultaneously, staff are working with ITS to upgrade the Civic Center's IT setup to meet compatibility with Swagit's requirements.

### Election Updates

- The Village Clerk's Office has begun to field calls from potential candidates on procedures required to run for office. Additionally, staff are working to compile necessary candidate handbooks.
- Finally, the first qualifying notice advertisement has gone out with the second scheduled to run starting May 31, 2020.

### **Code Compliance Department**

Improvements are ongoing alongside regular enforcement procedures. These improvements include:

- The establishment of a nuisance abatement program to help with cleanup and compliance throughout the Village.
- The distribution of our code enforcement informational flier around the Village as well as the translation of our regular Spanish door hangars.
- And the continued work to remove/resolve illegal signage and snipe signs throughout the Village.

Additionally, while work has not halted, it is important to note the pace of inspection and improvements has slowed due to the COVID-19 outbreak. In the interest of public safety Code Compliance has veered



away from strict enforcement towards limiting responses to only the most hazardous of situations and preventing large public gatherings. The most recent weekly report prepared by Code Enforcement Officer Robert Perez is included below for review and distribution.

### **Building & Permits Department**

The Building & Permit office continues to host extended hours Monday – Thursday 8:00 AM to 6:00 PM. And while Village hall may remain closed to the public, our permit technicians continue work as normal. Should you require further information or assistance please contact [permit.tech@indiantownfl.gov](mailto:permit.tech@indiantownfl.gov) or call 772-597-8281.

Several improvements are in the works that should be highlighted here:

- Both permit technicians are actively working towards obtaining their Notary licenses. This change will allow for greater fluidity in their workflow and service options.
- To increase service during the COVID-19 outbreak the building department is working with our contracted Building Official to exchange permit cards and payments in a secure manner. Reception to the change thus far has been positive.
- The building department is actively working with the code compliance department to increase the literacy of Village staff in the magistrate and payment processes associated with citations.
- Finally, staff are working to update our permitting systems to allow for faster navigation of inspection information. Further information will be provided when available.

The Most recent monthly permit report is attached to this document for review. Should you have questions or comments regarding these files, please contact the permits department at the email or phone listed above.

### **Finance Department**

The Finance department remains focused on the FY 18 – 19 audit. Mauldin & Jenkins, the Contractor hired to provide this service, is currently working on several projects. The Finance Department would like to note that, due to health concerns surrounding the COVID-19 outbreak, the relevant due dates of these items have changed.

- Originally, the goal was to complete the audit in full and close on or before March 31<sup>st</sup>. However, this item has been delayed. Finance is currently working to prepare several budget amendments for presentation to Council.
- Perform a CAFR on said audit and ensure our qualification for the GFOA award. This item also had an expected completion date of March 31<sup>st</sup> but has been delayed.
- The Village Manager and Finance Director are exploring the possibility of staff employing a financial management software for use by the Village. Further information is forthcoming.

### **Parks & Recreations Department**

The Parks and Recs Department has finished upgrades on the Booker Park Fire Station. As such, Parks and Recreations location, as well as Code Compliance Department staff, has shifted. Their physical address is 15101 SW 169<sup>th</sup> Ave, Indiantown, FL 34956. If you have further questions or comments please contact Administrative Generalist Luis Perez at [lperez@indiantownfl.gov](mailto:lperez@indiantownfl.gov) or call 772-597-8270.

Park improvements are maintaining pace despite the COVID-19 outbreak. However, several updates have proven more substantial and should be highlighted here:

- Parks & Recs Superintendent Albie Scoggins is developing a tentative monetary policy for Non-Governmental spending. Once developed, the policy will be brought to Council for review.
- Staff are in discussions with the PLACE program located at Big Mound Park to relocate from their current location to the Boys & Girls Club.
- The Parks & recs department has assembled signage throughout the Village promoting good health practices and the US Census.
- Additionally, staff are working to distribute CENSUS 2020 shirts throughout the Village as well as COVID-19 facemask and informational care packages.
- Finally, staff continue to develop work on the Village's 5-year CIP plan for the Village's Parks Division.

### **Planning and Development Department**

Planning staff remain available for inquiries throughout the Covid-19 Crisis. For inquiries, email [blandry@indiantownfl.org](mailto:blandry@indiantownfl.org) or call 772-266-9427.

The Village's Land Development Regulations (LDR's) are currently under development. Calvin Giordano and Associates (CGA) have begun this process and are coordinating with staff. They have completed a series of public meetings to gather public input on regulations and process and are expected to finalize their first draft soon. Further information can be found on the Village's website at the following link:

<https://www.indiantownfl.gov/planning-development/page/about-land-development-code-acerca-del-código-de-desarrollo-urbano>

After a few short delays Casa Bella, an approved mixed-use building with 7 apartments located on 153rd Street, is preparing to submit an administrative amendment to rearrange parking and revise their stormwater systems. Planning staff expects an application in the very near future.

Additionally, staff are coordinating with the developers of the Bio Medical Industrial Park on their minor site plan. The building is expected to be 20,000 square feet with space for warehouse and technology development. Finalization of the preserve area location paperwork is expected soon.

Finally, second reading of the ordinance regarding the de-annexation of a portion of the Little Ranch neighborhood was held on the Thursday, May 14, 2020 Regular meeting. As Council has approved the ordinance, the subject area is now considered to be located within unincorporated Martin County. Notices will be sent to each of the subject property owners along with affected entities shortly.

### **Public Works and Engineering Department**

The Village's Public Works Director, William Archebelle, has several items to highlight:

- Ongoing pothole repairs throughout the Village are scheduled for completion within the next two weeks. Staff are currently waiting on the rough weather to subside so work can resume.
- The Public Work's Director drove the Village with Sheltra of PRP during the recent rainstorms and identified several areas in need of critical drainage repairs. Further information is forthcoming.
- Pavement maintenance design is underway for zones 2 and 4. Staff are currently coordinating with CWR construction (formerly Mancils) on the project. All pavement maintenance for Zones 1 and 3 is completed. Staff are preparing a press release on this topic now.

- Staff continue to work with Mr. Hartman and ICI Utilities to complete necessary funding submittals and engineering selections. Further information will be provided when available.

###

**End of Memorandum**

*Daniel, please provide 5.20.2020 in bi-monthly report*  
*THX*

MAY 20 2020

**NOTICE TO CUSTOMERS**

In accordance to Section 367.081(4)(a), on or before March 31 of each year, the commission by order shall establish a price increase or decrease index for major categories of operating costs incurred by utilities subject to its jurisdiction reflecting the percentage of increase or decrease in such costs from the most recent 12-month historical data available. The commission by rule shall establish the procedure to be used in determining such indices and a procedure by which a utility, without further action by the commission, or the commission on its own motion, may implement an increase or decrease in its rates based upon the application of the indices to the amount of the major categories of operating costs incurred by the utility during the immediately preceding calendar year, except to the extent of any disallowances or adjustments for those expenses of that utility in its most recent rate proceeding before the commission.

Pursuant to Section 367.081(4)(b), Florida Statutes, water and wastewater utilities are permitted to pass through, without a public hearing, a change in rates resulting from: an increase or decrease in rates charged for utility services received from a governmental agency or another regulated utility and which services were redistributed by the utility to its customers; an increase or decrease in the rates that it is charged for electric power, the amount of ad valorem taxes assessed against its used and useful property, the fees charged by the Department of Environmental Protection in connection with the National Pollutant Discharge Elimination System Program, or the regulatory assessment fees imposed upon it by the Commission; costs incurred for water quality or wastewater quality testing required by the Department of Environmental Protection; the fees charged for wastewater biosolids disposal; costs incurred for any tank inspection required by the Department of Environmental Protection or a local governmental authority; treatment plant and water distribution system operator license fees required by the Department of Environmental Protection or a local governmental authority; water or wastewater operating permit fees charged by the Department of Environmental Protection or a local governmental authority; and consumptive or water use permit fee charged by a water management district.

On March 31, 2020, Indiantown Company, Inc. filed its notice of intention with the Florida Public Service Commission to increase water and wastewater rates in Martin County pursuant to this Statute. The filing is subject to review by the Commission Staff for accuracy and completeness. Water rates will increase by approximately 2.42% and wastewater rates by 3.21%. These rates should be reflected on your bill for service rendered on or after June 1, 2020.

If you should have any questions, please contact your local utility office. Be sure to have your account number handy for quick reference.



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Air Traffic Organization  
Eastern Service Center

1701 Columbia Avenue  
College Park, GA 30337

MAY 12 2020

May 6, 2020

Mr. Howard Brown Jr.  
Village of Indiantown  
P.O. BOX 398  
Indiantown, FL

*Daniel,*

*Please add to bi-monthly report.*  
*Thz*

**Reference: South-Central Florida Metroplex (FL Metroplex)  
Draft Environmental Assessment (EA) – Notice of Availability**

Dear Mr. Brown,

This letter is to inform you that the Federal Aviation Administration (FAA) has prepared a Draft Environmental Assessment (EA) to consider the potential environmental impacts for implementation of the South-Central Florida Metroplex (FL Metroplex) project.

A “metroplex” is a major metropolitan area with multiple airports, where heavy air traffic and environmental constraints combine to hinder efficient aircraft movement. The FL Metroplex project would improve the efficiency of the national airspace system in the South-Central Florida area airspace by optimizing aircraft arrival and departure procedures at a number of airports.

The Study Airports are:

Major Study Airports

Fort Lauderdale-Hollywood International  
Airport – FLL  
Orlando International Airport – MCO  
Miami International Airport – MIA  
Palm Beach International Airport – PBI  
Tampa International Airport – TPA

South Satellite Study Airports

Ocean Reef Club Airport – 07FA  
Boca Raton Airport – BCT  
Fort Lauderdale Executive Airport – FXE  
Miami-Opa Locka Executive Airport – OPF  
Witham Field Airport – SUA  
Miami Executive Airport – TMB

North Satellite Study Airports

Kissimmee Gateway Airport – ISM  
Lakeland Linder International Airport – LAL  
Leesburg International Airport – LEE  
Melbourne International Airport – MLB  
Orlando Executive Airport – ORL  
Punta Gorda Airport – PGD  
St. Pete-Clearwater International Airport – PIE  
Orlando Sanford International Airport – SFB  
Sarasota Bradenton International Airport – SRQ  
Venice Municipal Airport – VNC

The project involves changes in aircraft flight paths and altitudes in certain areas. Specifically, the FAA proposes to publish and implement optimized standard arrival and departure instrument procedures, serving instrument flight rules (IFR) air traffic flows only into and out of airports in the FL Metroplex airspace area. The proposed action would not require any ground disturbance or increase the number of aircraft operations within the FL Metroplex airspace area. The analysis of potential environmental impacts in the EA was conducted in accordance with FAA Order 1050.1F, *Environmental Impacts: Policies and Procedures*.

On May 11, 2020, the Draft EA will be released and made publicly available for review and comment. Electronic copies of the Draft EA and supporting materials are available at the following locations:

- 1) Online at: <http://metroplexenvironmental.com>
- 2) Electronic versions of the Draft EA have been sent to 117 libraries in the General Study Area. A complete list of libraries with electronic copies of the Draft EA is available online at the above website link and is presented below.
- 3) Or, if you are unable to access the document through one of these means, by contacting Lisa Favors at 404-305-5604.

<b>County</b>	<b>Library Name</b>	<b>Address</b>	<b>Phone</b>
Alachua	Alachua County Library HQ	401 E. University Ave., Gainesville, FL 32601	352-334-3900
	Millhopper Branch Library	3145 NW 43rd St., Gainesville, FL 32606	352-334-1272
	Tower Road Branch Library	3020 SW 75th St., Gainesville, FL 32608	352-333-2840
Brevard	Catherine S. Rood Central Library	308 Forrest Ave., Cocoa, FL 32922	321-633-1792
	Franklin T. DeGroot Library	6475 Minton Rd. SE, Palm Bay, FL 32908	321-952-6317
	Suntree/Viera Library	902 Jordan Blass Dr., Melbourne, FL 32940	321-255-4404
Broward	Broward County Main Library	100 S. Andrews Ave., Ft. Lauderdale, FL 33301	954-357-7444
	Weston Branch Library	4205 Bonaventure Blvd., Weston, FL 33332	954-357-5420
	Leon Slatin Branch Library	1856A W. Hillsboro Blvd., Deerfield Beach, FL 33442	954-357-7740
	Northwest Regional Library	3151 N. University Dr., Coral Springs, FL 33065	954-357-7990
	West Regional Library	8601 W. Broward Blvd., Plantation, FL 33324	954-765-1560
Charlotte	Englewood Charlotte Library	3450 North Access Rd., Englewood, FL 34224	941-681-3736
	Mid-County Regional Library	2050 Forrest Nelson Blvd., Port Charlotte, FL 33952	941-613-3160
	Punta Gorda Charlotte Library	401 Shreve St., Punta Gorda, FL 33950	941-833-5460
Citrus	Coastal Region Library	8619 W. Crystal St., Crystal River, FL 34428	352-795-3716
	Homosassa Public Library	4100 S. Grandmarch Ave., Homosassa, FL 34446	352-628-5626
	Lakes Region Library	1511 Druid Rd., Inverness, FL 34452	352-726-2357
Collier	East Naples Branch Library	8787 Tamiami Trail E., Naples, FL 34113	239-252-7140
	Everglades City Branch Library	102 Copeland Ave. N, Everglades City, FL 34139	239-695-2511
	Immokalee Branch Library	417 N. 1st St., Immokalee, FL 34142	239-252-7073
DeSoto	DeSoto County Library	125 N. Hillsborough Ave., Arcadia, FL 34266	863-993-4851
Flagler	Main Palm Coast Library	2500 Palm Coast Pkwy. NW, Palm Coast, FL 32137	386-446-6763
	Bunnell Branch Library	103 E. Moody Blvd., Bunnell, FL 32110	386-437-7390
Glades	Glades County Library	201 Riverside Dr., Moore Haven, FL 33471	863-946-0744
Hardee	Hardee County Library	315 N. 6th Ave., Wauchula, FL 33873	863-773-6438



