

# Village of Indiantown

Where Great Things Grow



B i - M o n t h l y R e p o r t a n d U p d a t e :  
S a t u r d a y , J a n u a r y 9 , 2 0 2 1

**To:** Honorable Mayor & Members of the Village Council

**Thru:** Howard W. Brown, Jr., Village Manager

**From:** Daniel W. Eick, Management Analyst *D. W. E*

**CC:** Village Staff

**Date:** January 7, 2021

In the interest of keeping the public informed of administrative matters on a frequent basis, I am providing this report for your review and consideration:

## Administration

• Indiantown Non Profit and the Village of Indiantown agreed to allow the Village to use their contractor to seal coat the parking lot, power wash and repaint the wheel stops and re stripe the parking lot. This project will take place on Saturday, January 9th and should be completed on Sunday, January 10th.

• We are asking the Village Council for input on places where we can get resident input on design preferences on the new Village Hall.

• Also, please be prepared to discuss the Council calendar at the January 14th Village Council Meeting. We need an additional date for the strategic planning meeting.

Currently, the draft schedule only has one date for the meeting on Saturday, April 10.

## Village Manager's Office

### Village Schedule

A schedule of upcoming events is included below:

- The last Planning & Zoning Appeals Board meeting was scheduled for Thursday, January 7, at 6:00 PM. The meeting was held in the Village's Council chambers. A recording of that meeting is available on the Village's website for those wishing to view it.
- The next Regular Council Meeting is scheduled for Thursday, January 14, at 6:30 PM. The meeting will be held in a hybrid format utilizing the Village's Council chambers and Zoom. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.
- Please note, all Village Offices will be closed on Monday, January 18, in observation of Martin Luther King Jr. day.
- The next Special Magistrate Hearing is scheduled for Tuesday, January 19, at 10:00 AM. The meeting will be held in the Village Council Chambers located at 15516 SW Osceola Street, Ste C, Indiantown, FL 34956. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.
- The final Regular Council Meeting for the month of January is scheduled for Thursday, January 28, at 6:30 PM. The meeting will be held in a hybrid format utilizing the Village's Council chambers and Zoom. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.

Finally, it should be noted while not all meetings or announcements necessitate Council action, all questions from the public are welcome. For further information on meetings or attendance please contact the Deputy Village Clerk at [dhamburger@indiantownfl.gov](mailto:dhamburger@indiantownfl.gov).

### Important Information

On Tuesday, January 12, 2021, the County will consider two relevant items. First, a public hearing will be held to consider adoption of a resolution revising the list of county owned properties that is appropriate for affordable housing as required by section 125.379, F.S. This has no impact on the village, unless they own property within the Village.

Second, the County will consider a second amendment to the Solid waste franchise agreement with Waste Management to provide a second six-month extension. The County and Waste Management previously agreed to extend the agreement until March 31, 2021. This second six-month extension will set a final expiration date of Thursday, September 30, 2021. According to the agenda item, the second amendment to the agreement provides adequate time for Waste Management to purchase new collection vehicles and begin service under the new contract on October 1, 2021.

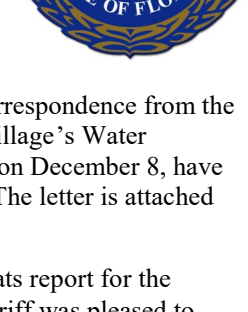
The Village has issued a press release regarding planned closures of several CSX railroad crossings throughout Martin County and Indiantown. These closures are required to perform general maintenance and are scheduled to occur between Thursday, January 14, and Wednesday, January 20. The Document is attached and can be viewed in English or Spanish. For more information, contact Erika Elmore, assistant manager, CSX Transportation Division, Southern Commercial Development, LLC, at 229-262-4394.



On Monday, December 21, 2020 Village Manager Howard Brown received correspondence from a member of the community petitioning the Village Council to provide free lighting at the Booker Park Multi-use Sports Fields. Attached is a letter from the Village Manager detailing staff response and recommendation moving forward. The original letter received by the Village Manager is attached for those wishing to review.

Maintenance on the Village Hall parking lot is currently scheduled for Saturday, January 9, and Sunday, January 10. PRP Construction will be performing the work across both days which includes seal coating and striping of the lot. During this time no vehicles will be permitted to park in the work area. If you have questions or concerns, please contact Administrative Generalist, Luis Perez, at [lperez@indiantownfl.gov](mailto:lperez@indiantownfl.gov).

The Village has issued a press release regarding ongoing COVID-19 vaccinations throughout Martin County. Consistent with Governor DeSantis's Executive Order, vaccinations are being offered to residents sixty-five (65) and older by the Florida Department of Health. The Document is attached and can be viewed in English or Spanish. To request a vaccination and schedule an appointment, please call (772) 221-4000 and select Option 3, Monday through Friday from 8 a.m. to 5 p.m.



On Sunday, January 3, 2021 Village Manager Howard Brown received correspondence from the Florida Department of Environmental Protection (FDEP) approving the Village's Water Treatment System Improvement Plan. The documents, original submitted on December 8, have been declared in conformance with a total estimated cost of \$9.4 million. The letter is attached to this document for those wishing to review.

Finally, the Village Manager's Office recently received the latest crime stats report for the Village of Indiantown from the Martin County Sheriff's Office. The Sheriff was pleased to report there were no burglaries, robberies, or stolen vehicles within the Village throughout the last two (2) weeks.

## Village Clerk's Office

### Human Resources Updates

The Clerk's Office has produced a final offer of employment for the position of Financial Services Director. The Village's new director is scheduled to start Friday, January 15, 2021. Further information will be provided shortly.

