

Village of Indiantown

Where Great Things Grow



B i - M o n t h l y R e p o r t a n d U p d a t e :
S a t u r d a y , J a n u a r y 2 3 , 2 0 2 1

To: Honorable Mayor & Members of the Village Council

Thru: Howard W. Brown, Jr., Village Manager

From: Daniel W. Eick, Management Analyst

CC: Village Staff

Date: January 21, 2021

In the interest of keeping the public informed of administrative matters on a regular basis, I am providing this report for your review and consideration:

Administration

- On Friday, January 22, 2021, Council Member Susan Gibbs-Thomas, Council Member Guyton Stone and myself attended the Indiantown Chamber of Commerce's Installation dinner at the Outpost restaurant located at Indianwood Golf & Country Club.
- The Village Hall renovation project is ongoing. We anticipate plans to be finalized with elevation drawings for front lobby area. Once plans are finalized staff will proceed immediately with moving forward with construction. We anticipate the project to take no more than 45 days once started.
- As you know, the Village recently purchased Indiantown Co. We have the first quarter financial statement for the water and sewer fund. It appears that actual revenue is consistent with budget projects. It will be provided to the Village Council at the January 28th meeting.

Village Manager's Office

Village Schedule

A schedule of upcoming events is included below:

- The Community and Economic Development Department has several Visual Preference Survey meetings scheduled throughout the upcoming weeks. For more information on the various dates please see the attached flier or check the Village Calendar by clicking on the image to the right.
- The next Regular Council Meeting is scheduled for Thursday, January 28, at 6:30 PM. The meeting will be held in a hybrid format utilizing the Village's Council chambers and Zoom. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.
- The next Planning & Zoning Appeals Board meeting is scheduled for Thursday, February 4, at 6:00 PM. The meeting will be held in the Village's Council chambers. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.
- The next Special Magistrate Hearing is scheduled for Tuesday, February 16, at 10:00 AM. The meeting will be held in the Village Council Chambers located at 15516 SW Osceola Street, Ste C, Indiantown, FL 34956. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.



Finally, it should be noted while not all meetings or announcements necessitate Council action, all questions from the public are welcome. For further information on meetings or attendance please contact the Deputy Village Clerk at dhamberger@indiantownfl.gov.

Important Information

On Monday, January 11, correspondence was sent from the Village of Indiantown to the Office of Governor Ron DeSantis regarding his COVID-19 assistance Pilot Program. The letter, signed by Mayor Hernández, details the Village's need for assistance as an underserved community and requests consideration for participation. That letter is attached to this document for review.

On Thursday, January 21, Staff received an update from the Florida Department of Health (DOH) in Martin County regarding their COVID-19 vaccine processes. Please note, if you are attempting to register for a DOH appointment online, fake websites are being created on Eventbrite posing as DOH Vaccination appointments. For more information, please see the original correspondence attached to this document or monitor the DOH Martin website for regular updates. The website can be visited by clicking the following link (<http://martin.floridahealth.gov/index.html>) or by clicking the image to the right.



As of Monday, January 4, 2021 the US Department of Homeland Security's Federal Management Agency (FEMA) approved the Village's application to participate in the National Flood Insurance Program (NFIP). As per the letter "flood insurance is now available to local property owners and may be purchased from any insurance agent or broker licensed to do business in the State where insurable property is located." The original letter received from FEMA is attached to this document for review.

Finally, staff have been informed by Indian River State College (IRSC) that a Dual Enrollment Informational Session is scheduled for Tuesday, February 9, at 6:00 PM. The event will be held in the IRSC Chastain Campus Johnson Auditorium at 2400 S.E. Salerno Rd, Stuart, Florida 34997. Alternatively, the meeting can be attended via Zoom at the link provided in the attached flier alongside further information on attendance. Event pre-registration is required and can be done by clicking the image to the right.



Village Clerk's Office

Emergency Management Updates

During Regular Council Meeting on Thursday, January 28, the Village Council will consider a FEMA pass through agreement with the Florida Department of Emergency Management. The purpose of this agreement is to secure federal funding for potential future costs associated with COVID-19. Further information will be provided at the meeting in question.

Human Resources Updates

The Village's new Financial Services Director, Christopher Quirk, has begun working in Village hall. His official start day was Friday, January 15, 2021. He comes to the Village with a wealth of experience and knowledge and we are excited to welcome him into the Indiantown family. Feel free to stop by Village Hall and say hello!

The Clerk's Office has made a conditional offer of employment for the position of Assistant to the Village Clerk. As of now, they are expected to begin working in Village Hall early next week. Further information will be provided when available.

As of Tuesday, November 17, the Village is in recruitment for a Grants Writer and Administrator. This position is scheduled to remain open until filled. The recruitment document is attached for review. If you have questions or concerns, please contact the Village Clerk, Susan Owens, at sowens@indiantownfl.gov.

Community & Economic Development Department

The Community and Economic Development Department will hold several Visual Preference Survey meetings throughout the upcoming weeks. For more information on the various dates please see the attached flier or check the Village Calendar online. If you have questions or comments please contact the Village Community and Economic Development Director at ajeffer@indiantownfl.gov.

The most recent monthly Community and Economic Development Report provided by Community and Economic Development Director Althea Jefferson is attached to this document for review.