<u>County</u>	<u>Library Name</u>	<u>Address</u>	<u>Phone</u>
Hendry	Clewiston Public Library	120 W. Osceola Ave., Clewiston, FL 33440	863-983-9194
	Barron Library	461 N. Main St., LaBelle, FL 33934	863-675-0833
	Florida B. Thomas Library	1010 J Harlem Academy Ave., Clewiston, FL 33440	863-902-3322
Hernando	Hernando County Main Library	238 Howell Ave., Brooksville, FL 34601	352-754-4043
	Spring Hill Branch Library	9220 Spring Hill Dr., Spring Hill, FL 34608	352-754-4043
	East Hernando Branch Library	6457 Windmere Rd., Brooksville, FL 34602	352-754-4043
Highlands	Lake Placid Memorial Library	205 W. Interlake Blvd. #9643, Lake Placid, FL 33852	863-699-3705
	Avon Park Library	100 N. Museum Ave., Avon Park, FL 33825	863-452-3803
	Sebring Public Library	319 W. Center Ave., Sebring, FL 33870	863-402-6716
Hillsborough	Bloomington Regional Library	1906 Bloomington Ave., Valrico, FL 33596-6204	813-273-3652
	Jan K. Platt Regional Library	3910 S. Manhattan Ave., Tampa, FL 33611-1214	813-273-3652
	Jimmie B. Keel Regional Library	2902 W. Bearss Ave., Tampa, FL 33618-1828	813-273-3652
	New Tampa Regional Library	10001 Cross Creek Blvd., Tampa, FL 33647-2581	813-273-3652
	SouthShore Regional Library	15816 Beth Shields Way, Ruskin, FL 33573-4903	813-273-3652
	Town 'N Country Regional Library	7606 Paula Dr., Suite 120, Tampa, FL 33615-4116	813-273-3652
Indian River	Indian River County Main Library	1600 21st St., Vero Beach, FL 32960	772-770-5060
	North Indian River County Library	1001 Sebastian Blvd., Sebastian, FL 32958	772-589-1355
Lake	Astor County Library	54905 Alco Rd., Astor, FL 32101	352-759-9913
	East Lake County Library	31340 S. County Rd 437, Sorrento, FL 32776	352-383-9980
	Cagan Crossings Community Library	16729 Cagan Oaks, Clermont, FL 34714	352-243-1840
Lee	Fort Myers Regional Library	2450 First St., Fort Myers, FL 33901	239-533-4400
	East County Regional Library	881 Gunnery Rd. N, Lehigh Acres, FL 33971	239-533-4400
	South County Regional Library	21100 Three Oaks Pkwy., Estero, FL 33928	239-533-4400
Levy	Williston Public Library	10 SE First St., Williston, FL 32696	352-528-2313
	Luther Callaway Public Library	104 NE 3rd St., Chiefland, FL 32626	352-493-2758
	A.F. Knotts Public Library	11 56th St., Yankeetown, FL 34498	352-447-4212
Manatee	Downtown Central Library	1301 Barcarota Blvd. W., Bradenton, FL 34205	941-748-5555
	Braden River Library	4915 53rd Ave. E, Bradenton, FL 34203	941-727-6079
Marion	Marion County Library HQ	2720 E. Silver Springs Blvd., Ocala, FL 34470	352-671-8551
	Dunnellon Public Library	20351 Robinson Rd., Dunnellon, FL 34431	352-438-2520
	Fort McCoy Public Library	14660 NE Hwy. 315, Fort McCoy, FL 32134	352-438-2560
Martin	Elisabeth Lahti Library	15200 SW Adams Ave., Indiantown, FL 34956	772-597-4200
	Peter & Julie Cummings Library	2551 SW Matheson Ave., Palm City, FL 34990	772-288-2551
	Hobe Sound Public Library	10595 SE Federal Hwy., Hobe Sound, FL 33445	772-546-2257
Miami-Dade	Miami-Dade Main Library	101 W. Flagler St., Miami, FL 33130	305-375-2665
	North Dade Regional Library	2455 NW 183 St., Miami Gardens, FL 33056	305-625-6424
	West Kendall Regional Library	10201 Hammocks Blvd. #159, Miami, FL 33196	305-385-7135
	West Dade Regional Library	9445 Coral Way, Miami, FL 33165	305-553-1134
	South Dade Regional Library	10750 SW 211 St., Cutler Bay, FL 33189	305-233-8140
Monroe	Key West Public Library	700 Fleming St., Key West, FL 33040	305-292-3595
	Key Largo Public Library	101485 Overseas Hwy., Key Largo, FL 33036	305-664-4645



<b>County</b>	<b>Library Name</b>	<b>Address</b>	<b>Phone</b>
	Marathon Public Library	3251 Overseas Hwy., Marathon, FL 33050	305-743-5156
Okeechobee	Okeechobee County Public Library	206 SW 16th St., Okeechobee, FL 34974	863-763-3536
Orange	Alafaya Branch Library	12000 E. Colonial Dr., Orlando, FL 32826	407-835-7323
	North Orange Branch Library	1211 E. Semoran Blvd., Apopka, FL 32703	407-835-7323
	Orlando Public Library	101 E. Central Blvd., Orlando, FL 32801	407-835-7323
	South Creek Branch Library	1702 Deerfield Blvd., Orlando, FL 32837	407-832-7323
	West Oaks Branch Library	1821 E. Silver Star Rd., Ocoee, FL 34761	407-835-7323
Osceola	West Osceola Branch Library	301 Campus St., Celebration, FL 34747	n/a
	Poinciana Branch Library	101 N. Doverplum Ave., Kissimmee, FL 34758	n/a
	Kenansville Branch Library	1154 S. Canoe Creek Rd., Kenansville, FL 34739	n/a
Palm Beach	Palm Beach County Main Library	3650 Summit Blvd., W. Palm Beach, FL 33406	561-233-2600
	Belle Glade Branch Library	725 NW 4th St., Belle Glade, FL 33430	561-996-3453
	Acreage Branch Library	15801 Orange Blvd., Loxahatchee, FL 33470	561-681-4100
	West Boynton Branch Library	9451 Jog Rd., Boynton Beach, FL 33437	561-734-5556
	Okeechobee Blvd. Branch Library	5689 Okeechobee Rd., W. Palm Beach, FL 33417	561-233-1880
Pasco	Hudson Regional Library	8012 Library Rd., Hudson, FL 34667	727-861-3040
	Land O'Lakes Branch Library	2818 Collier Pkwy., Land O'Lakes, FL 34639	813-929-1214
	South Holiday Branch Library	4649 Mile Stretch Dr., Holiday, FL 34690	727-834-3331
Pinellas	Palm Harbor Library	2330 Nebraska Ave., Palm Harbor, FL 34683	727-784-3332
	Clearwater Main Library	100 N. Osceola Ave., Clearwater, FL 33755	727-562-4970
	Barbara S. Ponce Public Library	7770 52nd St. N., Pinellas Park, FL 33781	727-369-0669
	St. Petersburg Main Library	3745 9th Ave., St. Petersburg, FL 33713	727-893-7724
Polk	Lakeland Public Library	100 Lake Morton Dr., Lakeland, FL 33801	863-834-4280
	Winter Haven Public Library	325 Avenue A NW, Winter Haven, FL 33881	863-291-5880
	Dundee Public Library	202 E. Main St., Dundee, FL 33838	863-439-9426
	Lake Wales Public Library	290 Cypress Garden Lane, Lake Wales, FL 33853	863-678-4004
	Fort Meade Public Library	75 E. Broadway St., Fort Meade, FL 33841	863-285-8287
Putnam	Putnam County HQ Library	601 College Rd., Palatka, FL 32177	386-329-0126
	Bostwick Public Library	125 Tillman St. Bldg. 2, Bostwick, FL 32007	386-326-2750
	Crescent City Public Library	610 North Summit St., Crescent, FL 32112	386-698-2600
	Interlachen Public Library	133 N. County Road 315, Interlachen, FL 32148	386-684-1600
	Melrose Public Library	312 Wynnwood Ave., Melrose, FL 32666	352-475-1237
Sarasota	Betty J. Johnson Public Library	2801 Newtown Blvd., Sarasota, FL 34234	941-861-1360
	Elsie Quirk Public Library	100 W. Dearborn St., Englewood, FL 34223	941-861-1200
	W. H. Jervy Jr. Public Library	300 Nokomis Ave. S, Venice, FL 34285	941-861-1330
	Osprey Public Library	337 N. Tamiami Trail, Osprey, FL 34229	941-918-4037
Seminole	Jean Rhein Central Library	215 N. Oxford Rd., Casselberry, FL 32707	407-665-1500
	Seminole County Library East Branch	310 Division St., Oviedo, FL 32765	407-665-1560
	Seminole County Library North Branch	150 N. Palmetto Ave., Sanford, FL 32771	407-665-1620
St. Lucie	Susan B. Kilmer Library	101 Melody Ln., Fort Pierce, FL 34950	772-462-1615
	Paula A. Lewis Library	2950 SW Rosser Blvd., Port St. Lucie, FL 34953	772-871-5470

County	Library Name	Address	Phone
	Morningside Branch Library	2410 SE Morningside Blvd., Port St. Lucie, FL 34952	772-337-5632
Sumter	Bushnell Public Library	402 N. Florida St., Bushnell, FL 33513	352-689-4567
	Panasoffkee Community Library	1500 County Road 459, Lake Panasoffkee, FL 33538	352-689-4567
	Villages Public Library at Belvedere	325 Belvedere Blvd., The Villages, FL 32162	352-689-4567
Volusia	Daytona Beach Regional Library	105 E. Magnolia Ave., Daytona Beach, FL 32114	386-257-6036
	Deltona Regional Library	2150 Eustace Ave., Deltona, FL 32725	386-789-7207
	Port Orange Regional Library	1005 City Center Circle, Port Orange, FL 32129	386-322-5152
	Oak Hill Public Library	125 E. Halifax Ave., Oak Hill, FL 32759	386-345-5510
	Pierson Public Library	115 N. Volusia Ave., Pierson, FL 32180	386-749-6930
	DeLand Regional Library	130 E. Howry Ave., DeLand, FL 32724	386-822-6430

**Public Workshops:** The FAA invites the public to attend informational virtual workshops for the Draft EA at the times and locations listed below. Representatives from the FAA will be available virtually to answer questions about the South-Central Florida Metroplex Project. All times listed below are Eastern time zone.

Please reference the following web address for all FAA led workshops:

[https://www.faa.gov/air\\_traffic/community\\_involvement/florida/](https://www.faa.gov/air_traffic/community_involvement/florida/)

- Workshop 1 Focused on the Palm Beach area of proposed procedures  
June 3, 2020 at 6:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 2 Focused on the Tampa/St. Pete-Clearwater area of proposed procedures  
June 4, 2020 at 6:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 3 Focused on the Tampa/St. Pete-Clearwater area of proposed procedures  
June 5, 2020 at noon Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 4 Focused on the Orlando area of proposed procedures  
June 8, 2020 at 6:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 5 Focused on the Fort Lauderdale area of proposed procedures  
June 9, 2020 at noon Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 6 Focused on the Miami area of proposed procedures  
June 9, 2020 at 4:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 7 Focused on the Fort Lauderdale area of proposed procedures  
June 10, 2020 at 3:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 8 Focused on the Miami area of proposed procedures  
June 10, 2020 at 6:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 9 Focused on the Miami area of proposed procedures  
June 11, 2020 at noon Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 10 Focused on the Fort Lauderdale area of proposed procedures  
June 11, 2020 at 6:00pm Eastern. 2 hours minimum for presentation and FAA Q&A
- Workshop 11 Focused on the Palm Beach area of proposed procedures  
June 12, 2020 at noon Eastern. 2 hours minimum for presentation and FAA Q&A

If you wish to provide comments, please provide them by mail, email, or through the FAA Community Engagement website comment form until July 10, 2020. This 60-day Public Comment period from May 11, 2020 and concluding July 10, 2020 is opened upon the public release of the documents to receive general comments on the text, exhibits, tables, and appendices, as well as comments related to Section 106 of the National Historic Preservation Act via the following:

**Mail to:**

South-Central Florida Metroplex Draft EA  
Federal Aviation Administration  
Eastern Service Center – Operations Support Group  
1701 Columbia Avenue  
College Park, GA 30337

**Email to:**

9-AJO-MIA-FL-Metroplex-Comments@faa.gov  
9-AJO-FLL-FL-Metroplex-Comments@faa.gov  
9-AJO-PBI-FL-Metroplex-Comments@faa.gov  
9-AJO-MCO-FL-Metroplex-Comments@faa.gov  
9-AJO-TPA-FL-Metroplex-Comments@faa.gov  
9-AJO-PIE-FL-Metroplex-Comments@faa.gov

**Web comment form available at:** [https://www.faa.gov/air\\_traffic/community\\_involvement/florida/](https://www.faa.gov/air_traffic/community_involvement/florida/)

The FAA encourages all interested parties to provide comments concerning the scope and content of the Draft EA. Comments should be as specific as possible and address the analysis of potential environmental impacts and the adequacy of the proposed action or merits of alternatives. Reviewers should organize their participation so that it is meaningful and makes the agency aware of the viewer's interests and concerns using quotations and other specific references to the text of the Draft EA and related documents. Matters that could have been raised with specificity during the comment period on the Draft EA may not be considered if they are raised for the first time later in the decision process. This commenting procedure is intended to ensure that substantive comments and concerns are made available to the FAA in a timely manner so that the FAA has an opportunity to address them.

Before including your address, phone number, e-mail address, or other personal identifying information in your comment, be advised that your entire comment—including your personal identifying information—may be made publicly available at any time. While you can ask us in your comment to withhold from public review your personal identifying information, we cannot guarantee that we will be able to do so.