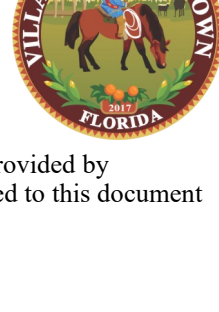
As of Tuesday, November 17, the Village is in recruitment for a Grants Writer and Administrator. This position is scheduled to remain open until filled. The recruitment document is attached for review. If you have questions or concerns, please contact the Village Clerk, Susan Owens, at [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov).

The Clerk's Office has made a conditional offer of employment for the position of Assistant to the Village Clerk. Further information will be provided when available. If you have questions or concerns, please contact the Village Clerk, Susan Owens, at [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov).

Finally, the Clerk's Office is working to finalize a comprehensive pay/position compensation study. Further information will be provided during the Regular Council Meeting scheduled for Thursday, January 28, at 6:30 PM.

## Community & Economic Development Department

Community and Economic Development Department staff have finished developing the Village's interactive zoning, land use, and business map. Those wishing to explore further can click on the image to the right. If you have questions or comments please contact the Village Community and Economic Development Director at [ajeffer@indiantownfl.gov](mailto:ajeffer@indiantownfl.gov).



The most recent monthly Community and Economic Development Report provided by Community and Economic Development Director Althea Jefferson is attached to this document for review.

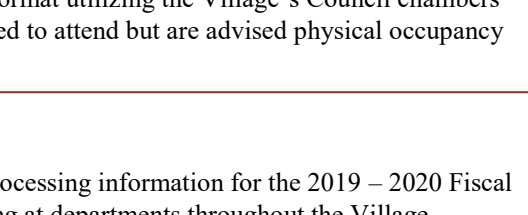
### Code Compliance Division

The next Special Magistrate Hearing is scheduled for Tuesday, January 19, 2020 at 10:00 AM. The docket for that meeting is included below for those wishing to review. If you have questions, please contact Code Compliance Officer Robert Perez at [rperez@indiantownfl.gov](mailto:rperez@indiantownfl.gov).

Division staff is working with the Village's PIO to develop an informational campaign informing residents of signage, mobile food vendor, and solid waste regulations and requirements with an emphasis on business services.

### Building & Permits Division

At direction of Council, division staff is working to develop a draft Business Tax ordinance and implementation plan for the beginning of the next fiscal year. Additional information will be provided when available.



### Planning and Development Division

The next Planning & Zoning Appeals Board meeting is scheduled for Thursday, February 4, at 6:00 PM. The meeting will be held in a hybrid format utilizing the Village's Council chambers and Zoom. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.

## Finance Department

The Village's Finance Department has begun processing information for the 2019 – 2020 Fiscal Year audit. As such, requests have begun arriving at departments throughout the Village requesting further information. An update will be provided to Council when further data is available. In the meantime, staff request patience as the audit process can be extensive in time and information.

## Parks & Recreation Department

The purchase and delivery of the Village's new electronic message boards has finalized. The message boards are currently being used to display COVID-19 safety messaging along Warfield Blvd. If you have questions or concerns please contact the Village's Administrative Generalist, Luis Perez, at [lperez@indiantownfl.gov](mailto:lperez@indiantownfl.gov).

At the Strategic Planning Meeting on Saturday, December 12, 2020 Council requested the Village Manager provide an update on the status of our Florida Recreation Development Assistance Program (FRDAP) Grant requests. Pursuant to this request, a memorandum was sent via email on Tuesday, December 29, 2020 updating Council on the status of those submissions. That letter is attached for those wishing to review.

Finally, staff is actively pursuing the donation of several grills to be installed at the Civic Center Community Garden. This donation has been communicated previously with the Indiantown Civic Center. Further information will be provided when available.

## Public Works and Engineering Department

The Village's Public Works Director, William Archebelle, has several items to highlight. If you have questions, concerns, or wish to report a public works related issue, please contact [publicworks@indiantownfl.gov](mailto:publicworks@indiantownfl.gov).

- As of Monday January 4, 2021, PRP Construction has completed pothole repairs throughout the Village. Additionally, they are scheduled to continue working on Drainage system repairs along 151<sup>st</sup> Avenue west of Monroe.
- CWR Construction is scheduled to begin pavement installation in Zones 4 and 5 this week. Paving was delayed due to an asphalt plant shutdown. Once mobilization begins, the process should take roughly two (2) weeks to complete.
- Public Works has contacted DBI Services, the Florida Department of Transportation (FDOT) contractor, regarding pavement failures and debris buildups along SR 710. DBI Services is working to schedule repairs and cleanup throughout the Village.

## Water + Wastewater Utilities Department

Water + Wastewater Utilities staff would like to remind everyone a free chlorine burn-off is scheduled between Monday, January 4, and Monday, January 18. During this period residents may experience abnormalities in their water systems. A letter containing further information is attached to this document for review. If you have questions or concerns, please contact the Village of Indiantown Water-Wastewater Utility Department at 772-597-2121 and ask for Jim Hewitt or Ernie Watson.

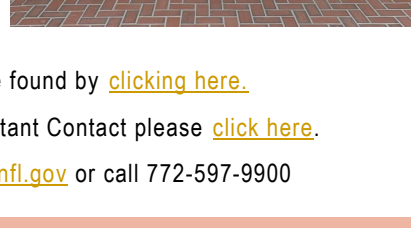
Staff is working to install AMR, Radio Read Meters, throughout the uptown area. These meters will replace old worn out ones and improve monitoring, accuracy, and capability of the system. This upgrade is the first step toward transforming meters throughout the Village to a modern fixed base system. A press release is attached in English and Spanish for those seeking further information.