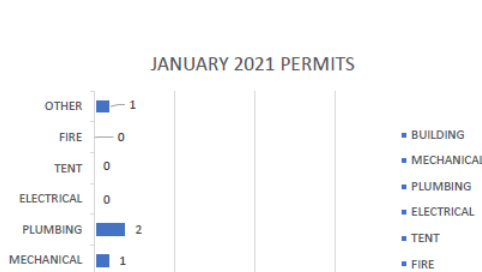
Code Compliance Division

The next Special Magistrate Hearing is scheduled for Tuesday, February 16, 2020 at 10:00 AM. The docket for that meeting is included below for those wishing to review. If you have questions, please contact Code Compliance Officer Robert Perez at rperez@indiantownfl.gov.

Division staff working with the Public Information Officer (PIO) developed code enforcement information to inform residents of common code violations related to business signage, mobile food vendors, and solid waste regulations and requirements with an emphasis on business services. Staff processed a lien search request on January 6, 2021.

Building & Permits Division

At direction of Council, division staff is working to develop a draft Business Tax ordinance and implementation plan for the beginning of the next fiscal year. Additional information will be provided when available.



Planning and Development Division

The next Planning & Zoning Appeals Board meeting is scheduled for Thursday, February 4, at 6:00 PM. The meeting will be held in a hybrid format utilizing the Village's Council chambers and Zoom. Members of the public are encouraged to attend but are advised physical occupancy will be limited due to COVID-19.

Finance Department

The annual financial audit is underway and is being performed by Mauldin and Jenkins, the Village's Auditor. G and L Accountants and Mr. Chris Quirk, our new Financial Services Director will be providing information to the auditor as requested by the Auditor.

Parks & Recreation Department

The Village purchased new electronic message boards. They are currently displaying COVID-19 information along Warfield Blvd but were also used to relay information regarding last week's CSX Railroad Crossing Closures. If you have questions or concerns please contact the Village's Administrative Generalist, Luis Perez, at lperez@indiantownfl.gov.

Staff was pleased to work with the Afro American Citizens of East Stuart, Inc. to make the Sunday, January 17, MLK Sunday in the Swamp celebration a success. The event was held at the Booker Park Sports Field and Fire Station.

Finally Parks Superintendent, Albie Scoggins, attended a Winter Sports League Meeting with the Youth and Adult Sports Groups of Indiantown on Monday, January 11, 2021. Further information on developments and decisions reached as a result of that meeting will be provided when available.

Public Works and Engineering Department

The Village's Public Works Director, William Archembelle, has several items to highlight. If you have questions, concerns, or wish to report a public works related issue, please contact publicworks@indiantownfl.gov.

- Public Works staff met with CWR Construction to verify pavement point repair limits and mobilization options on Thursday, January 14, 2021. Work is scheduled to continue in critical areas until completion. Once finished, Public Works will coordinate with APS Construction to micro surface and crack seal the identified areas.
- Booker Park drainage project design is at 90% completion pending comments from the Florida Department of Transportation (FDOT) on the previous 60% submittal. Work continues in the meantime with all items awaiting submittal.
- Construction and drainage repairs on 150th Ave, west of Monroe, have completed. As such, the drainage system along this corridor has been fully repaired.
- Roadway and Drainage Construction Specifications and Details have been designed for the Village. Once final review is completed, plans will be submitted to Council for approval along with the Utility Construction Specifications and Details previously prepared by Public Works

Water + Wastewater Utilities Department

Staff are installing AMR, Radio Read Meters, throughout the uptown area. These meters will replace old worn out ones currently installed throughout the area and improve monitoring, accuracy, and capability of the system. This upgrade is the first step toward transforming meter systems throughout the Village to a modern fixed base system. For more information on this transition click the image to the right.



Finally, staff is exploring possible improvements to stormwater systems throughout the Village to improve customer experience and limit damage caused by high infiltration events in the future. If you have questions or concerns, please contact jhe Witt@indiantownfl.gov.

Village of Indiantown

Village Hall: Mailing Address:

15516 SW Osceola Street, PO Box 398

Indiantown, FL 34956 Indiantown, FL 34956



Digital copies of this, and previous, Manager Reports can be found by [clicking here](#).

To sign up for e-notices and alerts from the Village via Constant Contact please [click here](#).

Questions or comments? E-mail us at villagehall@indiantownfl.gov or call 772-597-9900

High School Students: Dual Enrollment Information Session



Tuesday, February 9, 2021
6:00 p.m.

In person: IRSC Chastain Campus, Johnson Auditorium, C-101
2400 S.E. Salerno Rd. ■ Stuart, Florida

Zoom option: <https://zoom.us/j/96816962810?pwd=UFFDRXNRL2Z5L1ZNbjZVV1J5SkIvdz09>

Meeting ID: 968 1696 2810

Passcode: 281595

Pre-register at www.irsc.edu/event-sign-up.



INDIAN RIVER STATE COLLEGE
Enrollment and Student Services

IRSC is an EA/EO educational institution.

For more information, contact
Emily Mass, Program Director
772-419-5690 • emass@irsc.edu

Community & Economic Development Department

Bi-Monthly Report

January 20, 2020

Planning & Zoning Development Review Services

PROJECT NAME: Parkview Apartments

| Application Type | Applicant | Address | Request | Status |
|--------------------|-------------------|--------------------------|--|--|
| Site Plan Approval | Atway and Sehayik | 06-40-39-001-005-00080-2 | A proposed two-story 36 unit multifamily live/work apartment building located on 1.08 acres on the corner of SW Adams and SW 153 rd . | The applicant received comments on the site plan application on December 14, 2021. A DRC meeting will be held on January 22, 2021. |