FAA would like to thank you for your interest in this project. If you have any questions about the information provided, please feel free to contact me.

Sincerely,

*Original Signed by*

Ryan Almasy  
Eastern Operations Support Group (AJV-E2)  
Eastern Service Center



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Air Traffic Organization  
Eastern Service Center

MAY 19 2020

1701 Columbia Avenue  
College Park, GA 30337

May 13, 2020

Mr. Howard Brown Jr.  
Village of Indiantown  
P.O. BOX 398  
Indiantown, FL

**Reference: South-Central Florida Metroplex Draft Environmental Assessment – Update to Notice of Availability – Addition of Twelfth Public Workshop**

Dear Mr. Brown,

This letter is to update the information provided in **South-Central Florida Metroplex Draft Environmental Assessment – Notice of Availability** that was mailed to you by the Federal Aviation Administration (FAA) on May 6, 2020. The FAA will add one workshop to the eleven already scheduled to discuss the South-Central Florida Metroplex Draft Environmental Assessment as follows:

**Workshop 12:** Focused on the Orlando area of proposed procedures  
June 12, 2020 at 3:00 pm Eastern  
Duration – 2 hours minimum for presentation and FAA Q&A

The complete Public Workshop schedule is now:

- Workshop 1 Focused on the Palm Beach area of proposed procedures  
June 3, 2020, at 6:00 pm Eastern  
Duration – 2 hours minimum for presentation and FAA Q&A
- Workshop 2 Focused on the Tampa/St. Pete-Clearwater area of proposed procedures  
June 4, 2020, at 6:00 pm Eastern  
Duration – 2 hours minimum for presentation and FAA Q&A
- Workshop 3 Focused on the Tampa/St. Pete-Clearwater area of proposed procedures  
June 5, 2020, at noon Eastern  
Duration – 2 hours minimum for presentation and FAA Q&A
- Workshop 4 Focused on the Orlando area of proposed procedures  
June 8, 2020, at 6:00pm Eastern  
Duration – 2 hours minimum for presentation and FAA Q&A
- Workshop 5 Focused on the Fort Lauderdale area of proposed procedures  
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Duration – 2 hours minimum for presentation and FAA Q&A
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FAA would like to thank you for your interest in this project. If you have any questions about the information provided, please feel free to contact me.

Sincerely,

*Original signed by*

Ryan Almasy  
Eastern Operations Support Group (AJV-E2)  
Eastern Service Center



**MARTIN COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**2401 S.E. MONTEREY ROAD • STUART, FL 34996**

**MAY 18 2020**

<b>DOUG SMITH</b>	Commissioner, District 1	<b>TARYN KRYZDA, CPM</b>	County Administrator
<b>STACEY HETHERINGTON</b>	Commissioner, District 2	<b>SARAH W. WOODS</b>	County Attorney
<b>HAROLD E. JENKINS II</b>	Commissioner, District 3		
<b>SARAH HEARD</b>	Commissioner, District 4	<b>TELEPHONE</b>	(772) 288-5400
<b>EDWARD V. CIAMPI</b>	Commissioner, District 5	<b>WEBSITE</b>	<a href="http://www.martin.fl.us">www.martin.fl.us</a>

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May 13, 2020

Village of Indiantown  
Village Manager, Howard W. Brown, Jr., ICMA-CM  
16550 SW Warfield Blvd.  
P.O. Box 398  
Indiantown, FL 34956

Dear Mr. Brown:

This is to provide a response to your letter dated May 4, 2020 which was a request for information and data relating to services that are being provided by Martin County Fire Rescue. As I advised you via email, following receipt of your letter, I can provide you the information the County currently collects and readily provide.

The monthly reports and service delivery activities that you have listed within your letter cannot be produced or provided since the information that the County does collect is on a countywide basis. There is no reporting that is done specific to the Village of Indiantown (Village). In prior communications, I have expressed to you that the County's fire rescue services are a full 'system' with twelve stations, full fleet services, logistics and special operations being provided to residents throughout the County. Your consultant was aware of this and should have been able to communicate to you that the County does not track or collect such data, nor do we have the resources implemented to do so.

I have included the 2019 Martin County Fire Rescue Department Annual Report and the FY2020 Adopted Budget for Fire Rescue which contain some of the information you requested, but again, it is not specific to the Village.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Taryn G. Kryzda

C: Honorable Martin County Chair, Vice-Chair and County Commissioners  
Honorable Indiantown Mayor  
Ms. Sarah Woods, Esq., County Attorney  
William Schobel, Martin County Fire Chief  
Ms. Susan Owens, MMC, Village Clerk  
Mr. Wade Vose, Esq., Village Attorney





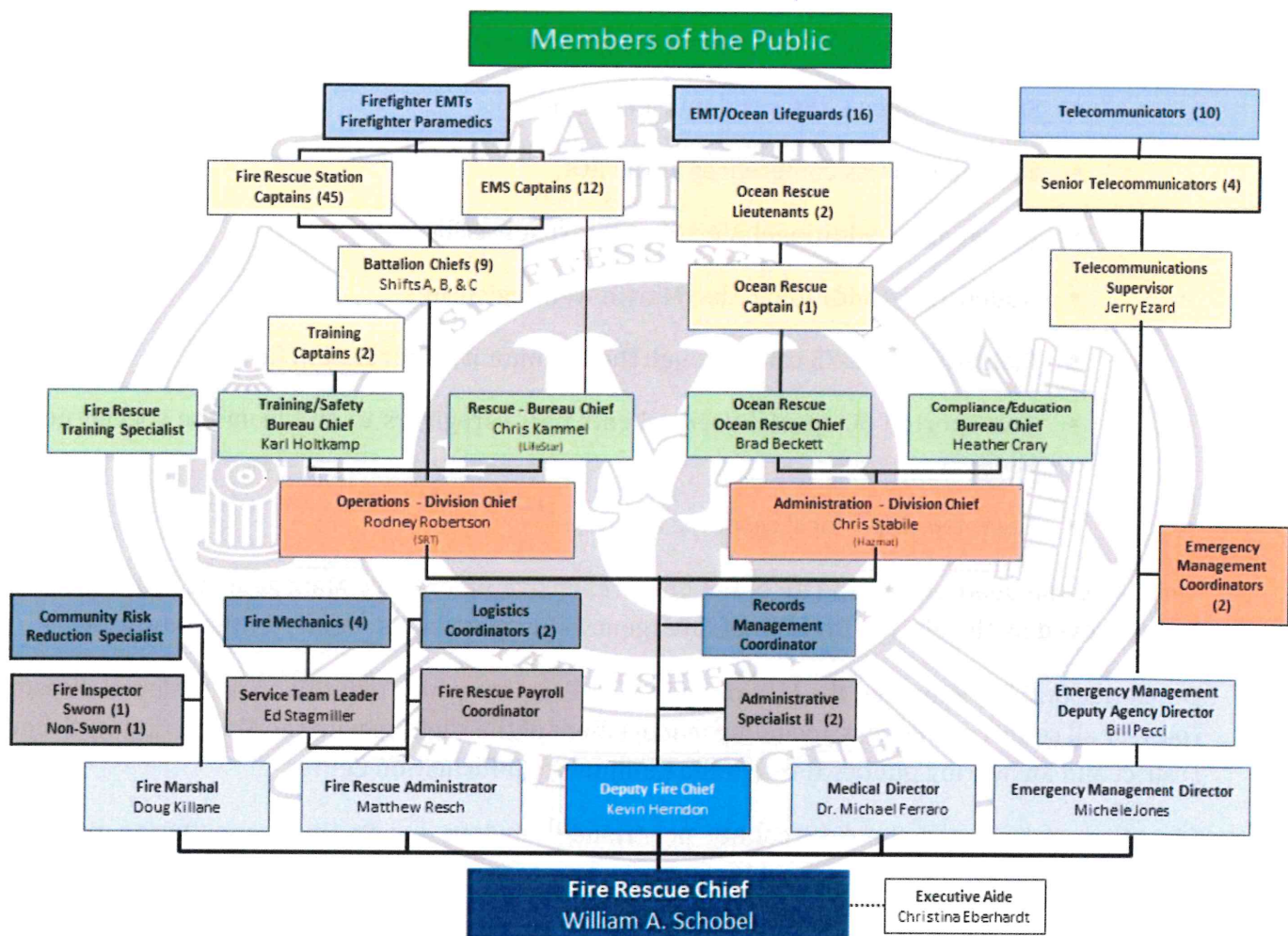


## FIRE RESCUE DEPARTMENT

### 2019 Martin County Fire Rescue Department Annual Report

Composed of 382 dedicated men and women, the Martin County Fire Rescue Department is an all-hazard, full-service agency. We proudly provide Fire Protection, EMS, Ocean Rescue, Air Rescue, Fire Prevention, Hazardous Materials, Technical Rescue, Fleet Services, Communications and Emergency Management services to the public.

MCFR services are built around our mission of anticipating and responding to the dynamic public safety needs of our diverse community. This includes prevention, education, response, and communications. Our department is dedicated to making Martin County a safer place to live and work. We are continually working to ensure that our training, equipment and facilities meet the needs of the citizens and community we serve. We take every precaution to protect and prepare the public for emergencies.





## FIRE RESCUE DEPARTMENT

### Emergency Management

Martin County Emergency Management provides public safety for the county's residents and visitors through an organized response to, and recovery from natural and human-caused disasters. Below are programmatic achievements in Emergency Management for this fiscal year:

- Successfully responded to Hurricane Dorian, overseeing the Emergency Operations Center (EOC), county departments and partner agencies during the 6 days of activation, and continues to coordinate with the Federal Emergency Management Agency (FEMA) to seek reimbursement for protective actions and damages sustained throughout the county during the storm.
  - By the numbers:
    - 6 shelters opened for 3 nights (4 nights for special needs)
    - Sheltered over 1,250 residents and 22 pets
    - Held daily press conferences at the EOC
    - Added 3,561 additional AlertMartin text subscribers
    - Added 1,618 additional AlertMartin web registrants
    - Fielded over 2,475 calls through the Community Information Center
    - Transported 60 special needs clients plus caregivers to and from the special-needs shelters
    - Completed 439 local resource requests
- Completed the quadrennial update of the Comprehensive Emergency Management Plan, reviewed and approved by the Florida Division of Emergency Management as required by state statute
- Developed and implemented the Martin Activation Program which identified and assigned disaster roles for all county employees, including management of the shelters with the Martin County School District and answering phones through the Community Information Center
- Identified and opened the first county pet-friendly shelter during Hurricane Dorian with the support of the Martin County School District





## FIRE RESCUE DEPARTMENT



### Communications Section

The Communications Section of Martin County Fire Rescue serves two primary customers. The public calling 911 for fire and emergency medical assistance and Fire Rescue operations personnel in the field responding to those requests. The Communications Section is staffed by 15 professionally trained personnel who handle all requests for Fire Rescue based emergency assistance 24 hours a day. Last year, Martin County Fire Rescue Telecommunicators received over 67,000 phone calls, dispatched approximately 30,000 calls, answered numerous fire and medical alarms, and handled radio transmissions between the Communications Section and field personnel.





## FIRE RESCUE DEPARTMENT

Two of our Telecommunicators attended the Navigator 2019 Conference. This premier educational event for police, fire and medical 911 dispatchers provide dedicated professionals from across the country and around the world with an exceptional, concentrated forum for learning, collaborating and experiencing new technology.



### Operations Division

Fire Rescue Operations provides advanced life support and fire suppression for emergencies within unincorporated Martin County. Additional services include special teams such as: hazardous materials, aeromedical and the special response team which specializes in high angle, confined space, building collapse, extrication and dive rescue.

41,379 emergency unit responses were required.

- 18,854 calls were medical emergencies
- 14,514 patients were transported to area hospitals
- 4,386 calls were fire related





## FIRE RESCUE DEPARTMENT



### Special Teams Responses

Special Response Teams are comprised of personnel trained for emergencies needing technical expertise. These specialized units responded to the following emergencies in FY 2019:

- LifeStar Aeromedical Helicopter- 483 responses
- Hazardous Material Response Team- 126 responses
- Special Response Team- 132 responses

### Training and Safety Bureau

The Training and Safety Bureau promotes the improvement of public service through the facilitation of ongoing drills and exercises that reflect real-life experiences encountered in the field by fire rescue personnel. The bureau is also responsible for the maintenance of skills and certifications of department personnel. This includes compliance with all state and federal mandated training for firefighters and paramedics. The Training Bureau delivered 19 Live Fire scenario trainings over 4 different days to approximately 200 personnel and facilitated 3 Recruit Academies for 51 new employees totaling 18,360 hours of training for new firefighters. They also design and administer promotional exams for the various ranks. In FY 2019, the bureau delivered or facilitated a total of 86,720 hours of training.





## FIRE RESCUE DEPARTMENT

### Ocean Rescue

The Ocean Rescue Section provides emergency medical and lifesaving services at 4 guarded beaches and is capable of emergency responses to all 22 miles of Atlantic coastline. Over 1.3 million people visited Martin County guarded beaches in FY2019 which resulted in the Ocean Rescue lifeguards performing 174 water rescues. However, preventing the need for a rescue is paramount when providing a safe environment for beach visitors. Ocean Rescue initiated over 34,000 beach patron contacts to share helpful tips to keep them safe. Ocean Rescue assisted over 5,000 beach patrons in FY2019 with an array of special requests to ensure they had the best beach experience possible. From cuts, bruises, and jellyfish stings to more serious medical incidents, Martin County EMT Ocean Lifeguards provided medical care to more than 1,300 patrons.