Finally, staff is exploring possible improvements to stormwater systems throughout the Village to improve customer experience and limit damage caused by high infiltration events in the future. If you have questions or concerns, please contact [jhewitt@indiantownfl.gov](mailto:jhewitt@indiantownfl.gov).

## Village of Indiantown

Village Hall: Mailing Address:  
15516 SW Osceola Street, PO Box 398  
Indiantown, FL 34956 Indiantown, FL 34956



Digital copies of this, and previous, Manager Reports can be found by [clicking here](#).

To sign up for e-notices and alerts from the Village via Constant Contact please [click here](#).

Questions or comments? E-mail us at [villagehall@indiantownfl.gov](mailto:villagehall@indiantownfl.gov) or call 772-597-9900



## Village of *Indiantown* **News Release**

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### **For Immediate Release**

January 6, 2021

#### **Contacts:**

Daniel Eick, Acting Public Information Officer, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

### **Several CSX Railroad Crossings to Close for Maintenance and Repair**

*Work in Indiantown Is Expected to Begin January 14*

**Indiantown, FL** – Southern Commercial Development, LLC, on behalf of CSX Transportation, is conducting the maintenance and repair of several railroad crossings in Palm Beach and Martin counties. According to their traffic control division, the work will necessitate a rerouting of traffic. Signage will be in place marking detour routes and each crossing will be closed for two to five days depending on the work required. In special circumstances where crossings are the only egress for the traveling public, special accommodations may be made.

Affected crossings in the Village of Indiantown, Martin County, are as follows:

- SW Kanner Hwy (Near SW Warfield Overpass and SW Indiantown Ave)
  - Closing on/around 1/14/21
- SW Farm Road (Between SW Madison Ave and Railroad Ave)
  - Closing on/around 1/14/21
- SW Silver Fox Lane (Off of SW Warfield Blvd, across from SW Fox Brown Rd)
  - Closing on/around 1/19/21
- SW FP&L Access Road (Off of SW Warfield Blvd)
  - Closing on/around 1/19/21
- SW Amaryllis Ave (Off of SW Warfield Blvd)
  - Closing on/around 1/19/21
- SW Tommy Clements St (Off of SW Warfield Blvd)
  - Closing on/around 1/20/21
- Brady Ranch Road (Off of SW Warfield Blvd)
  - Closing on/around 1/20/21

Dates are subject to change due to weather or other unforeseen conditions. For more information, contact Erika Elmore, assistant manager, CSX Transportation Division, Southern Commercial Development, LLC, at 229-262-4394.

##

*Indiantown is a rural community in Florida's Treasure Coast. First established in the early 1900s, then incorporated on December 31, 2017, Florida's youngest municipality hosts a diverse population of roughly 6,000 residents. While it may be small, its resident engagement is exemplary and its potential for community building and new business opportunity is large. The Village mission seeks to enable economic prosperity and business while building pride and cohesion through hands-on self-governance. [www.indiantownfl.gov](http://www.indiantownfl.gov)*

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## Village of *Indiantown* **News Release**

### **Para Publicación Inmediata**

6 de enero de 2021

#### **Contactos:**

Daniel Eick, Acting Public Information Officer, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

### **Varios Cruces de Ferrocarril CSX Cierran para Mantenimiento y Reparación**

*Se espera que el trabajo en Indiantown comience el 14 de enero*

**Indiantown, FL** – Southern Commercial Development, LLC, en nombre de CSX Transportation, está llevando a cabo el mantenimiento y reparación de varios cruces ferroviarios en los condados de Palm Beach y Martin. Según su división de control de tráfico, el trabajo requerirá un cambio de ruta del tráfico. Habrá letreros que marquen las rutas de desvío y cada cruce estará cerrado durante dos a cinco días, según el trabajo requerido. En circunstancias especiales donde los cruces son la única salida para el público viajero, se pueden realizar adaptaciones especiales.

Los cruces afectados en el Pueblo de Indiantown, condado de Martin, son los siguientes:

- SW Kanner Hwy (Near SW Warfield Overpass and SW Indiantown Ave)
  - Cerrando en / alrededor 1/14/21
- SW Farm Road (Between SW Madison Ave and Railroad Ave)
  - Cerrando en / alrededor 1/14/21
- SW Silver Fox Lane (Off of SW Warfield Blvd, across from SW Fox Brown Rd)
  - Cerrando en / alrededor 1/19/21
- SW FP&L Access Road (Off of SW Warfield Blvd)
  - Cerrando en / alrededor 1/19/21
- SW Amaryllis Ave (Off of SW Warfield Blvd)
  - Cerrando en / alrededor 1/19/21
- SW Tommy Clements St (Off of SW Warfield Blvd)
  - Cerrando en / alrededor 1/20/21
- Brady Ranch Road (Off of SW Warfield Blvd)
  - Cerrando en / alrededor 1/20/21

Las fechas están sujetas a cambios debido al clima u otras condiciones imprevistas. Para obtener más información, comuníquese con Erika Elmore, gerente asistente, División de Transporte de CSX, Southern Commercial Development, LLC, al 229-262-4394.

##

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## Village of *Indiantown* **News Release**

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### **For Immediate Release**

January 7, 2021

#### **Contacts:**

Daniel Eick, Acting Public Information Officer, 772-233-0713

James Hewitt, Village Utilities Manager, 772-597-2201

### **Out with the Old and In with New Utility Meters**

#### *Indiantown Water-Wastewater Utilities Replacing Customer Meters*

**Indiantown, FL** – More improvements are coming to Indiantown Water-Wastewater Utilities customers with new meters replacing old worn-out ones. Over the next several weeks, utility crews will be working the route between Indian Mound Drive and Jackson Avenue to replace outdated equipment. Each meter replacement should take roughly 15 minutes.