PROJECT NAME: TA Estates

| Application Type | Applicant | Address | Request | Status |
|--------------------------|-------------------|--------------------------|---|---|
| Administrative Amendment | T.A. Estates, LLC | 05-40-39-005-025-00010-3 | Industrial development: Two buildings, each consisting of 2,500 sq ft of office space and 8,800 sq ft of warehouse space. | Pre-application meeting was held on December 9, 2020. |

PROJECT NAME: Green Carbon Solutions

| Application Type | Applicant | Address | Request | Status |
|------------------|--------------|------------------|---------------------------------------|---|
| Site Plan | Martin Ellis | Venture Park PUD | Carbon Production Facility +50,000 sf | The applicant received comments on the site plan application at the DRC meeting held on January 11, 2021. |

PROJECT NAME: BioMedical

| Application Type | Applicant | Address | Request | Status |
|-----------------------|--------------------------------|--------------------------|--|---|
| Minor Final Site Plan | Biomedical Industrial Park LLC | 06-40-39-001-007-00149-0 | 20,000 sq. ft. industrial building for biomedical research (eye drops) | The applicant received comments on the site plan application at the DRC meeting held on January 13, 2021. |

PROJECT NAME: Venture (Industrial) Park PUD

| Application Type | Applicant | Address | Request | Status |
|---|-------------|---|--|--|
| FLUM Amendment Large Scale: 57 Acres | Paul Filipe | Lots 8-12; Lots 21-24; Preservation areas 1 and 2; Lake Tract | Designate annexed parcels to Light Industrial to be consistent with other parcels in PUD | Village Council adopted the amendment at second reading on January 14, 2021. The adoption package will be transmitted to the state and will become effective 30 days after DEO response. |
| Rezoning Large Scale: 57 Acres | Paul Filipe | Lots 8-12; Lots 21-24; Preservation areas 1 and 2; Lake Tract | Rezone annexed parcels to Light Industrial to be consistent with other parcels in PUD | The rezoning is scheduled for PZAB on February 4, 2021, and Village Council on April 8, 2021. |

| | | | | | |
|---|---|--|---|--|---|
| PUD 3rd Amendment with Master/Final Site Plan: 138 acres | Paul Filipe | SR 710/SW Fox Brown Road | Revises the development order expiration date and PUD special conditions; and, eliminates the "permit-ready" process. This means each separate project must undergo development approval separate from the PUD development order. | The amendment is scheduled for PZAB on February 4, 2021, and Village Council on April 8. 2021. | |
| PROJECT NAME: Tractor Supply Co. | | | | | |
| Application Type | Applicant | Address | Request | Status | |
| Site Plan Application | Hix Snedecker Companies | 06-40-39-000-00030-5 NW corner of SW Warfield Blvd and Indianwood Drive | Major Site Plan approval to construct a 22,433 sq. ft. commercial building | DRC is scheduled for January 28, 2021. | |
| Business Services | | | | | |
| CERTIFICATE OF USE | | | | | |
| Applications | Zoning Consultations by Phone | Zoning Consultations In Person | Community/Business Meetings | | |
| 4 | 2 | 1 | 1 | | |
| BUSINESS TAX | | | | | |
| Staff is currently developing a draft ordinance and implementation plan for the Village to administer a business tax, beginning next fiscal year. | | | | | |
| PLANNING & PROGRAMMING | | | | | |
| | | | | | |
| Code Compliance Services | | | | | |
| CODE COMPLIANCE CASES | | | | | |
| Total Code Cases | Total Nuisance Abatement Cases | New Cases Opened - Current Reporting Period | Cases Initiated by Complaint | Cases Initiated Through Inspector Observation | Courtesy Notices Issued |
| 57 | 5 | 22 | 6 | 16 | 28 |
| SPECIAL MAGISTRATE - December 15, 2020 | | | | | |
| Total Cases Scheduled for Magistrate | Total Cases Heard by Magistrate | Total Cases Requesting Continuance | Compliance Level (Cases Resolved Prior to Magistrate) | Other Actions | Next Meeting Date and Projected Number of Cases |
| 16 | 1 | 1 | 15 | N/A | February 16, 2021 (22 Cases) |
| TOP FIVE (5) VIOLATIONS | | | | | |
| Snipe Signs | Trash/Debris | Inoperable Vehicles | Building Permits | Parking on ROW | |
| ILLEGAL SNIPE SIGNS AND RIGHT-OF-WAY ISSUES | | | | | |
| Collected 15 Snipe Signs | Illegal Parking along ROW (15 Courtesy Notices) | Trash/Debris along ROW (5 Courtesy Notices) | Illegal Livestock (4 Courtesy Notices) | Signage (4 Courtesy Notices) | |
| SPECIAL PROJECTS / COMPLIANCE INITIATIVES | | | | | |

| | | | | | |
|--|---|--|--|--|--|
| COVID-19 | Common Violations | | | | |
| Informing the public of any local, state, and national COVID-19 updates. | Special information campaign to inform residents and business owners. | | | | |

LIEN SEARCHES COMPLETED

The last lien search completed by the Code Compliance Department was received on January 6th for the property of 14783 SW 169th Avenue.

