

# Village of Indiantown

Where Great Things Grow



Bi-Monthly Report and update: Saturday, January 22, 2022

**To:** Honorable Mayor & Members of the Village Council

**Thru:** Howard W. Brown, Jr., Village Manager

**From:** Daniel W. Eick, Management Analyst/PIO

**CC:** Village Staff

**Date:** January 21, 2022

In the interest of keeping the public informed of administrative matters on a regular basis, I am providing this report for your review and consideration:

## Administration

- As many of you know, Mr. Bill Archebelle with Bowman Engineering who currently serves as the Village's Public Works Director will be replaced with Mr. Kyle Shasteen, P.E., Bowman Engineering. He will provide an introduction at a future Village Council meeting.
- I am attaching an updated Booker Park Drainage and Roadway Construction Timeline for your review. This project started **Monday, January 17, 2022**. It is scheduled to be completed in January 2023.

## Village Manager's Office

### Village Schedule

A schedule of upcoming events is included below:

- The Village's next Regular Council Meeting is scheduled for Thursday, January 27, at 6:30 PM. The meeting will be held in the Village's Council Chambers at Village Hall in Suite C.
- The first E. Thelma Waters Community Clean-Up Day is scheduled for Saturday, January 29, from 8:00 AM to 2:00 PM. For more information, or to volunteer for the event, please contact Phyllis Brown at 407-694-4816 or email [phylfitt@yahoo.com](mailto:phylfitt@yahoo.com).
- Please note on Saturday, January 29, from 9:00 AM to 7:00 PM the Village's online Utility Payment Portal will be unavailable do to scheduled maintenance. We apologize for any inconvenience and appreciate your patience. For more information please click the image to the right.
- The Village's next Planning, Zoning, and Appeals Board (PZAB) Meeting is scheduled for Thursday, February 3, at 6:00 PM. The meeting will be held in the Village's Council Chambers at Village Hall in Suite C.
- The Village's yearly Strategic Planning Meeting is tentatively scheduled for Saturday, April 2, 2022. The meeting will be held in the Village's Council Chambers at Village Hall in Suite C.



Members of the public are encouraged to attend meetings. For a closer look at upcoming events, or for further information on meetings and attendance, please click the image to the right or contact the Deputy Village Clerk at [dhamberger@indiantownfl.gov](mailto:dhamberger@indiantownfl.gov).



## Important Information

Staff has been coordinating with Ms. Phyllis Brown to plan for the upcoming E. Thelma Waters Community Cleanup Event. The event is scheduled for Saturday, January 29, from 8:00 AM to 2:00 PM and volunteers and donations are welcome. For more information, please contact Ms. Phyllis Brown at [phylfitt@yahoo.com](mailto:phylfitt@yahoo.com) or by calling 407-694-4816.

During the Village's last Regular Meeting held on Thursday, January 13, Council directed staff to partner with the Indiantown Chamber of Commerce and sponsor their upcoming Annual Installation Dinner. As such, Village Manager Howard Brown reached out to the Chamber's Executive Director, Donna Carman, and selected a silver sponsorship. Details on that sponsorship, and relevant event information, can be found below.



On Friday, January 14, Village Manager Howard Brown received communication from Martin County Administrator, Taryn Kryzda, responding to several issues related to Fire Rescue Services in the Village. A copy of that memo can be found attached to this document below.

Finally, as of Monday, January 17, 2022, PRP Construction has mobilized to begin initial phases of construction on the Booker Park Road/Stormwater Drainage Reconstruction Project. Residents should notice improvements to Village infrastructure along SW DR Martin L King Jr Drive over the next few months. The project is slated for completion by early January 2023.

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## **Village Clerk's Office**

### Emergency Management Updates

The Village Clerk's Office will be requesting additional COVID-19 supplies in the form of masks from the Martin County Emergency Management Office. These masks will be distributed to residents to help combat the spread of COVID-19 and its variants. Further information will be provided shortly.

### Human Resources Updates

Updates regarding hiring and position vacancies can be found below. If you have questions or concerns, please contact the Assistant to the Village Clerk, Jennifer Norris, at [jnorris@indiantownfl.gov](mailto:jnorris@indiantownfl.gov).

The Village is currently conducting interviews for two (2) job openings. These positions include:

- Public Works Director / Public Utilities Director
- Part-Time Park Rangers



Offers of employment have been extended for the final two (2) Water/Wastewater Technician Trainee positions, the Financial Services Director position, and the Parks & Recreation Director Position.

Additionally, the Village's new Water/Wastewater Technician Trainee, Rafael Sanchez, began employment on Monday, January 10, 2022. Please give a warm welcome to the newest member of the Indiantown Family.