“There will no charge for the meter exchange,” said James Hewitt, Indiantown Water and Wastewater Utility Department Director. “During this process, we will not enter private property and technicians will be identified by their Village uniforms.”

The new meters use advanced automatic meter reading (AMR) technology which allows technicians to pull diagnostic and usage results minute by minute. In phase 1, meter features will only be available to utility service technicians; however, with future upgrades, customers will be able to track water usage and set usage alarms using an app on a mobile phone or computer.

Customers may notice an increase in water consumption once the new meters are installed as they are more effective and accurate.

##

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## Village of *Indiantown* **News Release**

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**Para Publicación Inmediata**

7 de enero de 2021

**Contactos:**

Daniel Eick, Acting Public Information Officer, 772-233-0713

James Hewitt, Village Utilities Manager, 772-597-2201

### **Fuera lo Viejo y Adentro con los Nuevos Medidores de Servicios Públicos**

*Equipos de Servicios Públicos de Agua y Aguas Residuales de Indiantown Reemplazarán los Medidores de los Clientes*

**Indiantown, FL** – Están llegando más mejoras a los clientes de las empresas de Servicios Públicos de Agua y Aguas Residuales de Indiantown con nuevos medidores que reemplazan a los viejos y gastados. Durante las próximas semanas, los equipos de servicios públicos trabajarán en la ruta entre Indian Mound Drive y Jackson Avenue para reemplazar equipos obsoletos. Cada reemplazo del medidor debería tomar aproximadamente 15 minutos.

“No se cobrará ningún cargo por el cambio del medidor”, dijo James Hewitt, gerente de Servicios de Agua y Aguas Residuales de Indiantown. “Durante este proceso, no ingresaremos a la propiedad privada y los técnicos serán identificados por sus uniformes del Pueblo”.

Los nuevos medidores utilizan tecnología avanzada de lectura automática de medidores (AMR) que permite a los técnicos obtener resultados de diagnóstico y uso minuto a minuto. En la fase 1, las funciones del medidor solo estarán disponibles para los técnicos de servicios públicos; sin embargo, con futuras actualizaciones, los clientes podrán rastrear el uso de agua y configurar alarmas de uso usando una aplicación en un teléfono móvil o computadora.

Los clientes pueden notar un aumento en el consumo de agua una vez que se instalan los nuevos medidores, ya que son más efectivos y precisos.

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## Village of *Indiantown* **News Release**

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### **For Immediate Release**

DATE: Wednesday, December 31, 2020

### **Contacts:**

Daniel Eick, Acting Public Information Officer, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

## **The Florida Department of Health in Martin County Prepares to Distribute COVID-19 Vaccine.**

*The Vaccine will be distributed to Healthcare Providers, First Responders,  
and those who are the age of 65 and older first.*

**Indiantown, FL** – The Florida Department of Health in Martin County is preparing to distribute COVID-19 vaccinations. The initial distribution will include healthcare providers with direct patient contact, first responders, long-term care facility residents and staff. Additionally, residents ages 65 and older will be considered as outlined in the Executive Order signed by Governor Ron DeSantis. Vaccine availability is expected as early as next week and will be administered on a first come, first serve, basis by appointment only.

To request a vaccination and schedule an appointment, please call (772) 221-4000 and select Option 3, Monday through Friday from 8 a.m. to 5 p.m. The Department of Health will be closed on December 31 and January 1 in observance of the New Year holiday. High call volumes are anticipated, and appointments are expected to fill fast. Further appointments will be scheduled as the vaccine becomes available.

Securing and distributing the COVID-19 vaccine is a top priority for the state of Florida as vaccine's serve a critical role in halting the spread of illness. Vaccine supplies are limited but are expected to be available in private medical practices and pharmacies throughout the coming weeks.

Residents who register to receive the vaccination from DOH Martin will receive the Moderna variant. The Moderna COVID-19 vaccine is a 2-shot series, with the second shot being provided 28 days after the first. The State of Florida expects to receive 367,000 doses of the Moderna vaccine for Emergency Use Authorization by the U.S. Food and Drug Administration (FDA). Doses of the vaccine have been distributed to 173 hospital locations spanning 43 counties thus far.

The Village of Indiantown will continue to update residents on the latest information as we receive it. If you have questions or concerns, please visit <http://martin.floridahealth.gov/index.html> to find more information and resources about COVID-19.

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## Village of *Indiantown* **News Release**

### **Para Publicación Inmediata**

DATO: miércoles, diciembre 31, 2020

### **Contactos:**

Daniel Eick, Oficial interino de información pública, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

## **El Departamento de Salud en la Florida en el condado de Martin Se Prepara a Distribuir la Vacuna Contra el COVID-19.**

*La vacuna será distribuida primero a los proveedores de salud comunitaria, los primeros intervinientes, y personas de 65 años o más.*

**Indiantown, FL** – El Departamento de Salud de la Florida en el condado de Martin se prepara a distribuir las vacunaciones contra el COVID-19. La distribución inicial incluirá los proveedores de salud comunitaria con contacto directo con pacientes, los primeros intervinientes, y residentes y profesionales sanitarios de facilidades de cuidado a largo plazo. También, residentes de 65 años o más sean considerados tal como se ha señalado en el Orden Ejecutivo firmado por el Gobernador Ron DeSantis. Las vacunaciones estarán disponibles tan pronto como la semana que viene, y serán administradas por orden de llegada solamente con cita.