CODE COMPLIANCE HIGHLIGHTS

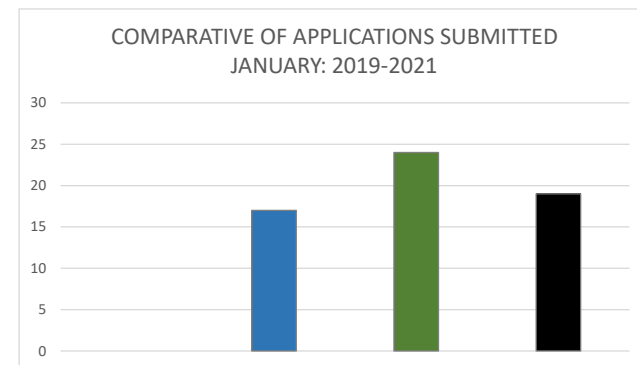
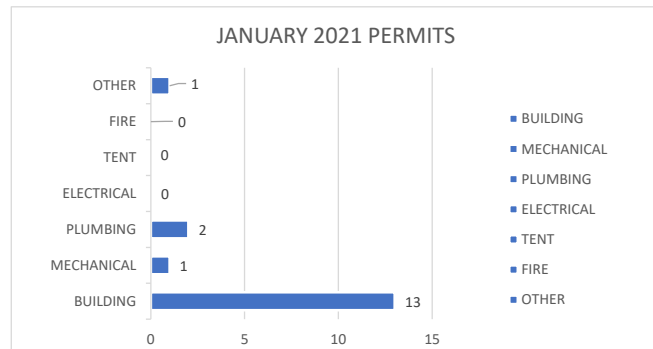
Developing an informational campaign to inform the residents of signage requirements, mobile food vendor regulations, and solid waste requirements with an emphasis on business services.

The next Special Magistrate Hearing is scheduled for February 16, 2021 at 10 AM.

Building Services

BUILDING PERMITS

| Permits Issued 10 | Certificate of Occupancy (CO) Issued 0 | Building Permit Application Trends January: | | |
|-------------------------------------|---|--|------|------|
| | | 2021 | 2020 | 2019 |
| Permit Applications Submitted 17 | Inspections Completed 22 | 17 | 24 | 19 |



BUILDING HIGHLIGHTS



MARTIN COUNTY COVID-19 VACCINE UPDATE

View all County news [here](#).

COVID-19 Vaccine Update: January 21, 2021

The Florida Department of Health in Martin County (FDOH-Martin) is the lead agency on vaccine distribution in our area. Martin County is supporting the Florida Department of Health's efforts to distribute the COVID-19 vaccine to our residents and sharing available information. Vaccines are being distributed by the state to the Florida Department of Health in Martin County, Cleveland Clinic Martin Health and other providers, however, the supply is limited.

As of Thursday, January 21, we have the following information to share:

- The Florida Department of Health in Martin County launched use of an online reservation system, Eventbrite, to make appointments for drive thru vaccination clinics being held on January 21 and 22 at the FDOH location on Willoughby Blvd. **All appointments are currently filled.**
 - Please note, FDOH-Martin has learned that fraudulent Eventbrite sites were created posing as the Department of Health and offering COVID-19 vaccination appointments. DOH has notified Eventbrite and law enforcement of this issue. Until this situation is resolved, FDOH-Martin has suspended use of Eventbrite for online appointments. Please monitor www.MartinCountyHealth.com for updates.
- FDOH-Martin is scheduling vaccine appointments week-to-week, based on supply, and has received 4,500 vaccine doses to date. **FDOH-Martin will announce via their website at www.MartinCountyHealth.com and Twitter @GoHealthyMartin**, as well as through local media partners, when additional vaccines are received and appointment scheduling resumes.
- **To receive vaccination updates via Martin County's alert system** send a text to 888777 and type in the message MARTINVAX. You can also sign up online at www.martin.fl.us/AlertMartin.
- On January 19, it was announced that **COVID-19 vaccinations will be available at certain Publix pharmacies in Martin County (by appointment only)**. All current slots have been filled, but **Publix will resume registration after 6 a.m. on Friday, January 22 for appointments Saturday through Wednesday, January 27**. For more information about vaccinations available through Publix and to find out how to make an appointment, visit www.publix.com/covid-vaccine/florida. As of today, vaccinations will be available, based on supply, at the following locations in Martin County:
 - Island Crossing, 11750 SE Federal Hwy., Hobe Sound
 - Ocean Breeze Plaza, 1780 NE Jensen Beach Blvd., Jensen Beach
 - Town Center at Martin Downs, 2750 SW Martin Downs Blvd., Palm City
 - Old Palm City Publix Shopping Center, 1395 SW Martin Hwy., Palm City
 - Cove Shopping Center, 5893 SE Federal Hwy., Stuart
 - Kanner Crossing, 6550 S. Kanner Hwy., Stuart
 - Cornerstone at Stuart, 1501 NW Federal Hwy., Stuart
- At this time, Cleveland Clinic Martin Health has suspended scheduling eligible patients until additional vaccine supplies are received. Continue to monitor www.martinhealth.org for updates.
- The Stuart VA Clinic, located at 3501 SE Willoughby Boulevard in Stuart, is offering vaccinations to veterans age 75 and older who are enrolled with the West Palm Beach VA Medical Center for care. Please note that supplies are limited. For appointments, call (772) 288-0304. For more information, visit www.westpalmbeach.va.gov.

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LAB/ADM

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MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS
2401 SE MONTEREY ROAD, STUART, FL 34996
(772) 288-5400



FEMA

JAN 19 '21 PM 3:13

January 04, 2021

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Howard Brown
Village Manager
Village of Indiantown
15516 Southwest Osceola Street, Suite B
Indiantown, Florida 34956

*Daniel,
Please include this
in the bi-monthly.
This is great news!*

Dear Mr. Brown:

I am happy to announce that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) has approved the Village of Indiantown's application to participate in the National Flood Insurance Program (NFIP). In accordance with Section 1336 of the National Flood Insurance Act of 1968, the Village of Indiantown is eligible to participate in the Regular Phase of the NFIP effective on December 9, 2020. Flood insurance is now available to local property owners and may be purchased from any insurance agent or broker licensed to do business in the State where the insurable property is located.