Ocean Rescue Headquarters, a state-of-the-art building, was completed in FY2019 at Jensen Public Beach. This building provides Ocean Rescue with vehicle storage, a dedicated training room, office space and the tools needed to increase the level of service we provide to our beach visitors. Ocean Rescue now utilizes

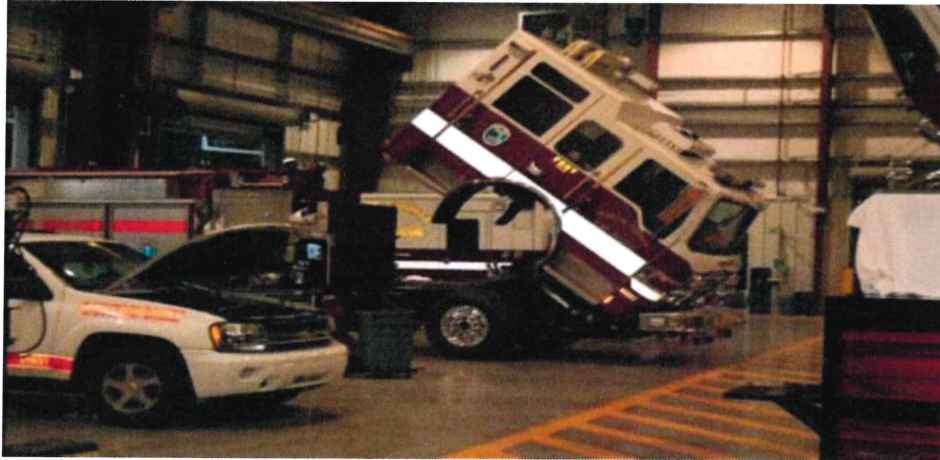




## FIRE RESCUE DEPARTMENT

four-wheel drive Utility Task Vehicles (UTV) capable of transporting patients from the rough terrain of the beach to an awaiting ambulance safely.

### Fleet Services & Logistics



In the Fleet Services and Logistics section there are four highly trained and experienced Fire Mechanics that provide mechanical support to meet the needs of the Fire Rescue fleet of emergency apparatus and equipment that includes 56 heavy duty trucks, engines, tankers, and specialty vehicles. This section is also responsible for managing an inventory of medical and operational supplies for distribution to Fire Rescue personnel.

All National Fire Protection Association (NFPA) and Insurance Services Office (ISO) safety inspections are conducted in-house at our Fleet Services and Logistics facility. We conduct annual personal protective equipment (PPE) inspections to make sure that our personnel are in safe, clean gear that is free from any issues related to heat exposure or other material degradation. All of our fire engines and ladder trucks are equipped with fire hose in various diameters and fire pumps that need to be inspected. Each year we test about 6 miles of fire hose.

The Logistics section handles all phases of purchasing and budget management for the department which includes responsibilities in accounting, grant maintenance, and the bid process.

### Fire Rescue Administration

The Administration Division works in conjunction with the other divisions to manage the administrative support functions of the department. Fire Rescue Administration also works with the County Attorney's Office to draft and maintain departmental contracts and licenses, Risk Management to address issues with





## FIRE RESCUE DEPARTMENT

Worker's Compensation and other risk abatement activities, and the General Services Department to coordinate the maintenance and replacement of Fire Rescue Department facilities.

### Bureau of Education, Compliance, and Standards

The Bureau of Education, Compliance, and Standards achieved the following milestones in FY 2019:

- An innovative pediatric emergency job aid (Handtevy) went live after department wide training and implementation in June of 2019.
- Martin County Fire Rescue became a state, regional, and nationally accredited satellite location for the Coral Springs Regional Institute of Public Safety.
- 2 new internal paramedic classes are facilitating the training of 19 current Firefighter EMTs to the level of Firefighter Paramedic.
- Emergency Medical Technician (EMT) IV program implemented which allows EMTs to start intravenous lines under the supervision of a paramedic.
  - Includes Ocean Rescue Lifeguard EMTs.





## FIRE RESCUE DEPARTMENT

### Fire Prevention

The Fire Prevention Bureau continues to promote a fire safe community through code compliant plan review and inspections. The Community Risk Specialist identifies and promotes public education opportunities for Fire Rescue to participate in local community events. The Fire Rescue family continues to engage with community associations and with local schools for this year's Fire Prevention Week campaign "Not all hero's wear a cape. Plan and practice your escape."

The Fire Prevention Division established many valuable new programs during FY 2019:

- Residential Readiness Program, consisting of a smoke alarm installation program, home fire safety tips and fall prevention guide.
- B.O.S.S. program (Business Occupant Safety Survey), a self-inspection program for eligible businesses;
- Martin County HUGS (Dementia Home Safety Identification Initiative).
- Stop the Bleed (National awareness program for bystanders to be trained to assist in a bleeding emergency in conjunction with active shooter incidents).



### Fire Prevention Events for Fiscal Year 2019

- Plan reviews (construction) completed - 724
- Development reviews completed - 109
- Fire safety inspections completed - 1,762
- Compliant fire safety systems - 1,643
- Public/community education events – 311
- Public reached through events – 59,842

FY19 Fire Rescue Annual Report

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue**

<b>Fire Rescue Program Chart</b> Total Full-Time Equivalents (FTE) = 382.00
--

<b>Emergency Management</b> Total Full Time Equivalents (FTE) = 2.75
<b>Nuclear Planning</b> Total Full Time Equivalents (FTE) = 2.25
<b>Fire Rescue Communications</b> Total Full Time Equivalents (FTE) = 15
<b>Ocean Rescue</b> Total Full Time Equivalents (FTE) = 21
<b>Fire Prevention</b> Total Full Time Equivalents (FTE) = 5
<b>Fire Rescue Administration</b> Total Full Time Equivalents (FTE) = 7
<b>Operations</b> Total Full Time Equivalents (FTE) = 316
<b>Fleet Services and Logistics</b> Total Full Time Equivalents (FTE) = 7
<b>Special Operations</b> Total Full Time Equivalents (FTE) = 6

	<u>FY 2018 ACTUAL</u>	<u>FY 2019 ADOPTED</u>	<u>FY 2020 ADOPTED</u>	<u>FY 2019 to FY 2020 Variance</u>	<u>Pct Change</u>
Total FTE	353.00	353.00	382.00	29.00	8 %
Total Budget Dollars	43,448,575	43,763,556	47,690,229	3,926,673	8.97 %

## Fire Rescue

### Introduction

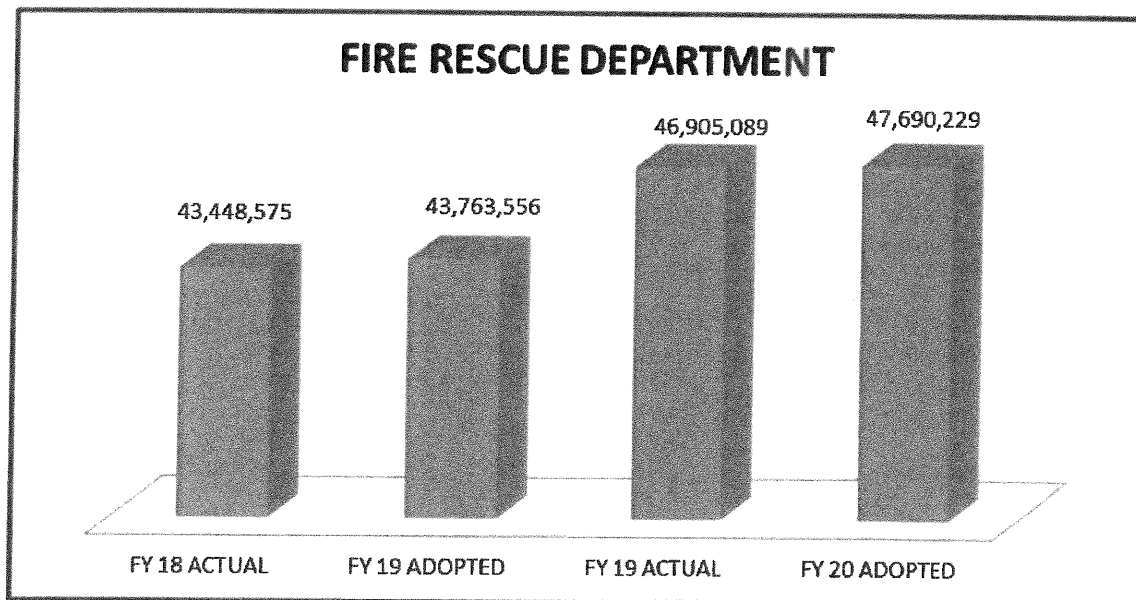
The department mission is to protect lives, property, and the environment with safety, integrity, and excellence. Fire Rescue is comprised of three major divisions each of which provides an essential emergency service for the citizens: Emergency Management, Operations, and Administration. Each of these areas provide for the routine emergency needs of the public on a daily basis, as well as for maintaining readiness to deliver immediate action in a man-made or natural disaster.

### Key Issues and Trends

- Revenue shortfalls and the impact on services and workload
- Maintenance of current capital infrastructure
- Replace aging vehicles and rolling stock
- Seek efficiencies in service delivery

### Program Summary

Program	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2019 ACTUAL	FY 2020 ADOPTED
Emergency Management	337,295	208,427	351,046	296,269
Nuclear Planning	247,988	182,318	304,123	191,220
Fire Rescue Communications	1,067,657	1,067,279	1,110,945	1,109,681
Ocean Rescue	1,322,442	1,445,555	1,475,502	1,596,313
Fire Prevention	444,245	471,204	499,313	493,102
Fire Rescue Administration	760,380	891,940	839,140	903,870
Operations	36,183,871	36,256,903	39,066,795	39,703,661
Fleet Services and Logistics	631,185	664,604	718,843	769,930
Special Operations	2,453,513	2,575,326	2,539,381	2,626,183
<b>Total Expenses</b>	<b>43,448,575</b>	<b>43,763,556</b>	<b>46,905,089</b>	<b>47,690,229</b>



Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	23,849,976	24,078,805	26,032,921	26,525,652
01203 Standby Pay	27,405	31,490	30,020	31,490
01204 Holiday Pay - IAFF	760,308	895,698	805,275	941,429
01209 Salaries - Special Event	52,344	0	53,233	0
01210 IAFF Station Trsf Mileage (\$10)	870	0	960	0
01300 Other Salaries	80,275	146,234	88,507	141,234
01400 Overtime	1,304,194	1,197,500	1,292,918	1,197,500
01500 Special Pay	434,944	407,250	460,167	428,830
01501 Cell Phone Stipend	9,810	10,320	11,228	12,240
01503 Tuition Reimbursement	6,456	0	0	0
02101 FICA	1,550,667	1,653,991	1,683,041	1,809,892
02102 Medicare	365,988	387,425	397,282	423,699
02200 Retirement Contributions	5,687,556	5,992,986	6,448,138	6,747,226
02300 Life and Health Insurance	4,431,642	4,578,978	4,604,188	4,837,016
02600 Salary/Fringe Chargebacks	-43,049	-50,000	-17,920	-50,000
03100 Professional Services	68,874	0	3,080	0
03101 Professional Services - IT	21,711	0	14,200	0
03400 Other Contractual Services	1,687,390	1,693,549	1,740,931	1,732,549
03409 Mowing & Landscaping Services	96,986	94,857	97,299	94,857
03410 Other Contractual Svs - Staffing	11,828	0	16,112	0
04000 Travel and Per Diem	7,820	0	3,103	0
04002 Travel and Per Diem/Educational	7,136	1,000	15,827	4,750
04100 Communications	4,474	8,170	1,622	8,170
04101 Communications- Cell Phones	6,854	3,240	10,656	14,440
04104 Communications-Data/Wireless Svc	42,039	24,000	42,354	27,060
04200 Freight and Postage	8,462	9,500	10,671	9,500
04300 Utility Services	7,414	6,500	6,453	6,500
04301 Electricity	139,309	150,228	146,652	150,228
04303 Water/Sewer Services	72,485	70,570	74,404	70,570
04304 Garbage/Solid Waste Services	11,445	12,955	11,827	12,955
04400 Rentals and Leases	40,398	36,502	43,931	37,422
04402 Rentals and Leases/Copier Leases	5,801	5,835	5,613	5,835
04600 Repairs and Maintenance	765,645	574,505	664,828	574,505
04610 Vehicle Repair and Maintenance	62,204	27,306	47,001	27,306
04611 Building Repair and Maintenance	128,823	158,100	125,049	160,600
04612 Software Maintenance	0	0	135	0
04614 Hardware Maintenance	8,575	0	8,575	0
04700 Printing and Binding	18,727	1,200	15,087	1,700
04800 Promotional Activities	3,560	7,000	8,795	7,000
04900 Other Current Charges	14,115	4,400	13,885	7,700
04901 Indirect Costs	14,991	0	14,991	0
04910 Fleet Replacement Charge	97,738	102,713	103,568	161,875
05100 Office Supplies	19,189	19,850	21,449	19,850
05175 Computer Equipment \$1,000-\$4999.99	9,240	0	10,818	0
05179 Other Equipment \$1000-\$4999.99	20,559	23,800	61,157	23,800
05195 Non-Capital Computer Equipment	48,114	15,500	54,922	16,500
05199 Other Non-Capital Equipment	47,989	45,487	106,547	45,487
05200 Operating Supplies	372,761	431,481	482,543	476,481
05204 Fuel	347,651	336,052	366,437	336,052
05207 Computer Supplies	0	0	746	0
05208 Software Licenses	23,694	250	3,583	250



Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue**

**Expenditures and Revenues (cont.)**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 TENTATIVE</b>
05210 Food	832	0	1,313	0
05211 Software Services	37,676	0	12,995	0
05213 Medical Supplies	441,200	408,200	455,941	448,200
05400 Publications and Memberships	3,877	1,695	3,723	2,695
05402 Publications/Subscriptions	0	297	0	297
05500 Training	71,749	118,137	114,515	118,887
06200 Buildings	23,208	0	0	0
06400 Furniture and Equipment	24,673	40,000	33,661	40,000
06401 Computer Equipment	9,091	0	0	0
06410 Vehicles - Fleet Maintenance	67,402	0	34,139	0
08300 Other Grants and Aids	5,483	0	3,995	0
<b>Total Expenses</b>	<b>43,448,575</b>	<b>43,763,556</b>	<b>46,905,089</b>	<b>47,690,229</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	3,926,886	4,236,877	4,220,716	4,505,319
1110 Unincorporated MSTU	259,894	291,204	286,222	313,102
1120 Consolidated Fire/Ems	32,126,938	32,511,442	31,682,795	33,207,210
13734 Haz Mat FY18	-4,013	0	4,013	0
13764 Florida EMS Trust FY17	2,874	0	5,436	0
13765 Florida EMS Trust FY18	-5,886	0	5,856	0
13766 Florida EMS Trust FY19	0	0	-52	0
13975 Radiological Emg Plan 10/08-9/10	-168,392	182,318	378,222	191,220
33120 Federal Grants/Public Safety	61,405	0	1,235,352	1,170,835
33420 State Grants/Public Safety	134,624	39,615	132,098	101,523
33521 State Shared Rev / FF Suppl Comp	103,547	100,000	155,499	100,000
33720 Local Grants/Public Safety	416,380	0	-74,099	0
34220 Fire Protection Services	-101	0	844,806	760,570
34250 Protective Inspection Fees	156,318	160,000	178,177	160,000
34260 Ambulance Fees	5,131,039	5,100,000	6,130,480	5,300,000
34261 Ambulance Fees-Pemt/Indgt Transport	0	100	0	100
34290 Other Public Safety Fees	1,226,645	1,118,000	1,215,151	1,133,000
34900 Other Charges For Services	28,033	20,000	23,404	20,000
36100 Interest Earnings	35	0	57	0
36400 Disposition of Fixed Assets	0	0	4,810	0
36600 Contributions/Private Sources	38,265	0	2,000	0
36900 Other Miscellaneous Revenues	14,085	4,000	91,946	4,000
36910 Insurance Proceeds/Refunds	0	0	1,035	0
811120 Transfer From Fund 1120	0	0	381,164	723,350
<b>Total Revenues</b>	<b>43,448,575</b>	<b>43,763,556</b>	<b>46,905,089</b>	<b>47,690,229</b>

**Fire Rescue  
Emergency Management**

**Mission Statement**

The Emergency Management Agency prepares for, responds to, ensures recovery from, and lessens the effects of all hazards affecting Martin County.

**Services Provided**

- Improve preparedness through exercise of critical emergency support functions.
- Maintain readiness of all hazard comprehensive emergency preparedness planning.
- Enhance coordination of resources through successful completion of Emergency Management Preparedness Grant scope of work.
- Enhance integrated countywide emergency communications system.
- Ensure National Incident Management System compliance.
- Provide for continuing expansion/growth and upgrade of the special needs program.

**Goals and Objectives**

- Countywide Emergency Management program.
- State mandated full time program for counties with population over 50,000.
- Local Hazard Mitigation Strategy.
- Coordinate Community Emergency Response Team (CERT) program.
- Administer the State Mandated Special Needs program.
- Health Facility Emergency Plan Review program.
- Development Review program.
- Homeland Security Mandate for critical facility planning and Anti-Terrorism annex.
- State Mandated development and maintenance of Comprehensive Emergency Management Plan (CEMP).
- Federal and State requirements for local mitigation strategy.
- Schedule workshops and exercises to enhance communications with the local media, community associations, and businesses.
- Provide functional testing of operational facilities and equipment to maintain efficient position of readiness.
- Explore new technology development of emergency communication systems for cost efficiency and added effectiveness.
- Promote early voluntary registration of residents needing assistance from the special needs program.

**Benchmarks**

Maintain maximum availability of community emergency program functions with a staffing ratio of 2 to 150,000; one of the lowest ratios of emergency planner to population in the state of Florida.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Public Education	#	2,548.00	1,200.00	6,937	4,500
NIMS Compliance	%	100.00	100.00	100.00	100.00

**Outcomes**

Employees of Martin County will effectively be able to offer assistance and emergency response to the wide scope of hazards that threaten the community and residents effectively.



Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Emergency Management**

**Staffing Summary**

<b>Job Title</b>	<b>FY2019</b>	<b>FY2020</b>
Principal Planner	1	
Emergency Mgmt Director	.75	.75
Emergency Management Coordinator		2
<b>Total FTE</b>	<b>1.75</b>	<b>2.75</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Emergency Management**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	135,719	127,500	119,493	189,125
01500 Special Pay	381	0	0	0
01501 Cell Phone Stipend	628	840	711	840
02101 FICA	7,841	7,905	7,033	11,726
02102 Medicare	1,888	1,850	1,645	2,742
02200 Retirement Contributions	13,953	10,531	9,949	16,019
02300 Life and Health Insurance	21,198	27,951	23,302	43,967
02600 Salary/Fringe Chargebacks	0	0	0	0
03101 Professional Services - IT	266	0	12,240	0
03400 Other Contractual Services	174	0	119	0
04000 Travel and Per Diem	2,623	0	1,783	0
04002 Travel and Per Diem/Educational	752	500	6,273	500
04100 Communications	1,620	0	686	0
04101 Communications- Cell Phones	0	0	3,899	0
04104 Communications-Data/Wireless Svc	26,039	24,000	34,645	24,000
04200 Freight and Postage	1,025	300	166	300
04402 Rentals and Leases/Copier Leases	1,578	2,800	1,578	2,800
04600 Repairs and Maintenance	0	0	110	0
04610 Vehicle Repair and Maintenance	229	500	190	500
04611 Building Repair and Maintenance	0	0	1,301	0
04614 Hardware Maintenance	8,575	0	8,575	0
04700 Printing and Binding	7,983	200	5,647	200
04900 Other Current Charges	119	0	0	0
04910 Fleet Replacement Charge	2,500	2,500	2,500	2,500
05100 Office Supplies	0	250	3,871	250
05175 Computer Equipment \$1,000-\$4999.99	5,801	0	5,200	0
05179 Other Equipment \$1000-\$4999.99	3,456	0	0	0
05195 Non-Capital Computer Equipment	35,602	0	41,462	0
05199 Other Non-Capital Equipment	0	0	1,342	0
05200 Operating Supplies	19,996	0	25,154	0
05204 Fuel	939	800	749	800
05208 Software Licenses	1,338	0	1,663	0
05210 Food	0	0	630	0
05211 Software Services	26,050	0	11,800	0
05213 Medical Supplies	1,688	0	0	0
05400 Publications and Memberships	485	0	484	0
05500 Training	2,301	0	16,844	0
06401 Computer Equipment	4,546	0	0	0
<b>Total Expenses</b>	<b>337,295</b>	<b>208,427</b>	<b>351,046</b>	<b>296,269</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	175,403	168,812	156,323	194,746
33120 Federal Grants/Public Safety	61,405	0	80,351	0
33420 State Grants/Public Safety	100,487	39,615	114,373	101,523
<b>Total Revenues</b>	<b>337,295</b>	<b>208,427</b>	<b>351,046</b>	<b>296,269</b>

**Accounts of Interest**

None

**Significant Changes**

One (1) additional FTE - Emergency Management Coordinator.

Fiscal Year 2020

**Fire Rescue  
Nuclear Planning**

**Mission Statement**

Provide for the safety of the public and emergency personnel in the event of radiological incidents by designing mitigation plans, ensuring compliance with regulations, and providing education and training.

**Services Provided**

Radiological Emergency Planning develops and under emergency response situations, implements radiological emergency mitigation plans to protect the public and safeguard emergency response personnel from radiological accidents at the St. Lucie Nuclear Power Plant, and in transportation accidents involving radiological materials. Training and testing is also conducted to educate public safety personnel and ensure compliance by nuclear power plant sites.

**Goals and Objectives**

- Maintain and update Radiological Emergency Plan.
- Conduct Countywide Radiological Exercises.
- Administer Radiological Training Program.
- Public Education and Outreach.
- Monitoring of Emergency Warning Program.
- Achieve zero (0) deficiencies in the 34 exercise objectives (This may change due to anticipated changes in Federal criteria).

**Benchmarks**

The Federal Emergency Management Agency (FEMA) defines 34 objectives for response to events that may happen at a nuclear power plant. Industry standard during evaluated exercises is that FEMA will select 20 of the 34 objectives to test the plant and local government. Martin County will request an evaluation in, and successfully complete, a minimum of 21 objectives.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Radiological Equipment Availability	%	100.00	100.00	100.00	100.00
Hours of Training and Exercise	#	965.00	1,250.00	934.00	1,500.00

**Outcomes**

Operational response programs for safely handling any type of radiological emergency.

**Staffing Summary**

Job Title	FY2019	FY2020
Emergency Mgmt Director	.25	.25
Deputy Emer Mgmt Director		1
Administrative Specialist II	1	1
Deputy Director/Emergency Manager	1	
<b>Total FTE</b>	<b>2.25</b>	<b>2.25</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Nuclear Planning**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	135,153	131,939	138,742	135,973
01400 Overtime	7,579	0	1,654	0
01500 Special Pay	127	0	0	0
01501 Cell Phone Stipend	591	600	600	600
02101 FICA	8,333	8,180	8,259	8,431
02102 Medicare	1,967	1,913	1,931	1,972
02200 Retirement Contributions	13,332	10,899	11,683	11,517
02300 Life and Health Insurance	26,865	26,187	26,101	26,177
03101 Professional Services - IT	133	0	1,760	0
03400 Other Contractual Services	10,111	0	13,634	0
04000 Travel and Per Diem	3,092	0	645	0
04002 Travel and Per Diem/Educational	2,399	0	3,270	0
04101 Communications- Cell Phones	48	0	48	0
04200 Freight and Postage	0	0	600	0
04402 Rentals and Leases/Copier Leases	789	0	789	0
04610 Vehicle Repair and Maintenance	915	0	492	0
04700 Printing and Binding	612	0	3,403	0
04900 Other Current Charges	0	0	370	0
04901 Indirect Costs	14,991	0	14,991	0
04910 Fleet Replacement Charge	2,600	2,600	2,600	6,550
05100 Office Supplies	499	0	1,739	0
05175 Computer Equipment \$1,000-\$4999.99	1,701	0	0	0
05195 Non-Capital Computer Equipment	595	0	3,176	0
05199 Other Non-Capital Equipment	0	0	2,934	0
05200 Operating Supplies	0	0	5,230	0
05204 Fuel	575	0	1,031	0
05210 Food	832	0	0	0
05211 Software Services	11,250	0	0	0
05400 Publications and Memberships	100	0	0	0
05500 Training	525	0	301	0
06400 Furniture and Equipment	0	0	24,000	0
06401 Computer Equipment	2,273	0	0	0
06410 Vehicles - Fleet Maintenance	0	0	34,139	0
<b>Total Expenses</b>	<b>247,988</b>	<b>182,318</b>	<b>304,123</b>	<b>191,220</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
13975 Radiological EMG Plan 10/08-9/10	-168,392	182,318	378,222	191,220
33720 Local Grants/Public Safety	416,380	0	-74,099	0
<b>Total Revenues</b>	<b>247,988</b>	<b>182,318</b>	<b>304,123</b>	<b>191,220</b>

**Accounts of Interest**

None

**Significant Changes**

There are no significant program changes.

**Fire Rescue**  
**Fire Rescue Communications**

**Mission Statement**

To be a premiere provider of Fire Rescue communications services, maintain and share situational awareness and information with stakeholders, utilizing the best people, safe, consistent and predictable practices, and state-of-the-art communication and information technologies.

**Services Provided**

- Provide high performance emergency communication service to the citizens and visitors of Martin County.
- Provide information to update Computer Aided Dispatch (CAD) with protocol, street/development changes, and functionality enhancements.
- Update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency.
- Increase accuracy of data collected in the dispatch center.

**Goals and Objectives**

- Earn reputation as a top-rated countywide Fire Rescue and Emergency Communications.
- 100% Emergency calls answered in 7 seconds or less.
- 90% Emergency Calls answered in 3 seconds or less.
- Promptly activate the Emergency Warning System.
- Provide effective, high performance emergency communication service delivery to the citizens and visitors of Martin County.
- Continue to provide information to update CAD with protocol, street/development changes, and functionality enhancements.
- Continue to update and create new Standard Operating Guidelines and dispatch protocols to achieve maximum efficiency.

**Benchmarks**

- Achieve 95% outstanding Customer Service rating.
- Answer 9-1-1 calls within 15 seconds 95% of the time.
- Dispatch calls within 60 seconds 95% of the time.
- Achieve 95% accuracy level of all times logged by Communications.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
E-911 Calls Answered in < 12 Seconds	%	100.00	100.00	99.00	100.00

**Outcomes**

Dispatch calls within one minute of receipt.

**Staffing Summary**

Job Title	FY2019	FY2020
Senior Telecommunicator	4	4
Telecommunications Supervisor	1	1
Emergency Medical Dispatcher	10	10
<b>Total FTE</b>	<b>15</b>	<b>15</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fire Rescue Communications**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	674,654	643,620	672,543	661,380
01300 Other Salaries	0	33,000	0	33,000
01400 Overtime	99,618	90,000	128,380	90,000
01501 Cell Phone Stipend	480	480	480	480
02101 FICA	45,253	47,528	46,793	48,634
02102 Medicare	10,583	11,116	10,943	11,373
02200 Retirement Contributions	65,838	66,699	71,529	70,118
02300 Life and Health Insurance	163,165	164,370	168,921	183,730
03400 Other Contractual Services	0	450	0	450
04002 Travel and Per Diem/Educational	453	0	584	500
04101 Communications- Cell Phones	0	50	0	50
04200 Freight and Postage	0	50	229	50
04600 Repairs and Maintenance	1,080	0	1,080	0
05100 Office Supplies	1,882	0	292	0
05179 Other Equipment \$1000-\$4999.99	0	1,800	3,254	1,800
05195 Non-Capital Computer Equipment	0	0	914	0
05199 Other Non-Capital Equipment	0	0	868	0
05200 Operating Supplies	2,908	5,819	1,601	5,819
05208 Software Licenses	328	0	0	0
05402 Publications/Subscriptions	0	27	0	27
05500 Training	1,415	2,270	2,534	2,270
<b>Total Expenses</b>	<b>1,067,657</b>	<b>1,067,279</b>	<b>1,110,945</b>	<b>1,109,681</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	1,067,657	1,067,279	1,110,945	1,109,681
<b>Total Revenues</b>	<b>1,067,657</b>	<b>1,067,279</b>	<b>1,110,945</b>	<b>1,109,681</b>

**Accounts of Interest**

03400 - Language Line voice translation service – charges based on minutes used.  
04002 - Travel for Emergency Medical Dispatch Certifications

**Significant Changes**

No significant program changes.