Para solicitar una vacunación y programar una cita, por favor llame al (772) 221-4000 y seleccione la opción 3, de lunes a viernes desde las 8 a.m. hasta las 5 p.m. El Departamento de Salud estará cerrado el 31 de diciembre y enero primero observando la celebración del año nuevo. Se esperan altos volúmenes de llamadas, y las citas se agotan rápidamente. Citas subsiguientes serán programadas cuando la vacuna esté disponible.

Asegurando la distribución de la vacuna contra el COVID-19 es una prioridad para el estado de la Florida ya que las vacunas sirven como una alta prevención a la propagación de las enfermedades. La oferta de la vacuna es limitada y se espera estar disponible en centros médicos privados y farmacias en las próximas semanas.

Residentes que se registren para recibir la vacunación desde el Departamento de Salud en el condado de Martin recibirán la variante Moderna. La vacuna contra el COVID-19 Moderna estará aplicada en dos inyecciones, con la segunda inyección proporcionada 28 días después de la primera. El estado de la Florida espera recibir 367,000 dosis de la vacuna Moderna para Autorización de Uso Emergente por la Administración del U.S. Food and Drug Administration (FDA). Dosis de la vacuna han sido distribuidas a 173 localizaciones de hospitales en 43 países hasta el momento.

La Aldea de Indiantown va a seguir dando avisos a los residentes así sean recibidos. Si tienes preguntas o preocupaciones, por favor visite <http://martin.floridahealth.gov/index.html> para más información y recursos de COVID-19.

##

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*de aproximadamente 6,000 residentes. Mientras el pueblo es pequeño, su compromiso con los residentes es ejemplar y su potencial para fomentar la comunidad y nuevas oportunidades comerciales es grande. Su misión busca habilitar la prosperidad económica y los negocios al tiempo que genera orgullo y cohesión a través del autogobierno práctico.*

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# FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard  
Tallahassee, FL 32399

**Ron DeSantis**  
Governor

**Jeanette Nuñez**  
Lt. Governor

**Noah Valenstein**  
Secretary

--TRANSMITTED ELECTONICALLY--

January 3, 2021

Howard W Brown Jr  
Village Manager  
15516 SW Osceola St., Suite B  
Indiantown, Florida 34956

Re: Approval of Water Facilities Plan – Village of Indiantown (DW43034)  
Water Treatment System Improvements

Dear Mr. Brown:

The planning documents submitted by the Village of Indiantown on December 8, 2020, in support of the above referenced project, including the Business Plan, are in conformance with the requirements set forth in Chapter 62-552, Florida Administrative Code (F.A.C). The planning documents are accepted effective 12/23/20.

The project includes new membrane softening units with pre-treatment and post-treatment systems, new ground storage tank, new transfer and high service pumps, water plant and wellfield upgrades, replacement of 12,000 linear feet of distribution piping, and water meter replacements. The total estimated project cost is \$9.4 million.

If you have any questions or need further information, please contact Greg Alfson, Project Manager, at 850-245-2983 or email at [gregory.alfson@dep.state.fl.us](mailto:gregory.alfson@dep.state.fl.us).

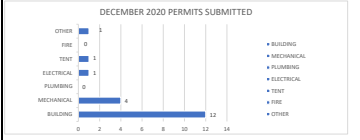
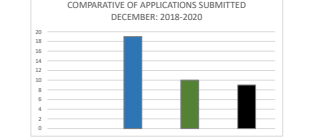
Sincerely,

A handwritten signature in blue ink, appearing to read "Shanin T. Speas-Frost", with a long horizontal line extending to the right.

Shanin T. Speas-Frost, P.E., MBA  
Program Administrator  
Drinking Water State Revolving Fund Program  
Division of Water Restoration Assistance