I am enclosing a copy of the news release announcing the Village of Indiantown's eligibility to participate in the NFIP. I hope it assists you in your efforts to publicize the availability of this important coverage. The Village of Indiantown's property owners will want to know about this opportunity to obtain insurance protection against losses from future flooding. The buildings and contents coverage is now available to building owners and tenants.

There is a 30-day waiting period before a newly purchased flood insurance policy takes effect or for any additional coverage or endorsement that may increase policy limits. The waiting period ends and the policy takes effect at 12:01 a.m. on the 30th calendar day after the insurance policy application date and payment of premium.

There are 10 exceptions to the 30-day waiting period. However, I am only explaining the two most frequently used exceptions in this letter. The two most frequently used exceptions are: (1) when the initial purchase of flood insurance is in connection with the making, increasing, extension, or renewal of a loan, there is no waiting period and coverage is effective immediately; and (2) when the purchase of flood insurance is related to a revision or update of a Flood Hazard Boundary Map or Flood Insurance Rate Map (FIRM), there is a one-day waiting period. Flood insurance coverage takes effect at 12:01 a.m. on the day after the coverage is purchased for a structure located in a Special Flood Hazard Area (SFHA), an area subject to inundation by the base (1-percent-annual-chance) flood, on the revised flood map, which was not previously located in an SFHA prior to the revision. This exception is limited to a 13-month period and begins on the date the revised map is issued. The information on the remaining eight exceptions is contained in the enclosed NFIP "Policy Issuance 5-98" dated October 1, 1998.

The FIRM, which shows the Base Flood Elevations (BFEs) established for the Village of Indiantown, became effective on February 19, 2020. This FIRM date indicates the effective date for the authorization of the sale of first and second layer flood insurance coverage at actuarial rates for all new construction and substantial improvements to existing structures within the Village of Indiantown. The first layer coverage on structures

Howard Brown
January 04, 2021
Page 2

built prior to February 19, 2020, will be available at subsidized rates unless improvements are made to the structure.

Please be aware that the increase or decrease of flood insurance costs for a structure is based on the location of the structure's first floor and its relationship to the BFEs for the Village of Indiantown. In addition, on the effective FIRM date, the FIRM supersedes all previous maps for the purpose of determining whether individual properties are located inside or outside the SFHA. After the effective FIRM date, new construction will be charged actuarial rates, which may be higher, if the structure is not built in compliance with the NFIP floodplain management requirements.

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in SFHAs. This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

In addition, all loans individuals obtain from Federally regulated, supervised, or insured lending institutions that are secured by improved real estate located in SFHAs are also contingent upon the borrower obtaining flood insurance coverage on the building. However, purchasing and maintaining flood insurance coverage on a voluntary basis is frequently recommended for properties located outside SFHAs.

If you need additional assistance or information, I recommend you contact Conn H. Cole, MBA/PA, CFM, the Interim State NFIP Coordinator/State Floodplain Manager, by telephone at (850) 815-4507, in writing at the State Floodplain Management Office, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100, or by electronic mail at conn.cole@em.myflorida.com. The FEMA Regional staff in Atlanta, Georgia, is also available to assist you. You may contact the Regional staff by telephone at (770) 220-3174 or in writing. Please send your written inquiries to the Director, Mitigation Division, FEMA Region IV, at 3005 Chamblee Tucker Road, Atlanta, Georgia 30341.

Sincerely,



Rachel Sears, Director
Floodplain Management Division
Mitigation Directorate | FEMA

Enclosures

cc: Gracia Szczech, Regional Administrator, FEMA Region IV
Conn H. Cole, MBA/PA, CFM, Interim State NFIP Coordinator/State Floodplain Manager,
Florida Division of Emergency Management
William Archebelle, Public Works Director and Floodplain Administrator, Village of Indiantown

SAMPLE NEWS RELEASE

FEDERAL FLOOD INSURANCE NOW AVAILABLE IN THE VILLAGE OF INDIANTOWN, FLORIDA

Washington, D.C. – The Village of Indiantown has joined over 22,000 communities nationwide that are allowed to purchase federally backed flood insurance. This availability follows the community's adoption and enforcement of ordinances to reduce flood losses and acceptance by the National Flood Insurance Program (NFIP).

The Village of Indiantown is now a participant in the NFIP effective on December 9, 2020. Residents of the Village of Indiantown will be able to purchase flood insurance up to the limits under the Regular Phase of the program. However, there is a 30-day waiting period before flood insurance coverage goes into effect. For single-family dwellings, the building coverage limit is \$250,000, and the contents coverage limit is \$100,000. Renters can also protect their belongings by purchasing contents coverage. For commercial properties, the building and contents coverage limits are both \$500,000.

Lenders must require borrowers whose properties are located in a designated flood hazard area to purchase flood insurance as a condition of receiving a federally backed mortgage loan in accordance with the Federal Disaster Protection Act of 1973.

The NFIP is implemented through the Federal Emergency Management Agency. There are over 5 million flood insurance policies in more than 22,000 participating communities nationwide.

Policy Issuance 5-98

Subject: 30-Day Waiting Period

Effective Date: October 1, 1998

This Policy Issuance updates the Federal Insurance Administration's interpretations of the applicability of the 30-day waiting period to various mortgage lending and insurance underwriting situations in Policy Issuance 8-95 (December 5, 1995). This Policy Issuance supercedes Policy Issuance 8-95 and provides answers to additional questions regarding the 30-day waiting period from Write Your Own companies and insurance agents. These interpretations are intended to serve the Congressional intent for the imposition of the 30-day waiting period for the purchase of flood insurance to prevent abuse (i.e., property owners would purchase insurance only when a flood was imminent) and to facilitate lender compliance with the mandatory purchase of flood insurance.