**Fire Rescue  
Ocean Rescue**

**Mission Statement**

These programs help to ensure safety by educating the public and employees, promote employee morale to support integrity and showcase excellence in the field within the levels of public service we can provide.

**Services Provided**

- Efficient, effective ocean rescue of beach patrons in distress using the latest surf rescue techniques and equipment
- Medical care to sick or injured beach patrons in compliance with Basic Life Support (BLS) standards
- Summons Advanced Life Support (ALS) assistance expeditiously for significant life-threatening situations and provide BLS support prior to ambulance arrival
- Use of preventative measures to warn of and protect the public from dangerous surf conditions, underwater obstructions, and other hazardous beach conditions
- Friendly, welcoming public assistance concerning general beach information, first aid, and basic area information
- Participation in public education events concerning beach safety, rip current awareness, and general beach ecology

**Goals and Objectives**

- Stress preventative lifesaving strategies and provide effective rescues to distressed beach patrons in the beach and open water environment
- Provide BLS assistance and emergency medical care to sick and injured beach patrons, and assistance to responding ambulance and Fire Rescue personnel upon their arrival on scene
- Provide Emergency Support Functions (ESF) services in times of natural or declared emergencies such as hurricanes, floods, and other natural disasters
- Provide staff at special needs shelters during activations to care for residents
- Provide informative and enthusiastic public education for local public relations events and school programs to increase beach safety awareness and to support professional lifeguarding

**Benchmarks**

- All Martin County Lifeguard/EMTs are to be trained under United States Lifesaving Association (USLA) guidelines and recertify as licensed professionals as required by state law and agency policy.
- Martin County Ocean Rescue upholds the highest professional standards, basing training programs and equipment standards on USLA guidelines for Advanced Agencies.
- Martin County Ocean Rescue operates under guidelines set by the U.S. Department of Transportation for pre-hospital care and the basic life support protocols approved by the Martin County Medical Director. Lifeguards performing Emergency Medical Technician (EMT) functions shall maintain identical proficiency as an EMT working on a Martin County rescue.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Transports Secondary to Water Rescue	#	33.00	25.00	34.00	30.00
Ocean Rescues	#	253.00	350.00	164.00	200.00
Public Safety Contacts/Prevents	#	22,970.00	30,000.00	32,868.00	35,000.00

**Outcomes**

No preventable loss of life on supervised Martin County beaches.

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Ocean Rescue**

**Staffing Summary**

<b>Job Title</b>	<b>FY2019</b>	<b>FY2020</b>
Ocean Rescue Chief	1	1
Ocean Rescue Captain	2	2
EMT/Ocean Lifeguard	16	16
Ocean Rescue Lifeguard		2
<b>Total FTE</b>	<b>19</b>	<b>21</b>

**Equipment Expenditures**

Stuart Beach Tower  
24,000.00      x 1      = 24,000.00      Replacement

All Terrain Vehicle  
8,000.00      x 2      = 16,000.00      Replacement

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Ocean Rescue**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	775,199	835,640	838,604	911,174
01300 Other Salaries	19,521	42,480	22,753	37,480
01400 Overtime	28,880	32,500	64,442	32,500
01501 Cell Phone Stipend	1,348	1,440	1,403	1,440
02101 FICA	48,669	55,217	54,589	60,833
02102 Medicare	11,382	12,913	12,767	14,226
02200 Retirement Contributions	184,974	188,617	207,941	223,958
02300 Life and Health Insurance	168,026	189,133	188,794	226,967
03400 Other Contractual Services	3,447	1,500	2,075	1,500
04002 Travel and Per Diem/Educational	387	0	414	750
04101 Communications- Cell Phones	1,580	1,440	1,476	1,440
04200 Freight and Postage	751	500	547	500
04301 Electricity	623	1,612	1,557	1,612
04303 Water/Sewer Services	0	550	0	550
04600 Repairs and Maintenance	5,283	5,000	7,049	5,000
04610 Vehicle Repair and Maintenance	4,065	400	848	400
04611 Building Repair and Maintenance	4,747	3,000	2,593	3,000
04900 Other Current Charges	0	0	618	0
04910 Fleet Replacement Charge	7,780	7,780	7,780	6,400
05100 Office Supplies	0	400	277	400
05179 Other Equipment \$1000-\$4999.99	0	0	7,326	0
05195 Non-Capital Computer Equipment	400	0	130	0
05199 Other Non-Capital Equipment	4,122	4,810	19,741	4,810
05200 Operating Supplies	12,439	15,000	15,529	15,000
05204 Fuel	4,506	2,073	4,197	2,073
05213 Medical Supplies	1,162	2,000	1,418	2,000
05400 Publications and Memberships	0	450	0	450
05500 Training	3,740	1,100	973	1,850
06200 Buildings	23,208	0	0	0
06400 Furniture and Equipment	6,203	40,000	9,661	40,000
<b>Total Expenses</b>	<b>1,322,442</b>	<b>1,445,555</b>	<b>1,475,502</b>	<b>1,596,313</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	1,322,442	1,445,555	1,473,291	1,596,313
1120 Consolidated Fire/EMS	-663	0	0	0
34290 Other Public Safety Fees	663	0	2,211	0
<b>Total Revenues</b>	<b>1,322,442</b>	<b>1,445,555</b>	<b>1,475,502</b>	<b>1,596,313</b>

**Accounts of Interest**

03400 - Estimated crane service to move lifeguard towers for weather events and new tower placement.  
04002 - Travel for personal watercraft rescue training  
04910 - Due to vehicle turned in.  
05199 - Replace 4 rescue boards annually with a 2 year replacement cycle.  
05500 - Personal watercraft rescue training  
06400 - \$16,000 to replace all-terrain vehicles destroyed by salt corrosion, \$24,000 to replace lifeguard tower.

**Significant Changes**

Two (2) additional FTE's - Ocean Rescue Lifeguard.

**Fire Rescue  
Fire Prevention**

**Mission Statement**

Providing life safety through education, enforcement and fire prevention.

**Services Provided**

- Development review - review and provide comment for compliant new site development
- Plan review - building plan review, fire sprinkler plan review, fire alarm plan review, fire suppression system plan review
- Inspections - new construction, existing building, annual, periodic, new occupancy, re-inspections, special events, tents, annual school inspections
- Public education - life safety, fire prevention, fire extinguisher, senior safety. Additional on-site training accomplished by on duty fire rescue crews
- Fire investigations - on call origin and cause fire investigations
- Juvenile Fire Setter Program - established education program in conjunction with the Sheriff, State Attorney's office, and the City of Stuart to reduce the number of fire related incidents caused by juveniles
- Public information and media releases - provide timely and accurate flow of information to members of the media
- Insurance verification letters for homeowner fire protection class
- Special needs coordinators during Emergency Operations Center activations

**Goals and Objectives**

- Fire Prevention has established partnerships with the Building Department, Growth Management, and the Tax Collector's Office for a more efficient, and cost-effective issuance of permits and fee collections and will continue to seek cost-reducing partnerships
- Implement technology to maximize efficiency in inspection and plan review activities. This includes existing use of mobile technology for inspections and electronic plan review
- Continue to improve customer service delivery both internally and externally
- Educate the residents and business owners of Martin County in life safety, fire prevention, and fire wise programs to reduce the number of injuries, fatalities and property loss from fire

**Benchmarks**

- Fire Prevention staff will be certified to or in excess of the minimum standards as set by the State of Florida. This includes specialized training up to and including Certified Fire Protection Specialist
- Fire loss in buildings inspected within the last three years will be less than 10% of the total structural fire loss

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Inspections	#	1,712.00	1,500.00	1,575.00	1,500.00
Building and Fire Plan Review	#	628.00	500.00	724.00	500.00
Development Plans Reviewed	#	103.00	100.00	109.00	100.00

**Outcomes**

A review of inspections will reveal that the amount of fire loss in properties inspected within the last three years will be less than 10% of the total structural fire loss countywide.

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fire Prevention**

**Staffing Summary**

<b>Job Title</b>	<b>FY2019</b>	<b>FY2020</b>
Bureau Chief	1	
Fire Marshal		1
Administrative Specialist II	1	1
Fire Inspector (Sworn)	1	1
Fire Inspector (Non-Sworn)	1	1
Community Risk Reduction Spec	1	1
<b>Total FTE</b>	<b>5</b>	<b>5</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fire Prevention**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	259,328	272,588	291,622	284,705
01203 Standby Pay	8,155	12,740	8,470	12,740
01400 Overtime	1,004	5,000	3,769	5,000
01500 Special Pay	600	600	600	600
01501 Cell Phone Stipend	1,108	1,200	1,200	1,200
02101 FICA	15,650	18,037	17,693	18,788
02102 Medicare	3,660	4,217	4,138	4,392
02200 Retirement Contributions	45,830	48,983	52,182	53,044
02300 Life and Health Insurance	67,892	69,738	69,128	69,732
03100 Professional Services	2,670	0	0	0
03101 Professional Services - IT	133	0	0	0
04000 Travel and Per Diem	1,538	0	387	0
04002 Travel and Per Diem/Educational	1,365	0	2,510	1,500
04101 Communications- Cell Phones	846	1,600	852	800
04104 Communications-Data/Wireless Svcs	1,814	0	2,345	2,100
04200 Freight and Postage	61	0	40	0
04600 Repairs and Maintenance	0	730	0	730
04610 Vehicle Repair and Maintenance	3,686	4,106	3,014	4,106
04700 Printing and Binding	0	0	2,484	0
04800 Promotional Activities	3,560	7,000	8,795	7,000
04900 Other Current Charges	71	0	15	0
04910 Fleet Replacement Charge	10,225	10,225	11,080	10,225
05100 Office Supplies	508	500	0	500
05175 Computer Equipment \$1,000-\$4999.99	368	0	0	0
05195 Non-Capital Computer Equipment	2,961	0	136	1,000
05199 Other Non-Capital Equipment	0	1,400	0	1,400
05200 Operating Supplies	1,816	2,800	9,922	2,800
05204 Fuel	5,060	9,000	5,735	9,000
05400 Publications and Memberships	1,771	380	2,049	1,380
05500 Training	295	360	1,148	360
06401 Computer Equipment	2,273	0	0	0
<b>Total Expenses</b>	<b>444,245</b>	<b>471,204</b>	<b>499,313</b>	<b>493,102</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
1110 Unincorporated MSTU	259,894	291,204	286,222	313,102
33120 Federal Grants/Public Safety	0	0	11,510	0
34250 Protective Inspection Fees	156,318	160,000	178,177	160,000
34900 Other Charges For Services	28,033	20,000	23,404	20,000
<b>Total Revenues</b>	<b>444,245</b>	<b>471,204</b>	<b>499,313</b>	<b>493,102</b>

**Accounts of Interest**

- 04002 - Travel to Fire Marshall's Conference and National Fire Academy (NFA) for completion of required training and CEUs
- 04101 - Cell phone service for inspectors adjusted based on historical cost.
- 04104 - Wireless communications cost for inspector's tablets adjusted based on historical cost.
- 05195 - Replacement of monitors for fire inspectors for development plan review.
- 05400 - Annual subscription to National Fire Protection Association (NFPA) for updates to fire codes and standards.

**Significant Changes**

There are no significant program changes.



**Fire Rescue**  
**Fire Rescue Administration**

**Mission Statement**

To provide all-inclusive support to every facet of the organization that will provide every individual the tools, equipment, apparatus, and training to safely prepare to respond to any call for service by the citizens and visitors of Martin County.

**Services Provided**

- Provide oversight of EMS billing through the Martin County Tax Collectors office.
- Fulfill public records request in a timely manner.
- Process and monitor purchase orders, accounts payable, employee payroll and benefits programs.
- Preparation of agenda items and administrative approvals.
- Provide Human Resource support and internal affairs.
- Scheduling and monitoring of annual employee medical screening per IAFF Contract.
- Annual tracking of required certifications of all Fire Rescue employees.
- Administer and monitor State Mandated Mutual Aid Contracts, Inter-local agreements, and Federal compliance.

**Goals and Objectives**

- Maintain quality customer relationships.
- Regulation and compliance.
- Encourage a positive workplace.
- Maximize productivity, minimize costs.
- Provide administrative support.
- Manage labor contracts and inter-local agreements.
- All elements and contracts are either developed or vetted through administration.
- Process and monitor purchase orders, accounts payable, employee payroll, and benefits programs.
- Internal affairs and investigations.
- Command and control during large scale emergencies.
- Public and medical record processing.
- Monitoring and control of budget.
- Preparation of agenda items and administrative approvals.
- Provide Human Resources support on internal affairs.
- Maintain training competency of personnel to professional standards.
- Comply with Florida Bureau of Fire Standards requirements for safety and training.

**Benchmarks**

- Achieve 90% outstanding customer service rating.
- Provide clear and useful information to administrators, BOCC, and customers.
- Provide fundamental business management principles: timely reconciliations and account analysis, financial indicators, and effective internal audits.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Service Delivery - Timeliness	%	100.00	100.00	100.00	100.00
Ambulance User Fee Revenue	\$	5,131,038.00	5,100,000.00	6,130,480.00	5,200,000.00

**Outcomes**

90% or higher customer satisfaction ratings.