The Village's Grants Administrator, Tracy Bryant, and Public Works Director, William Archebelle, will both be leaving their positions with the Village at the end of January 2022. We wish them the best of luck in their endeavors beyond Indiantown and formal job postings will be made to fill their positions shortly.

Finally, a formal Family and Medical Leave Act (FMLA) Policy has been drafted by the Clerk's Office. This item will be brought forward for Council consideration during the Regular Meeting scheduled on Thursday, January 27, at 6:30 PM.

### Procurement Updates

On Tuesday, December 28, 2021, the Village Clerk's Office released a Request for Proposals (RFP) regarding the Village's Financial Auditing Services. The RFP is currently listed on DemandStar with bids due by Tuesday, January 25, 2022. A final award is expected by Thursday, February 10, 2022.

Please note, all bids must be made to the Village through the DemandStar platform. Bids made outside of DemandStar will not be accepted. For more information visit [www.demandstar.com](http://www.demandstar.com) or contact the Village Clerk's Office at [dhamberger@indiantownfl.gov](mailto:dhamberger@indiantownfl.gov) with questions.



Finally, during Regular Meeting scheduled for Thursday, January 27, Council will consider approval of an agreement with REG Architects for Architectural and Engineering Services for Village Hall. Further information on this item will be provided when available.

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## Community and Economic Development Department

The most recent monthly Report provided by Community and Economic Development Director, Althea Jefferson, is attached to this document below.

### Planning & Zoning

The Village's next Planning Zoning and Appeals Board (PZAB) Meeting is scheduled for Thursday, February 3, at 6:00 PM.

### Business Services Division

Division staff continue working to inform businesses about the Village's Certificate of Use (COU) requirements and the need to update these certificates annually. Thus far:

- Five (5) COU renewal payments have been received.
- Four (4) COU's have been successfully issued.
- Eight (8) COU renewals are pending Martin County Business Tax Receipt (BTR) license renewal verification.

### Economic Development Division

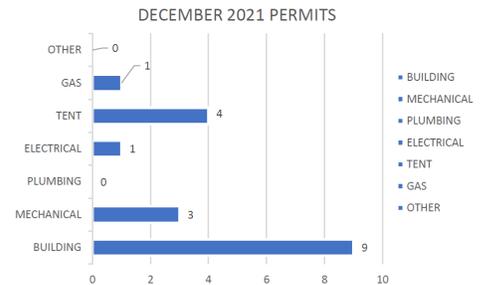
On Wednesday, January 12, the Village's Economic Development Specialist, Loramise Charles-Chéry, attended the Martin County Business Development Board (BDB) Partner Council Meeting and reviewed the BDB's projections and expectations for 2022.

### Code Compliance Division

The Code Compliance Division has nothing to report currently.

### Building Services Division

The building Services Division has nothing to report currently.



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## Financial Services Department

The most recent Monthly Report provided by Grants Writer and Administrator, Tracy Bryant, is attached to this document for review.

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## Parks and Recreation Department

The Village's Interim Parks Superintendent, Luis Perez, has several items to highlight. If you have questions, concerns, or wish to report a Parks related issue, please contact [lperez@indiantownfl.gov](mailto:lperez@indiantownfl.gov) or Katina Joy, Parks Administrative Assistant, at [kjoy@indiantownfl.gov](mailto:kjoy@indiantownfl.gov).

- Departmental staff are working with the Village's painting contractor to commission additional murals of the Village Seal and logo throughout various Village properties.
- Staff is coordinating with the Ford dealership responsible for delivery of the Village's new pickup trucks for the Utility and Parks Departments. Delivery of several of these vehicles is expected shortly.
- Finally, Nomi Health, a Martin County Florida Department of Health (DOH) contractor, informed the Village they do not have the resources available to provide onsite COVID-19 testing in Indiantown. This is due to higher-than-expected resource requests from Miami Dade County through the DOH. Nomi Health plans to reach back out to departmental staff in February to coordinate services.

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## Public Works and Engineering Department

The Village's Public Works Director, William Archebelle, has several items to highlight. If you have questions, concerns, or wish to report a public works related issue, please contact [publicworks@indiantownfl.gov](mailto:publicworks@indiantownfl.gov).

- Departmental staff and contractors have finished reviewing the Village's Water & Wastewater Master Plan. Currently, the plan is scheduled for presentation to Council during Regular Meeting on Thursday, February 24, at 6:30 PM.
- Several letters of interest have been collected from the industrial properties on the west side of town voicing interest in connecting to the Village's potable water systems. Further information will be provided on this project when available.