Policy Decisions

1. The 30-day waiting period will not apply when there is an existing insurance policy and an additional amount of flood insurance is required in connection with the making, increasing, extension, or renewal of a loan, such as a second mortgage, home equity loan, or refinancing. The increased amount of flood coverage will be effective as of the time of the loan closing, provided the increased amount of coverage is applied for and the presentment of additional premium is made at or prior to the loan closing.

Explanation: This interpretation is consistent with a basic objective of the National Flood Insurance Reform Act of 1994 (NFIRA), namely, to facilitate lender compliance with the statutory requirements for flood insurance. The 30-day waiting period was established to prevent abuse by insureds from increasing coverage when flooding was imminent. The exemptions to the waiting period on the other hand were for loan closing situations and to facilitate lender compliance with the flood insurance purchase requirements. [Note: This policy interpretation has been retained from Policy Issuance 8-95 (December 5, 1995) and has not changed.]

2. The 30-day waiting period will not apply when an additional amount of insurance is required as a result of a map revision. The increased amount of coverage will be effective 12:01 a.m. on the first calendar day after the date the increased amount of coverage is applied for and the presentment of additional premium is made.

Explanation: This interpretation is also consistent with a basic objective of the NFIRA to facilitate lender compliance with the statutory requirements for flood insurance. The purchase of additional flood insurance is to comply with the statutory requirement for flood insurance in an amount equal to the outstanding principal balance of the loan for a property owner who was prudent enough to buy voluntarily flood insurance but now must increase the amount to comply with statutory requirements for flood insurance resulting from a Federal Emergency Management Agency map change. [Note: This policy interpretation has been retained from Policy Issuance 8-95 (December 5, 1995) and has not changed.]

3. The 30-day waiting period will not apply when flood insurance is required as a result of a lender determining that a loan which does not have flood insurance coverage should be protected by flood insurance as required by Section 102(e) of the Flood Disaster Protection Act of 1973, as amended by NFIRA, because the building securing a loan is located in a Special Flood Hazard Area. The coverage will be effective upon completion of an application and the presentment of payment of premium.

Explanation: The interpretation is consistent with the purpose of the NFIRA to ensure compliance with the statutory requirements for flood insurance protection for property the subject of Federal or federally-related financial assistance even when the discovery is made by lender that flood insurance is required after the loan has closed. It is immaterial whether the lender's discovery of the need for flood insurance results from a scheduled mortgage loan portfolio review or a review of an individual loan file. [Note: This interpretation has been modified from that contained in Policy Issuance 8-95 to now provide that an exemption from the 30-day waiting period applies only to loans in Special Flood Hazard Areas, i.e., those loans for which the statute requires flood insurance.]

4. The 30-day waiting period does not apply when an additional amount of insurance is requested at renewal time that is no more than the amount of increase recommended by the insurer on the renewal bill to keep pace with inflation. The increased amount of coverage will be effective at 12:01 a.m. on the date of policy renewal provided the premium for the increased coverage is received before the expiration of the grace period. The 30-day waiting period applies to any additional amount of insurance requested at renewal time that is higher than any amount of increase offered on the renewal bill provided by the insurer. The beginning of the waiting period is determined by the normal rules. In the event that the insurer is unable to determine the application date and the presentment of premium, the insurer must use the premium receipt date in establishing the effective date for the increased coverage.

Explanation: To permit an insured to increase flood coverage to the amount recommended by the insurer as a safeguard against inflation without the 30-day waiting period is consistent with insurance industry practices and does not create a loophole for the kind of abuse Congress specifically wanted to prohibit with the statutory 30-day waiting period. To apply the 30-day waiting period in situations when a policyholder wants to significantly increase the amount of insurance beyond the amount recommended by the insurer to keep pace with inflation is in keeping with Congressional intent. [Note: This policy interpretation has been modified from that contained in Policy Issuance 8-95 to now provide that the 30-day waiting period applies to any additional amount of insurance requested at renewal time that is higher than any amount of increase offered on the renewal bill provided by the insurer.]

5. The waiting period does not apply to a renewal offer to the insured for the next higher limits available under PRP.

Explanation: This interpretation is consistent with other interpretations in this Issuance that exempt from the 30-day waiting period modest increases in coverage that are comparable to the inflation adjustment recommended by insurers at renewal.

6. The 30-day waiting period does not apply when an insured decides to rewrite the existing policy at the time of renewal from Standard to a Preferred Risk Policy (PRP), provided that the selected PRP coverage limit amount is no higher than the next highest PRP amount above that which was carried on the Standard policy using the highest of building and contents coverage. In those cases where the Standard policy has only one kind of coverage, either building or contents only, the 30-day waiting period applies.

In addition, if the structure is no longer eligible under the PRP or the insured decides to rewrite the existing PRP at renewal time to a Standard policy, the 30-day waiting period does not apply provided the coverage limit amount is no more than the previous PRP coverage amount or the next highest PRP amount above that.

Explanation: The change in coverage that results from converting a Standard Policy to a PRP or from converting a PRP to a Standard Policy with the limitations set forth above results in only a modest increase of flood insurance coverage--roughly equal to the amount of increase in No. 4 above.