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fire Rescue Administration**

**Staffing Summary**

<b>Job Title</b>	<b>FY2019</b>	<b>FY2020</b>
Bureau Chief	1	
Division Chief	1	1
Fire Rescue Programs Manager	1	
Administrative Specialist II	1	1
Executive Aide	1	1
Fr Records Management Coord		1
Fire Rescue Chief	1	1
Fr Resource Specialist	1	
Fire Rescue Payroll Coordinato		1
Deputy Fire Chief		1
<b>Total FTE</b>	<b>7</b>	<b>7</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fire Rescue Administration**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	475,241	548,292	527,356	558,651
01300 Other Salaries	60,754	70,754	65,754	70,754
01400 Overtime	0	0	3,841	0
01500 Special Pay	2,317	2,640	2,650	4,918
01501 Cell Phone Stipend	1,746	1,920	2,311	1,920
02101 FICA	27,905	35,976	31,269	38,713
02102 Medicare	6,587	8,680	7,498	9,147
02200 Retirement Contributions	67,808	96,668	88,243	106,136
02300 Life and Health Insurance	75,271	92,060	63,447	66,381
03400 Other Contractual Services	751	1,000	606	1,000
03410 Other Contractual Svs - Staffing	11,828	0	16,112	0
04000 Travel and Per Diem	516	0	55	0
04002 Travel and Per Diem/Educational	53	0	49	0
04100 Communications	0	1,870	0	1,870
04101 Communications- Cell Phones	319	0	322	0
04200 Freight and Postage	680	1,700	752	1,700
04402 Rentals and Leases/Copier Leases	2,367	2,585	2,367	2,585
04600 Repairs and Maintenance	0	0	110	0
04610 Vehicle Repair and Maintenance	234	4,000	33	4,000
04611 Building Repair and Maintenance	0	500	0	0
04700 Printing and Binding	2,514	500	2,675	1,000
04900 Other Current Charges	8,064	1,000	5,835	4,300
04910 Fleet Replacement Charge	3,200	3,200	3,200	12,200
05100 Office Supplies	4,810	4,500	2,686	4,500
05175 Computer Equipment \$1,000-\$4999.99	1,369	0	0	0
05195 Non-Capital Computer Equipment	482	500	4,768	500
05199 Other Non-Capital Equipment	0	300	732	300
05200 Operating Supplies	2,102	7,000	4,687	7,000
05204 Fuel	634	5,000	788	5,000
05210 Food	0	0	425	0
05400 Publications and Memberships	470	615	215	615
05402 Publications/Subscriptions	0	180	0	180
05500 Training	2,358	500	351	500
<b>Total Expenses</b>	<b>760,380</b>	<b>891,940</b>	<b>839,140</b>	<b>903,870</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	51,790	52,946	51,084	51,437
1120 Consolidated Fire/EMS	708,589	838,994	788,057	852,433
<b>Total Revenues</b>	<b>760,380</b>	<b>891,940</b>	<b>839,140</b>	<b>903,870</b>

**Fire Rescue**  
**Fire Rescue Administration**

**Accounts of Interest**

03400 - Fire extinguisher certification; annual water quality testing at station 24; document management.  
04611 - Moved to printing and binding.  
04700 - Informational materials, protocol books.  
04900 - Malpractice insurance for Medical Director .  
04910 - Residual value for retaining one (1) vehicle due for auction in the fleet replacement program.

**Significant Changes**

During FY19 two (2) FTE's were approved by the Board – FR Records Management Coordinator, Deputy Fire Chief. During FY19 one (1) FTE moved to Operations Division - Deputy Chief and one (1) FTE moved to Human Resources – FR Programs Manager.

**Fire Rescue  
Operations**

**Mission Statement**

Proudly committed to serving and helping others by mitigating emergencies with quality operations and excellence of service.

**Services Provided**

Fire Rescue Operations provides fire suppression and emergency medical service response to the citizens and guests of Martin County.

**Goals and Objectives**

- Provide operations management
- Respond to all emergencies in a safe, quick, and efficient manner
- Provide Fire Suppression and Basic Life Support response within 6 minutes (90% of the time)
- Provide Advanced Life Support response in 8 minutes (90% of the time)
- Transport all ill and injured patients to the appropriate hospital in a safe, quick and efficient manner
- Provide safe and effective response based on National Fire Protection Agency's Standards
- Comply with Federal 2-in / 2-out rule
- Comply with OSHA Bloodborne Pathogen Program
- Comply with Florida Emergency Medical Services training and equipment requirements
- Comply with Florida Trauma Transport Protocol Requirements
- Review professional standards for adjusting program requirements
- Maintain a constant state of readiness for all personnel and fire-rescue vehicles
- Schedule and monitor of annual employee medical screening per OSHA requirements and IAFF Contract
- Annually track required certifications of all Fire Rescue employees
- Comply with OSHA Hazardous Waste Operations and Emergency Response

**Benchmarks**

- Achieve 90% outstanding customer service rating
- Response time of < 6 minutes for fire calls 90% of the time
- Response time of < 6 minutes for Basic Life Support units on medical emergencies 90% of the time
- Response time of < 8 minutes for Advanced Life Support units on medical emergencies 90% of the time

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Advanced Life Support Responses	#	11,912.00	13,000.00	12,604.00	13,000.00
Basic Life Support Responses	#	2,131.00	3,000.00	1,921.00	3,000.00
Total Emergency Responses	#	33,497.00	25,000.00	41,875.00	40,000.00

**Outcomes**

Provide access and quality assurance to ensure all personnel receive Credited Education Units for training.



Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Operations**

**Staffing Summary**

<b>Job Title</b>	<b>FY2019</b>	<b>FY2020</b>
Firefighter Paramedic	100	128
Bureau Chief	2	3
Battalion Chief Paramedic	9	9
Captain Emt	7	5
EMS Captain	12	12
Division Chief	1	1
Captain Paramedic	38	40
FR Resource Specialist	1	1
Firefighter EMT	119	115
EMS Training Captain	2	2
<b>Total FTE</b>	<b>291</b>	<b>316</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	20,588,630	20,681,849	22,561,139	22,872,443
01204 Holiday Pay - IAFF	743,413	875,272	788,004	921,003
01209 Salaries - Special Event	51,233	0	52,559	0
01210 IAFF Station Trsf Mileage (\$10)	820	0	950	0
01400 Overtime	1,113,832	1,000,000	1,025,329	1,000,000
01500 Special Pay	405,730	386,099	428,992	403,831
01501 Cell Phone Stipend	2,359	2,160	2,843	4,080
01503 Tuition Reimbursement	6,456	0	0	0
02101 FICA	1,342,675	1,421,259	1,457,318	1,558,235
02102 Medicare	317,212	332,729	344,307	364,755
02200 Retirement Contributions	5,132,956	5,393,405	5,825,772	6,079,020
02300 Life and Health Insurance	3,736,005	3,823,568	3,886,087	4,018,302
02600 Salary/Fringe Chargebacks	-43,049	-50,000	-17,920	-50,000
03100 Professional Services	66,204	0	3,080	0
03101 Professional Services - IT	21,180	0	200	0
03400 Other Contractual Services	53,996	32,460	81,223	32,460
03409 Mowing & Landscaping Services	78,231	76,413	78,632	76,413
04000 Travel and Per Diem	51	0	232	0
04002 Travel and Per Diem/Educational	1,728	250	356	250
04100 Communications	2,854	6,300	936	6,300
04101 Communications- Cell Phones	3,442	100	3,496	12,100
04104 Communications-Data/Wireless Svc	14,186	0	5,364	0
04200 Freight and Postage	5,809	5,100	7,810	5,100
04300 Utility Services	7,106	6,500	6,162	6,500
04301 Electricity	116,638	120,000	122,195	120,000
04303 Water/Sewer Services	71,349	69,000	73,065	69,000
04304 Garbage/Solid Waste Services	9,702	9,730	10,084	9,730
04400 Rentals and Leases	4,534	250	7,170	250
04600 Repairs and Maintenance	753,428	561,025	645,005	561,025
04610 Vehicle Repair and Maintenance	51,113	15,000	39,603	15,000
04611 Building Repair and Maintenance	116,505	150,000	107,942	150,000
04612 Software Maintenance	0	0	135	0
04700 Printing and Binding	7,470	500	780	500
04900 Other Current Charges	2,733	3,300	5,342	3,300
04910 Fleet Replacement Charge	61,945	66,920	66,920	111,350
05100 Office Supplies	11,489	12,000	11,934	12,000
05175 Computer Equipment \$1,000-\$4999.99	0	0	5,618	0
05179 Other Equipment \$1000-\$4999.99	17,103	20,000	44,985	20,000
05195 Non-Capital Computer Equipment	8,074	15,000	4,336	15,000
05199 Other Non-Capital Equipment	42,286	35,651	76,774	35,651
05200 Operating Supplies	317,948	371,442	408,722	416,442
05204 Fuel	324,697	310,989	342,199	310,989
05207 Computer Supplies	0	0	746	0
05208 Software Licenses	22,029	250	1,920	250
05210 Food	0	0	259	0
05213 Medical Supplies	438,350	390,000	452,815	430,000
05400 Publications and Memberships	1,051	75	975	75
05500 Training	61,017	112,307	90,408	112,307
06400 Furniture and Equipment	18,470	0	0	0
06410 Vehicles - Fleet Maintenance	67,402	0	0	0
08300 Other Grants and Aids	5,483	0	3,995	0
<b>Total Expenses</b>	<b>36,183,871</b>	<b>36,256,903</b>	<b>39,066,795</b>	<b>39,703,661</b>

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Operations**

**Expenditures and Revenues (cont.)**

Revenue Source	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2019 ACTUAL	FY 2020 ADOPTED
0001 General Fund	515	26,959	34,815	26,959
1120 Consolidated Fire/EMS	30,787,827	31,007,844	30,175,896	31,584,847
13734 Haz Mat FY18	-4,013	0	4,013	0
13764 EMS Trust Fund FY17	2,874	0	5,436	0
13765 EMS Trust Fund FY18	-5,886	0	5,856	0
13766 EMS Trust Fund FY19	0	0	-52	0
33120 Federal Grants/Public Safety	0	0	1,143,491	1,170,835
33420 State Grants/Public Safety	34,137	0	17,726	0
33521 State Shared Rev / FF Suppl Comp	103,547	100,000	155,499	100,000
34220 Fire Protection Services	-101	0	844,806	760,570
34260 Ambulance Fees	5,131,039	5,100,000	6,130,480	5,300,000
34261 Ambulance Fees-Permt/Indgt Transport	0	100	0	100
34290 Other Public Safety Fees	81,547	18,000	67,819	33,000
36100 Interest Earnings	35	0	57	0
36400 Disposition of Fixed Assets	0	0	4,810	0
36600 Contributions/Private Sources	38,265	0	2,000	0
36900 Other Miscellaneous Revenues	14,085	4,000	91,946	4,000
36910 Insurance Proceeds/Refunds	0	0	1,035	0
811120 Transfer From Fund 1120	0	0	381,164	723,350
<b>Total Revenues</b>	<b>36,183,871</b>	<b>36,256,903</b>	<b>39,066,795</b>	<b>39,703,661</b>

**Accounts of Interest**

- 03400 - Station costs/bio-hazardous waste contract \$7,210; Alarm monitoring \$18,633; Ground and aerial ladder testing \$6,617.
- 03409 - Annual contract for mowing services.
- 04101 - Increase due to cell phones for all front line fire engines and ambulances.
- 04910 - Residual value for retaining 5 vehicles due for auction in the fleet replacement program.
- 05200 - 10% increase to account for fire equipment cost increases and replacement needs. Replacement gear and supplies for combat challenge team. Replacement gear and supplies for EMS challenge team.
- 05213 - Annual cost increases for pharmaceutical items and call volume usage.

**Significant Changes**

Twenty-Four (24) additional Firefighter EMTs partially funded through FY21 by the FEMA Staffing for Adequate Fire & Emergency Response (SAFER) grant.

One (1) FTE moved from Administration to Operations Division - Bureau Chief.

**Fire Rescue  
Fleet Services and Logistics**

**Mission Statement**

It is our supporting mission at Fleet Services and Logistics to inspect, maintain, repair, supply with safety, dependability, efficiency, and pride.

**Services Provided**

- Daily maintenance and repair of all vehicles, apparatus, and machinery used by Fire Rescue personnel to safely respond to any emergency situation
- Monitoring, maintenance, and dispersing of medical and operational supplies to field personnel essential for providing emergency response to the public
- Annual Insurance Service Office (ISO) mandated testing and recordkeeping on Fire Rescue apparatus required to maintain a favorable rating

**Goals and Objectives**

- Preventative maintenance and repair of the fleet of Fire Rescue vehicles, apparatus, and specialized equipment with 24-hour emergency repair to reduce downtime
- Research and maintenance of parts inventory for cost effective acquisition of components and supplies
- Annual ISO mandated testing on Fire Rescue apparatus to maintain a favorable rating for homeowner's insurance
- National Fire Protection Association (NFPA) testing for risk reduction and safety
- Warehousing and support for all Fire Rescue activities
- Maintaining inventory of essential items and equipment to be self sustaining for (14) fourteen days in preparation of man-made or natural disasters
- Compliance with OSHA Respirator Protection Program

**Benchmarks**

Meet or exceed industry standards:

- Downtime (% of fleet out of service) - 10 to 15%
- Turnaround time of repair - within one day 75%, within two days 15%, within two weeks 10%

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
# of Hours for After-Hours Service	#	610.00	450.00	432.00	450.00
# of Vehicle Services Completed	#	89.00	104.00	110.00	104.00
Scheduled Maintenance Completion Rate	%	100.00	100.00	98.00	100.00

**Outcomes**

Preventative maintenance efforts help in reducing emergency after-hour repairs.