STS/gca

cc: Daniel Magro, P.E., Aclus Engineering

Community & Economic Development Department Bi-Monthly Report December 16, 2020					
Planning & Zoning Development Review Services					
PROJECT NAME: Green Carbon Solutions					
Application Type	Applicant	Address	Request	Status	
Site Plan	Martin Ellis	Venture Park PUD	Carbon Production Facility +50,000 sf	Dec. 23, 2020 - Applicant has submitted the Site Plan application for review.	
PROJECT NAME: BioMedical					
Application Type	Applicant	Address	Request	Status	
Minor Final Site Plan	Biomedical Industrial Park LLC	06-40-39-001-007-001-49-0	20,000 sq. ft. industrial building for biomedical research (eye drops)	November 23, 2020 - A re-submittal for the minor site plan pre-application meeting was received. Staff review is underway.	
PROJECT NAME: Venture (Industrial) Park PUD					
Application Type	Applicant	Address	Request	Status	
FLUM Amendment	Paul Filipe	Lots 8-12; Lots 21-24; Preservation areas 1 and 2; Lake Tract	Designate annexed parcels to Light Industrial to be consistent with other parcels in PUD	Second reading date: January 14, 2021	
PUD 3rd Amendment with Master/Final Site Plan	Paul Filipe	SR 710/SW Fox Brown Road	Revises timetable and PUD Special Conditions- Eliminate "permit-ready" process	Item will be going to PZAB for recommendation to the Village Council	
PROJECT NAME: Tractor Supply Co.					
Application Type	Applicant	Address	Request	Status	
Pre-application	Via Sneiderker Companies	06-40-39-000-000-000-05 NW corner of SW Warfield Blvd and Indianwood Drive	Major Site Plan approval to construct a 22,433 sq. ft. commercial building	Applicant has an appointment to submit the site plan application on January 12, 2021.	
OTHER PLANNING AND ZONING NEWS					
Upcoming Planning Zoning and Appeals Board meetings are scheduled for January 7 and February 4, 2021.					
The Village's Interactive Map is now available and offers valuable information about zoning, land use, and Village business locations.					
The Planning and Zoning web page has additional updates that include links to the new development regulations and the interactive map.					
Business Services					
CERTIFICATE OF USE					
Applications	Zoning Consultations by Phone	Zoning Consultations in Person	Community/Business Meetings		
1	3	2	0		
BUSINESS TAX					
Staff is currently developing a draft ordinance and implementation plan for the Village to administer a business tax, beginning next fiscal year.					
PLANNING & PROGRAMMING					
Code Compliance Services					
CODE COMPLIANCE CASES					
Total Code Cases	Total Nuisance Abatement Cases	New Cases Opened - Current Reporting Period	Cases Initiated by Complaint	Cases Initiated Through Inspector Observation	Courtesy Notices Issued
46 <td>8</td> <td>16</td> <td>5</td> <td>11</td> <td>25</td>	8	16	5	11	25
SPECIAL MAGISTRATE - December 15, 2020					
Total Cases Scheduled for Magistrate	Total Cases Heard by Magistrate	Total Cases Requesting Continuance	Compliance Level (Cases Resolved Prior to Magistrate)	Other Actions	Next Meeting Date and Projected Number of Cases
20	9	0	11	N/A	January 19, 2021 (20 Cases)
TOP FIVE (5) VIOLATIONS					
Snipe Signs	Parking on ROW	Inoperable Vehicles	Building Permits	Outdoor Storage	
ILLEGAL SNIPE SIGNS AND RIGHT-OF-WAY ISSUES					
Collected 15 Snipe Signs	Illegal Parking along ROW (18 Courtesy Notices)	Trash/Debris along ROW (7 Courtesy Notices)			
SPECIAL PROJECTS / COMPLIANCE INITIATIVES					
COVID-19					
Informing the public of any local, state and national COVID-19 updates.					
LIEN SEARCHES COMPLETED					
The last lien search completed by the Code Compliance Department was received on January 6th for the property of 14783 SW 16th Avenue.					
CODE COMPLIANCE HIGHLIGHTS					
Developing an informational campaign to inform the residents of signage requirements, mobile food vendor regulations, and solid waste requirements with an emphasis on business services.					
The next Special Magistrate Hearing is scheduled for January 19, 2020 at 10 AM.					
Building Services					
BUILDING PERMITS					
Permits Issued	Certificate of Occupancy (CO) Issued		Building Permit Application Trends		
17	0		December:		
			2020	2019	2018
Permit Applications Submitted	Inspections Completed		19	10	9
					
BUILDING HIGHLIGHTS					
Notifications sent to contractors informing them of the new contractor registration fee & requirements.					
Permits issued for new 10-Unit Multi-Family residence. (Casa Bella)					
Building forms are being updated on Village Website.					



# VILLAGE of INDIANTOWN

## WATER-WASTE WATER UTILITIES

EST. 2020

### Notice: Water Customers of the Village of Indiantown Service Area

In accordance with efforts to provide safe drinking water to the residents of Indiantown, we will be performing several water maintenance procedures during the **TWO-WEEK PERIOD STARTING on MONDAY, JANUARY 4<sup>th</sup>, 2021 and ENDING on MONDAY, JANUARY 18<sup>TH</sup>, 2021.** During this period, staff will be switching our water disinfection method from one that uses chloramines, in the form of a disinfectant made from chlorine and ammonia, to one that uses free chlorine.

Free chlorine is a stronger germ-killer, but sometimes leaves a chlorine taste or smell in tap water. This temporary switch is a standard procedure to ensure potentially harmful microbes do not develop in the water system.

Free chlorine acts as a lethal agent against most stubborn types of bacteria and viruses. While it is generally not harmful to humans or pets, however, **please note it can harm tropical fish.** Switching to its use from time to time prevents these organisms from building a resistance to the chloramines we normally use.

These temporary conditions will not adversely affect your health. **If you are on kidney dialysis, however, you should consult your physician for special instructions.** If you have tropical fish or aquatic animals, you should contact your local tropical fish store for advice and take appropriate action to ensure that you have properly treated the water before adding it to your aquarium.

Please note, Village Utility personnel will be flushing hydrants during this time, which may cause water to discolor and become cloudy. This is a temporary condition and should not last more than a few hours. Some people may opt to temporarily switch to an alternative water source, such as bottled water, due to taste. Boiling water is one way to reduce chlorine taste and smell during this period. Additionally, filling a container with tap water will allow it to ventilate.

For further information or questions, please contact the Village of Indiantown Water-Wastewater Utility Department at 772-597-2121 and ask for Jim Hewitt or Ernie Watson.

Sincerely,

*Your Utility Team*

The Village of Indiantown  
Water + Wastewater Utilities Team



## SPECIAL MAGISTRATE

### HEARING DOCKET

Tuesday, January 19, 2021

10:00 AM

Special needs: If anyone attending this hearing requires a reasonable accommodation, please contact Susan Owens, Village Clerk, by telephone at (772) 597-8268 or by email at [sowens@indiantownfl.gov](mailto:sowens@indiantownfl.gov) at least 48 hours in advance. Appeal of Decision: If a person decides to appeal any decision made by the Special Magistrate with respect to any matter considered at this hearing, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

Village of Indiantown  
15516 SW Osceola Street, Suite C  
Indiantown, Florida 34956