7. Unless the contents are part of the security for a loan, the 30-day waiting period applies to the purchase of only contents coverage by a condominium unit owner at the time of the loan, i.e., where building coverage is not being purchased by the unit owner.

Explanation: Since the mandatory purchase of flood insurance applies only to property--real improved and/or any personal property--which is securing a loan, then a condominium unit owner who exercises his or her own option to buy insurance and is not responding to a lender's mandatory purchase decision is subject to the 30-day waiting period. This interpretation is consistent with other situations where an exemption to the 30-day waiting period applies only in situations to facilitate lender compliance with NFIRA.

8. Provided that the application and premium are received before an anniversary date, the 30-day waiting period does not apply to a cancel/rewrite of a 3-year policy at an anniversary date to obtain Increased Cost of Compliance (ICC) coverage.

Explanation: ICC coverage became effective for all new or renewal policies with effective dates on and after June 1, 1997. Those policyholders with 3-year policies without being able to cancel and rewrite in order to obtain ICC coverage would be delayed unnecessarily from obtaining coverage that Congress mandated under the NFIRA.

9. The insurer may rely on an agent's representation on the application that the loan exception applies unless there is a loss during the first 30 days of the policy period. In that case, the insurer must obtain documentation of the loan transaction, such as settlement papers, before adjusting the loss.

Explanation: It would be inconsistent with the intent of Congress for the NFIP to impose burdensome and time-consuming documentation requirements for the agent during the application process, in the case of loan transactions which Congress specifically wanted to exempt from the 30-day waiting period. Requiring documentation if a loss occurs during the first 30 days, however, assures that there will be no abuse of the rule.

10. The 30-day waiting period does not apply to a reduction of the deductible effective as of the renewal date.

Explanation: The amounts involved are comparable to the modest inflation adjustments recommended by the insurer at renewal.

In order to provide a reasonable period of time for the insurers to comply with the new Policy Decisions (5 through 10), the effective date for Policy Decisions 5 through 10 is October 1, 1998.



CAREER OPPORTUNITY GRANT WRITER & ADMINISTRATOR

ANNUAL SALARY

\$48,000 - \$58,000/year

FULL-TIME, EXEMPT POSITION WITH BENEFITS

Office Hours: Mondays – Fridays, 8:00 a.m. to 5:00 p.m.

APPLICATION DEADLINE

Open until filled, with first review on 12/9/20

OUR GRANT WRITER & ADMINISTRATOR IS A NEWLY CREATED, CHALLENGING AND REWARDING ROLE.

POSITION SUMMARY

Under the general supervision of the Village Manager, the Grant Writer & Administrator will coordinate and oversee the grant research, writing, application and management process for the Village of Indiantown including: identification of potential new funding sources, development of funding resources for existing and proposed programs and/or services, writing grants, developing budgets, collaborating on grant applications with various departments and community organizations, and processing, monitoring, and coordinating required report evaluations on existing grants. The incumbent will ensure that grants are properly administered, recorded, spent, documented, and reported in accordance with Generally Accepted Accounting Principles (GAAP) and Village ordinances, policies, and procedures.

SELECT DUTIES AND RESPONSIBILITIES

- Developing and implementing long range and short-term grant and fund development plans that align with and support the goals, objectives and priorities of the Village.
- Working with other departments to identify funding needs, write, and submit high-quality grant proposals, applications, and supporting documents.
- Developing processes, procedures, forms, and policies for the purpose of implementing a consistent grant application methodology and pipeline.
- Managing the administration and all financial aspects of all grants.
- Providing central coordination and serving as a clearinghouse for grant and fund development activities, including researching and maintaining current information on available federal, state, local, and private funding sources and their respective compliance requirements.
- Monitoring adherence to applicable laws, regulations, and policies in the implementation of grants by Village departments and sub-recipients and implementing corrective actions when necessary.
- Working with departments to provide technical guidance, assistance and training to Village departments in the development of applications and administration of grant funded services and programs.
- Preparing and making presentations to the Village Council regarding grant activities.
- Compiling year-end reports summarizing all grant activities and accomplishments.
- Liaising with other Village departments, outside agencies and community groups to explain and discuss various aspects of the grant writing process.
- Representing the Village at meetings with community representatives and non-profit agencies seeking grants and providing training and technical assistance to agency representatives in preparing grant applications.
- Responding to inquiries from Village departments, residents, and others in a timely manner.
- Other duties may be required and assigned.



REQUIREMENTS AND QUALIFICATIONS

- Bachelor's degree in Business Administration, Public Administration, English, or other closely related field.
- Minimum of five years of experience in a comparable position in public or non-profit environments.
- Knowledge of the principles, practices, and techniques of grant research, writing, administration, and interworking of funding sources at all levels.
- Knowledge of grant accounting, budgeting practices, and auditing principles.
- Knowledge of community organizations, and public, non-profit and/or private agency funding sources.
- Skilled in writing in both technical and non-technical terms to organize and communicate information and concepts with the ability to speak persuasively to implement desired actions.
- Skilled in planning and managing projects and preparing and maintaining accurate.
- Able to meet the physical demands of the job and to work in outside environments.
- Strong customer service, interpersonal, leadership, and oral and written communication skills.
- Typical office computer systems and software with advanced skills in Microsoft Office.
- Valid Florida driver's license.

BRING YOUR SKILLS AND TALENTS TO A DYNAMIC CAREER OPPORTUNITY WITH FLORIDA'S NEWEST MUNICIPALITY!