**Staffing Summary**

Job Title	FY2019	FY2020
Fire Mechanic - Non Combat	3	3
Fire Mechanic	1	2
Fire Rescue Administrator	1	1
Logistics Coordinator	1	1
<b>Total FTE</b>	<b>6</b>	<b>7</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Fleet Services and Logistics**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	342,838	367,782	389,396	435,438
01203 Standby Pay	19,250	18,750	21,550	18,750
01400 Overtime	25,339	20,000	28,284	20,000
01500 Special Pay	3,640	3,640	3,567	3,640
01501 Cell Phone Stipend	1,311	1,440	1,440	1,440
02101 FICA	23,030	25,432	26,099	29,626
02102 Medicare	5,386	5,948	6,104	6,929
02200 Retirement Contributions	44,377	45,870	52,061	54,405
02300 Life and Health Insurance	86,051	95,406	92,205	111,244
03400 Other Contractual Services	1,019	0	956	0
03409 Mowing & Landscaping Services	14,483	14,172	14,319	14,172
04002 Travel and Per Diem/Educational	0	0	2,369	1,000
04101 Communications- Cell Phones	320	50	281	50
04104 Communications-Data/Wireless Svc	0	0	0	960
04200 Freight and Postage	7	1,000	250	1,000
04300 Utility Services	307	0	291	0
04301 Electricity	15,684	19,600	16,711	19,600
04303 Water/Sewer Services	0	1,020	0	1,020
04304 Garbage/Solid Waste Services	1,307	2,300	1,307	2,300
04402 Rentals and Leases/Copier Leases	1,066	450	878	450
04600 Repairs and Maintenance	5,854	7,000	8,554	7,000
04610 Vehicle Repair and Maintenance	1,963	3,300	2,822	3,300
04611 Building Repair and Maintenance	4,385	2,000	8,652	5,000
04700 Printing and Binding	120	0	99	0
04900 Other Current Charges	44	0	166	0
04910 Fleet Replacement Charge	9,488	9,488	9,488	12,650
05100 Office Supplies	0	1,200	558	1,200
05179 Other Equipment \$1000-\$4999.99	0	2,000	2,222	2,000
05199 Other Non-Capital Equipment	1,059	0	4,047	0
05200 Operating Supplies	11,141	7,606	9,785	7,606
05204 Fuel	11,240	8,190	11,736	8,190
05211 Software Services	376	0	1,195	0
05500 Training	99	960	1,451	960
<b>Total Expenses</b>	<b>631,185</b>	<b>664,604</b>	<b>718,843</b>	<b>769,930</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
1120 Consolidated Fire/EMS	631,185	664,604	718,843	769,930
<b>Total Revenues</b>	<b>631,185</b>	<b>664,604</b>	<b>718,843</b>	<b>769,930</b>

**Accounts of Interest**

04002 - Travel for pump school and other technical training  
04104 - For the additional iPads  
04611 - Historical cost of annual building maintenance.  
04910 - New fleet vehicle.

**Significant Changes**

One (1) additional FTE - Fire Mechanic.



**Fire Rescue  
Special Operations**

**Mission Statement**

Maintain competency in specialized emergency situations to meet the public need by providing Hazardous Materials / Weapons of Mass Destruction Response, Aero-Medical Response, Dive Rescue, and Technical Extrication Rescue.

**Services Provided**

Special Operations provides staffing, training, and response to specialized emergency situations throughout Martin County.

**Goals and Objectives**

- Provide Aero-Medical Service for rapid transport to specialized medical centers to reduce morbidity and mortality
- Provide Hazardous Materials Response to chemical / terrorist events
- Provide Technical Extrication Rescue Operations to victims of entrapment or who require specialized extraction
- Provide Water Rescue Operations to victims of water related accidents
- Plan and prepare for the chemical releases based on Environmental Protection Agency regulations
- Comply with Florida Emergency Medical Services Program requirements for trauma and specialized transports
- Comply with OSHA Hazardous Waste Operations and Emergency Response
- Provide technical rescue for utilities and other industries per OSHA regulations

**Benchmarks**

Respond, plan, and mitigate specialized incidents while adhering to industry best practices as well as federal standards outlined in 29 CFR 1910.120 and 1910.146.

**Performance Measures**

Description	Unit of Measure	FY2018 Actual	FY2019 Projected	FY2019 Actual	FY2020 Projected
Revenue from LifeStar Program	\$	1,144,435.00	1,100,000.00	1,145,121.00	1,100,000.00
HAZMAT Responses	#	121.00	80.00	143.00	115.00
SRT Responses	#	68.00	45.00	70.00	60.00
LifeStar Responses	#	490.00	365.00	483.00	400.00

**Outcomes**

Improved response to emergency situations requiring specialized training.

**Staffing Summary**

Job Title	FY2019	FY2020
Firefighter Paramedic	6	6
<b>Total FTE</b>	<b>6</b>	<b>6</b>

**Equipment Expenditures**

None

Martin County  
Fiscal Year 2020 Adopted Budget

**Fire Rescue  
Special Operations**

**Expenditures and Revenues**

<b>Expense Classification</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
01200 Regular Salaries	463,216	469,595	494,026	476,763
01204 Holiday Pay - IAFF	16,895	20,426	17,271	20,426
01209 Salaries - Special Event	1,111	0	674	0
01210 IAFF Station Trsf Mileage (\$10)	50	0	10	0
01400 Overtime	27,943	50,000	37,219	50,000
01500 Special Pay	22,149	14,271	24,358	15,841
01501 Cell Phone Stipend	240	240	240	240
02101 FICA	31,310	34,457	33,988	34,906
02102 Medicare	7,322	8,059	7,949	8,163
02200 Retirement Contributions	118,488	131,314	128,780	133,009
02300 Life and Health Insurance	87,169	90,565	86,202	90,516
03400 Other Contractual Services	1,617,892	1,658,139	1,642,317	1,697,139
03409 Mowing & Landscaping Services	4,271	4,272	4,348	4,272
04002 Travel and Per Diem/Educational	0	250	0	250
04101 Communications- Cell Phones	298	0	281	0
04200 Freight and Postage	128	850	277	850
04301 Electricity	6,363	9,016	6,189	9,016
04303 Water/Sewer Services	1,136	0	1,339	0
04304 Garbage/Solid Waste Services	436	925	436	925
04400 Rentals and Leases	35,864	36,252	36,761	37,172
04600 Repairs and Maintenance	0	750	2,920	750
04611 Building Repair and Maintenance	3,186	2,600	4,561	2,600
04700 Printing and Binding	28	0	0	0
04900 Other Current Charges	3,084	100	1,538	100
05100 Office Supplies	0	1,000	93	1,000
05179 Other Equipment \$1000-\$4999.99	0	0	3,370	0
05199 Other Non-Capital Equipment	522	3,326	109	3,326
05200 Operating Supplies	4,410	21,814	1,911	21,814
05213 Medical Supplies	0	16,200	1,707	16,200
05400 Publications and Memberships	0	175	0	175
05402 Publications/Subscriptions	0	90	0	90
05500 Training	0	640	505	640
<b>Total Expenses</b>	<b>2,453,513</b>	<b>2,575,326</b>	<b>2,539,381</b>	<b>2,626,183</b>

<b>Revenue Source</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ADOPTED</b>
0001 General Fund	1,309,078	1,475,326	1,394,259	1,526,183
34290 Other Public Safety Fees	1,144,435	1,100,000	1,145,122	1,100,000
<b>Total Revenues</b>	<b>2,453,513</b>	<b>2,575,326</b>	<b>2,539,381</b>	<b>2,626,183</b>

**Accounts of Interest**

03400 - 2% contract increase; \$1,425,139 annual contract for helicopter, \$180,000 flight time, \$50,000 fuel, \$42,000 billing.

03409 - Annual contract for mowing services.

**Significant Changes**

There are no significant program changes.



**MARTIN COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
2401 S.E. MONTEREY ROAD • STUART, FL 34996

DOUG SMITH  
STACEY HETHERINGTON  
HAROLD E. JENKINS II  
SARAH HEARD  
EDWARD V. CIAMPI

Commissioner, District 1  
Commissioner, District 2  
Commissioner, District 3  
Commissioner, District 4  
Commissioner, District 5

TARYN KRYZDA, CPM County Administrator  
SARAH W. WOODS County Attorney

TELEPHONE (772) 288-5400  
WEBSITE [www.martin.fl.us](http://www.martin.fl.us)

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May 12, 2020

Ray Eubanks, Plan Processing Administrator  
Department of Economic Opportunity  
Bureau of Community Planning  
Caldwell Building  
107 East Madison Street, MSC 160  
Tallahassee, FL 32399

Re: DEO reference 20-01ESR, adopted Martin County Comprehensive Plan Amendments.

Dear Mr. Eubanks:

Please find enclosed the transmittal package of adopted Martin County Comprehensive Plan Amendments. The transmittal package contains one (1) paper copy and two (2) electronic copies on compact disc. The adopted amendments are being submitted pursuant to the Expedited State Review process, Chapter 163.3184(3), Florida Statutes.

The Board of County Commissioners reviewed a total of two (02) Comprehensive Plan Amendments. The Local Planning Agency (LPA) reviewed the amendments on February 6, 2020. The transmittal public hearing was duly advertised and held by the Board of County Commissioners (BCC) on March 3, 2020. The adoption public hearing was duly advertised and held by the BCC on May 5, 2020. The proposed amendments were adopted by ordinances 1128 and 1129. This adoption package includes one (01) Future Land Use Map amendment and one (01) text amendment as listed below.

CPA 19-21, Publix Supermarket (Text)  
CPA 19-22, Publix Supermarket (FLUM)

I certify that copies of the adopted plan amendments have been sent to the Treasure Coast Regional Planning Council, South Florida Water Management District, Department of Transportation, Department of Environmental Protection, Department of State, Fish and Wildlife Conservation Commission, Department of Agriculture and Consumer Services, the Office of Educational Facilities of Commission of Education, and all government(al) agencies that have filed written requests.

For further information regarding the proposed Comprehensive Growth Management Plan amendments, please contact Paul Schilling, Growth Management Department Director, at (772) 288-5495 or email: [pschilli@martin.fl.us](mailto:pschilli@martin.fl.us).

Yours sincerely,



Don Donaldson  
Deputy County Administrator

DD:PS:jvs

Enclosures:

**cc (full packet):**

Office of Policy and Budget  
Tracy D. Suber, Education Consultant  
Fl. Dept. of Environment Protection  
Robin Jackson, Historic Preservation Planner  
[FWCConservationPlanningServices@myfwc.com](mailto:FWCConservationPlanningServices@myfwc.com)  
Sherri Martin, Chief  
John Krane, P.E, District Planning & Env. Administrator  
Stephanie Heidt, AICP, Economic Dev. & Intergov't Director  
Terry Manning, AICP, Sr. Planner  
Terry O'Neil, Town Management Consultant  
David Dyess, City Manager  
Lori Bonino, Town Manager  
Lorenzo Aghemo, Director  
James W. Campo, Mayor  
James Weinand, Acting Village Manager  
Gene A. Rauth, Town Manager  
Patti Tobin, AICP, Director, Planning & Zoning  
Leslie Olson, AICP, Director Planning & Development Svcs  
Howard W. Brown, Jr., Village Manager  
Beth Beltran, Administrator

Dept. of Agriculture & Consumer Svcs.  
Dept. of Education  
Dept. of Environmental Protection  
Dept. of State  
Fla. Fish & Wildlife Conservation Comm.  
Bureau of Economic Development.  
Dept. of Transportation, District 4  
Treasure Coast Regional Planning Council  
South Florida Water Management District  
Town of Ocean Breeze  
City of Stuart  
Town of Jupiter  
Palm Beach County Planning Department.  
Town of Sewall's Point  
Village of Tequesta  
Town of Jupiter Island  
City of Port St. Lucie  
St. Lucie County BOCC  
Village of Indiantown  
Martin County - MPO

**cc (letter only):**

Members, Board of County Commissioners  
Sarah W. Woods, County Attorney  
Krista Storey, Assistant County Attorney  
Michael S. Cooper, CFE, Commercial Dept. Mgr.,

Property Appraiser's Office

## **Memorandum**

**TO:** Howard Brown, Village of Indiantown Manager

**FROM:** Code Compliance Officer

**DATE:** May 20<sup>th</sup>, 2020

**RE:** Code Compliance Bi-Monthly Update Summary

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### **Code Compliance Cases**

- Total code cases – 30
- Opened during this reporting period – 7
- Opened by complaint received – 5
- Opened by inspector observations – 2

### **Top Five (5) Violations**

- Improper Parking
- Building Permit Violation
- Overgrown Grass
- Window Board-up (Exterior Structure)
- Inoperable Vehicle

### **Illegal Snipe Signs and Right of Way Issues**

- Code collected 35 illegal snipe signs from public right of way.

### **Coronavirus objectives**

- Observe, and report any public hazards to the appropriate local government entity.
- Prevent any large public gatherings.
- Accurately inform the public of any local, state, and national updates.
- Respond to complaints and/or Code Compliance inquiries.
- Enforce local, county, and state COVID -19 orders through educational outreach.

### **Projects/Community Highlights**

- Code Compliance General Information Pamphlets (English/Spanish)
- Code Compliance Door Hangers/Courtesy Notices Translated (Spanish)
- Nuisance Abatement Program



Prepared by: Maria Perez & Roxann Taylor Permit Technicians.  
Source: GFA construction  
Date: MAY 15, 2020

**MAY 2020 PERMITS**

Category	Percentage
BUILDING	62%
MECHANICAL	25%
PLUMBING	13%
ELECTRICAL	0%
TENT	0%
FIRE	0%
OTHER	0%

Funds Received	
Village Building Permit Fee	\$1,791.45
Right of Way Use Permit - Surety Bond	\$0.00

Construction Project Values For the Month	
Construction Value	\$55,055.00
<b>Grand Total</b>	<b>\$55,055.00</b>