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## Water + Wastewater Utilities Department

The Village's Utility Manager, Patrick Nolan, has several items to highlight. If you have questions, concerns, or wish to report a

Utilities related issue, please contact [utilitybilling@indiantownfl.gov](mailto:utilitybilling@indiantownfl.gov).

- The Water Plants replacement high service pumps have been delivered to the Village. The first pump was installed on Friday, January 14, and was brought online Sunday, January 16, and is running well. Departmental staff plan to install the second service pump shortly.
- The Village's newest Utility employee, Rafael Sanchez, began working on Monday, January 10, 2022. Please welcome Mr. Sanchez to the Village of Indiantown family.
- Finally, the two (2) remaining Water/Wastewater Technician Trainee's are currently moving through the background check process. Assuming both finalize successfully, they are expected to onboard shortly.

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## Village of Indiantown

Village Hall:

15516 SW Osceola Street,

Indiantown, FL 34956

Mailing Address:

PO Box 398

Indiantown, FL 34956

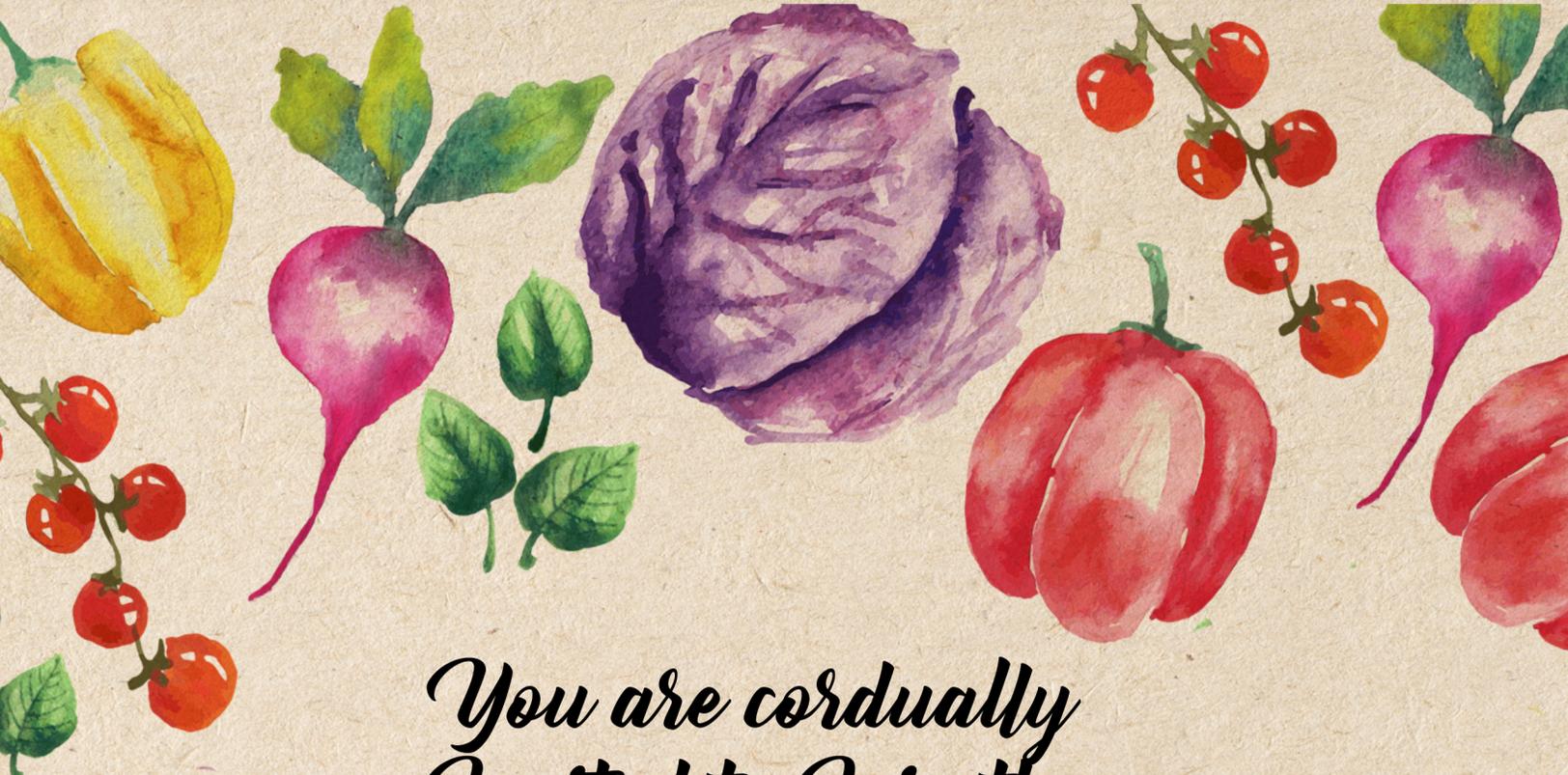


Digital copies of this, and previous, Manager Reports can be found by [clicking here](#).