About Indiantown

Indiantown is a rural community in Florida's Treasure Coast first established in the early 1900's, then incorporated in 2017 as the newest local government in Florida. While its population of less than 7,000 is small, its resident engagement is exemplary and its potential for community building and new business opportunity is large. The Village is governed by a Mayor and Council elected at large, while day-to-day operations are directed by the Village Manager. Because our staff is small, we're called upon to apply versatile talents and skills across many disciplines making our daily work very challenging and dynamic.

Application Process

Interested persons should submit a resume and cover letter, not to exceed **four (4) pages collectively**. The position will remain open until filled. **An original, signed version of a candidate's submission, with the candidate's legal signature on the cover letter**, must be emailed to the Office of the Village Clerk at aosterman@indiantownfl.gov. **The signed cover letter shall include the statement: "I certify all information contained in this cover letter and resume is true and accurate."** Failure to follow these submission requirements may disqualify applicant from consideration.

Professional references are optional at the time of submission; however, they may be requested if the candidate is invited to an in-person interview. References submitted at this stage must be limited to a one (1) page list.

INDIANTOWN VILLAGE IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, DISABILITY, MARITAL STATUS, FAMILY STATUS, OR SEXUAL ORIENTATION IN EMPLOYMENT OR THE PROVISION OF SERVICES.



Help Design Village Hall

Ayuda a Diseñar el Ayuntamiento del Pueblo

Participate in a Visual Preference Survey
for the new Indiantown Village Hall.

*Participar en una encuesta de preferencia visual para
el nuevo ayuntamiento del Pueblo de Indiantown.*

All ideas are welcome!
¡Todas las ideas son bienvenidas!

Indiantown



We Want Your Opinion *Queremos su Opinión*

January *enero* 20 - February *febrero* 19

Wednesdays *los miércoles*, 3 p.m. - 7 p.m.

January *enero* 20 & 27, February *febrero* 10

Fridays *los viernes*, 10 a.m. - 3 p.m.

January *enero* 22 & 29, February *febrero* 5, 12 & 19

Village Hall, 15516 SW Osceola Street, Suite C

Sunday *domingo*, January *enero* 24

Following Mass *Despues de la Misa*, 9 a.m. and 11 a.m.

Holy Cross Catholic Church, 15939 SW 150 Street

Tuesday *martes*, February *febrero* 2

9 a.m. - 12 p.m.

Indianwood Golf & Country Club Recreational Center, Shaw Hall
14574 Rake Drive

Sunday *domingo*, February *febrero* 7

12:15 p.m. - 1:15 p.m.

Family Worship Center, 15285 SW Indianmound Drive



www.indiantownfl.gov/news



Village of Indiantown

SENT VIA EMAIL - GovernorRon.Desantis@eog.myflorida.com

January 11, 2021

The Honorable Ron DeSantis
Governor of the State of Florida
The Capitol
400 S. Monroe St.
Tallahassee, FL 32399-0001

RE: COVID-19 VACCINATION ASSISTANCE – PILOT PROGRAM PARTICIPATION

Dear Governor Desantis:

During your most recent COVID-19 Vaccination Press Conference, you made reference to a pilot program for COVID-19 vaccinations targeting underserved communities. With this letter, the Village of Indiantown formally and respectfully asks to be designated as a participant in the Pilot Program.

We expect that you will be flooded with requests from communities statewide, so please allow us to briefly state why the Village of Indiantown is uniquely qualified. Starting with a few fun facts:

- The Village of Indiantown is the most recently incorporated municipality in the State.
- We are located in Martin County and our population comprises slightly more than 3% of its total, in Florida's affluent Treasure Coast.
- Our ethnic identity is a diverse one, comprised of 68% Hispanic and 32% non-Hispanic, with over 27% foreign born.

Some far more somber facts that illustrate our need to participate in the Pilot Program:

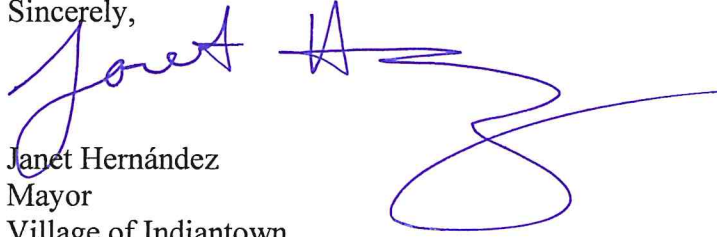
- Last year, the Village saw the highest infection rates among all municipalities in Martin County including unincorporated areas.
- Currently, we have more than half of all COVID-19 cases in Martin County. Our demographics are very different.
- Nearly 30% of our residents under 65 DO NOT have health insurance and 27% of all our residents live below the poverty line.

Our geographical location may be deceiving because compared to Martin County, it is the literal "tale of two cities." The Village of Indiantown is the very definition of an underserved community. Though the Village has a number of partners willing to work with us to get our residents vaccinated (Florida Department of Health, Florida Community Health Clinic, and Martin County BOCC), we have been informed of a lack of available vaccines.

Governor, we hope that we have successfully demonstrated our needs and will be designated as participants in the Pilot Program. If any further information is needed, please feel free to contact us. We appreciate your attention to this request and look forward to your response.

Please contact Howard W. Brown Jr. , Village Manager at 772-285-8732 and hbrown@indiantownfl.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Janet Hernández', with a long, sweeping horizontal line extending to the right.

Janet Hernández
Mayor
Village of Indiantown

C: Honorable Village Council of Indiantown, FL
 State Senator Gayle Harrell
 Representative John Snyder
 Representative Toby Overdorf
 Carol Ann Wegener-Vitani, FDOH Administrator, Martin County
 Sally Waite, Emergency Management Director. Martin County