### VIOLATION CASES

TAB	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	CODE INSPECTOR	REQ. ACTION	DISPOSITION
1	21-001	CAROLYN W LAWRENCE	15136 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 67.201A - Weeds, Undergrowth				
2	21-002	ANITA LYNN MARTINEZ	15096 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 67.201B - Trash, and Debris, and Sec. 91.32 - Abandoned, salvage or junked vehicle				
3	21-003	ADIEL CORDOBA INOSENCA MAZARIEGOS	15036 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				
4	21-004	JESUS ARTURE SANTIZO	14936 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				
5	21-005	FREDDIE PHIPPS ESTATE	14746 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				
6	21-006	CELIA CHAVEZ PEREZ	14656 SW INDIAN MOUND DRIVE	ROBERT		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				
7	21-007	JUDY P LOPEZ	15064 SW AMERICAN STREET	ROBERT		
		Sec. 21.121 - Windows, skylight and door frames				
8	21-008	PASCAL PERMIS MICHELINE PERMIS	15088 SW AMERICAN STREET	ROBERT		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				

9	21-009	HOWARD F FENNELL ESTATE	15123 SW AMERICAN STREET	ROBERT		
		Sec. 67.201B - Trash, and Debris, and Sec. 91.32 - Abandoned, salvage or junked vehicle				
10	21-010	CASA BELLA APARTMENTS LLC	PCN 05-40-39-005-025-00010-3	ROBERT		
		Sec. 3-4.15 - Signage				
11	21-011	MARTIN L BEAVER III SHEILA BEAVER	15401 SW PALM DRIVE	ROBERT		
		Sec. 67.201 - Nuisances (NUISANCE ABATEMENT), and Sec. 67.201A Weeds, Undergrowth				
12	21-012	IRIS WALL	PCN 05-40-39-006-020-00060-2	ROBERT		
		Sec. 67.201 - Nuisances (NUISANCE ABATEMENT), and Sec. 67.201A Weeds, Undergrowth				
13	21-013	CAROLYN LAWRENCE	14517 SW MARTIN AVENUE	BERNARD		
		Sec. 3.201C Storage of Recreational vehicles				
14	21-014	IRIS WALL	14547 SW MARTIN AVENUE	BERNARD		
		Sec. 3.201C 2.i Storage of Commercial vehicles				
15	21-015	IRIS WALL	14567 SW MARTIN AVENUE	BERNARD		
		Sec. 91.32 - Abandoned, salvage or junked vehicle				
16	21-016	JUMBOMARKET PROPERTIES INC.	15500 SW TRAIL DR	BERNARD		
		Sec. 3-5.5 Outdoor Storage, Sec. 4-3 Landscape Maintenance, Sec. 3-4.16 Solid Waste & Dumpsters, Sec. 3-4.15 Signage, and Sec. 67.201B Trash				
23						





## Office of Village Manager

### MEMORANDUM

**To:** Honorable Mayor and Members of the Village Council  
**From:** Howard W. Brown, Jr., Village Manager *HWB*  
**CC:** Albie Scoggins, Parks Superintendent  
**Date:** December 29, 2020  
**Re:** **FRDAP Grant Follow-Up from Saturday, December 12, 2020 Strategic Planning Meeting**

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At our Strategic Planning Meeting on Saturday, December 12, 2020, Albie Scoggins, Parks Superintendent gave a presentation regarding the process of funding a Youth Sports Program that would be included as part of the Village of Indiantown's Parks & Recreation Department. In addition, Mr. Scoggins discussed the creation and implementation of a five (5) member Recreation Advisory Board (RAB) with members being appointed by each Council Member.

The final item that was discussed was the submission and status of two (2) Florida Recreation Development Assistance Program (FRDAP) grants in the amount of \$200,000 each which the Village has applied for to rehabilitate the Sports Fields at Big Mound Park and Booker Park. Mr. Scoggins discussed the cost of re-turfing the fields and if the Council would consider using funds budgeted in the CIP to move forward with these renovations prior to knowing if the Village would be awarded these grants and if the Grant program would be funded in the State Budget. Mr. Scoggins also believed that through past experiences that the expenses associated with these grant project applications would be eligible for reimbursement if the Village were successful in being award the FRDAP Grants.

Mr. Scoggins discussed this scenario with the DEP Staff and they strongly recommend that we wait until they have actual agreement(s) in hand, as it is not guaranteed that the FRDAP grant program will be funded for the forthcoming fiscal year 2021-2022 and that any costs incurred before an actual contract is executed would be the responsibility of the Village and only payable at the discretion of DEP.

Therefore, in the abundance of caution, I directed Mr. Scoggins to not move forward with these proposed renovations and am recommending we wait and see if we receive the grant funding or not. We expect to hear from the State sometime in January or February of 2021.


I wanted to make you aware of this follow-up just in case you have questions or comments about the subject.

**END OF MEMORANDUM**



**Office of Village Manager**

**MEMORANDUM**

**To:** Honorable Mayor and Members of the Village Council  
**From:** Howard W. Brown, Jr., Village Manager   
**CC:** Albie Scoggins, Parks Superintendent  
**Date:** January 7, 2021  
**Re:** Request for Free Sports Field Lights at the Booker Park Sports Field

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On December 21, 2020, I received a letter of request from Azucena Lopez-Najera petitioning the Village Council to provide free Sports Field Lighting at the Booker Park Multi-use Sports Fields during weeknight hours on behalf of the youth and residents of the Village of Indiantown.

She also inquired why the basketball court lights are available at Big Mound Park, Post Family Park, and Booker Park during the nighttime hours simply by pushing a button to activate the lights for public use and at no charge to our residents? Our Musco Lighting Control Link system allows these lights to operate in thirty (30) minute increments before beeping to indicate the button must be pushed again prior to the lights turning off. This is effective because there are participants utilizing the courts and the proximity of the push button system is close and convenient to the players.

As you are aware, the Village Council adopted and approved fees and charges for the reservation/rental of the sports fields and the use of the sports field lights at all Village Parks in addition to the reservation for our pavilions as part of our Parks & Recreation Fee Schedule. Because these fees and charges were adopted by the Village Council, staff is not able to waive these fees without the Village Council's approval.

In addition, the costs associated with operating the Sports Field lights at our Park Facilities is much more costly given the number of light fixtures, poles, bulb wattage, and the size of the fields in comparison to lighting our parking lots and smaller playing courts at our Parks. The Control Link system used to turn the Sports Fields lights on and off are scheduled to operate based on the when the fields are scheduled or reserved for actual use. They are not scheduled to come on in thirty (30) minute increments with the push of a button like the basketball lights do.

At this time, we are unable to provide a cost for retrofitting the Sports Field System nor are we familiar with any other cities or counties having this feature available to the public, but we can discuss any changes to the current policy that you desire. I sent an email to Ms. Lopez-Najera for her telephone number to contact her but have not received a response either through email or telephone.

Please let me know how you would like our staff to proceed with this request on behalf of the Village Council.

**END OF MEMORANDUM**

## Howard Brown

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**From:** Howard Brown  
**Sent:** Tuesday, December 22, 2020 9:40 AM  
**To:** azucenalopeznajera@gmail.com  
**Cc:** Council Members indiantownfl; Albert Scoggins; Luis Perez (LPerez@indiantownfl.gov)  
**Subject:** Response to Letter Received December 21, 2020 - Free Lights - Booker Park Sports Field  
**Attachments:** Letter-Azucena Lopez-Najera.pdf

Hello Ms. Lopez-Najera:

Thank you so much for your letter. We are in receipt of your letter related to the abovementioned subject. I have distributed the attached to each Council Member so that they are aware of your letter. I would like to speak with you directly if possible. Please call me on my cell. I may be reached at 772-285-8732. If we do not speak before Thursday, I hope you and your family have a wonderful weekend.

Happy Holidays.

Howard W. Brown, Jr., ICMA-CM

Village Manager

Village of Indiantown

P.O. BOX 398 | Indiantown, FL 34956

hbrown@indiantownfl.gov <mailto:hbrown@indiantownfl.gov>

O: 772-597-8282

V: 772285-8732

F: 772-597-9910

<https://www.indiantownfl.gov/> <<https://www.indiantownfl.gov/>>

<<https://www.facebook.com/villageofindiantown/>>

Village Operating Hours

Monday to Friday: 8:00 a.m. – 5:00 p.m.

The Village of Indiantown is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such law and thus subject to disclosure. All E-mails sent and received are captured by our servers and kept as public record.

DEC 21 2020

To whom it may concern:

The purpose of this letter you are receiving; is to petition to the council of the Village of Indiantown, the opportunity to have free lights at the Booker Park Sports Field on weeknights. My name is Azucena Lopez-Najera and I am a native resident of Indiantown, FL. I am speaking not only on my behalf, but on behalf of the youth and residents of the Village of Indiantown.

Many young children, teens, and young adults of this town have a passion for playing a variety of sports. For the most part, the sport of soccer in this town has been a unifying sport that brings everyone together and helps keep us both physically and mentally healthy allowing us to relieve stress and develop better social skills as we interact with others in our community.

Unfortunately, it becomes a problem when the youth or parents coming home from work want to take their kids to the parks or the soccer fields only for it to become dark with no access to proper lighting of the parks. We are forced to stay home and be inactive. And in some cases, this free time gives growing children and teens time to turn to delinquent activities. What good is it to have parks when no one can use it in the evenings? We are asked to rent these field lights instead. The important question here is: How does the council expect low income families and non-working teens and children to constantly rent these lights? With no sponsors to help pay for it like many official teams, it becomes expensive for children and parents to pay for the renting of the lights. Why is it that only the basketball courts at Booker Park, Big Mound Park, and the Post Family Park get to have instant lighting at the ease of pushing a button? I implore the council, please, ask yourselves these questions. Where did your advocacy for the increase of youth recreational activities go?

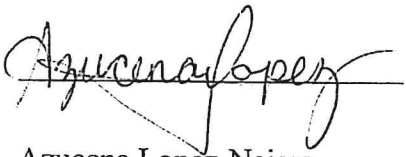


DEC 21 2020

As known, the Village of Indiantown incorporated in the year of 2018. Since then, on September 24, 2019 the Village has managed to gain ownership of the three parks, Booker Park Sports Field, Post Family Park, and Big Mound Park. It is public knowledge, that many of the members of the present council, ran their campaign, prior to incorporating as a village, with a common promise to increase youth recreational activities and encourage both the young and old to stay healthy and out of dangerous activities. As stated in his biography on the village website, former mayor, Guyton Stone, said that one of his priorities for the Village was “encouraging positive activities for youth”. Along with the former mayor, the present mayor, Janet Hernandez, has also stated in her biography her advocacy and passion for the youth. Councilwoman, Jackie Clarke, is a certified community health worker and has won an award recognizing her work in Health Awareness and Fitness Nutrition Education.

Acknowledging all the hard work of the Village Council and with all due respect, the community of Indiantown implores you to take into consideration our request to negotiate a set of times where the community can have access to free lights for the soccer field of Booker Park. We ask that you please, put into action your advocacy for the youth of your community and be the voice of change. Feel free to contact me by email: [azucenalopeznajera@gmail.com](mailto:azucenalopeznajera@gmail.com). I hope to hear from the village council in regards to how we can make a change for the better. As the village’s motto says, please help this community be a place “Where Great Things Grow”.

Sincerely,



Azucena Lopez-Najera