To sign up for e-notices and alerts from the Village via Constant Contact please [click here](#).

Questions or comments? E-mail us at [villagehall@indiantownfl.gov](mailto:villagehall@indiantownfl.gov) or call 772-597-9900

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*You are cordually  
Invited to Join the*

**INDIANTOWN CHAMBER OF COMMERCE  
ANNUAL INSTALLATION DINNER**



*Awards Ceremony*



*Friday, January 21st, 2022  
From 6:00 - 10:00PM*

*Kai Kai Farms*

*8006 S. W. Kanner Hwy, Indiantown, FL*

*RSVP: [indiantownchamber.com](http://indiantownchamber.com)*

*772-597-2185*



**INDIANTOWN CHAMBER OF COMMERCE  
ANNUAL INSTALLATION DINNER**

**&**

*Awards Ceremony*

*Diamond Sponsor - \$1000*

You will receive a reserved table for you and 5 guests, a decorative centerpiece displaying your company logo, the opportunity to present 4 awards, and recognition on all promotional material

*Silver Sponsor - \$500*

You will receive tickets for you and 3 guests, a decorative centerpiece with your company logo, and recognition on social media

*Gold Sponsor - \$750*

You will receive tickets for you and 3 guests, a decorative centerpiece displaying your company logo, the opportunity to present 2 awards, and recognition on all promotional material

*Platinum Sponsor - \$250*

You will receive a ticket for you and a guest, and a decorative centerpiece displaying your company logo, and recognition on social media

.....  
*Friday, January 21st, 2022  
From 6:00 - 10:00PM  
Kai Kai Farms  
8006 S. W. Kanner Hwy, Indiantown, FL.  
RSVP: [indiantownchamber.com](http://indiantownchamber.com)  
772-597-2185*

SAVE THE DATE



# CLEAN-UP

**E. THELMA WATERS COMMUNITY**

Let's start out the year with a **sweep!** Be part of Indiantown's community-wide clean-up - **volunteers needed.**

**Saturday, January 29  
8 AM - 2 PM**

Recycling and towing services will also be available.

## Contact

Phyllis Brown  
407-694-4816  
phylfitt@yahoo.com



Indiantown  
CHAMBER of COMMERCE



KEEP MARTIN BEAUTIFUL  
KEEP AMERICA BEAUTIFUL AFFILIATE



Indiantown



RESERVA LA FECHA



# LIMPIEZA

de la Comunidad de E. Thelma Waters

¡Comencemos el año con un **barrido**! Sea parte de la limpieza de toda la comunidad de Indiantown: **se necesitan voluntarios**.

Sábado 29 de enero  
8 AM - 2 PM

También estarán disponibles los servicios de reciclaje y remolque.

Contacto  
Phyllis Brown  
407-694-4816  
phylfitt@yahoo.com



Indiantown  
CHAMBER of COMMERCE



KEEP AMERICA BEAUTIFUL  
KEEP AMERICA BEAUTIFUL AFFILIATE



Indiantown



REZÈVE DAT SA A



# NETWAYAJ KOMINOTÈ

nan Kominote E. Thelma Waters

Ann kòmanse ane a ak yon bon **Netwayaj!** Vin pran pa nan netwayaj ki pral fèt nan tout zòn Indiantown nan – **y ap bezwen kèk volontè.**

29 janvye  
8 AM - 2 PM

Y ap mete sèvis resiklaj ak sèvis pou remoke machin a dispozisyon tout moun.

## Kontakte

Phyllis Brown

407-694-4816

phylfitt@yahoo.com



Indiantown  
CHAMBER of COMMERCE



KEEP MARTIN BEAUTIFUL  
KEEP AMERICA BEAUTIFUL AFFILIATE



Indiantown





Dear VIP Sponsor, *Mr. Browne* 😊

It has been a tuff couple of years for each of us, and with anticipation and hope for more connection and interaction building; we are pleased to announce that we are once again hosting another of our premeir outdoor events. The Indiantown Chamber of Commerce once again will be hosting the BBQ, Buggy's and Brew Fest at Timer Powers Park in Indiantown on March 26, 2022 and we need your help!

You know we cannot do it without you so we took your word for it and are ready to meet the challenge. The Chamber Board has been strategizing for months on ideas and ways to improve upon our events with significant emphasis on our Sponsor's VIP experience. and wanted to let you know that in addition to the benefits identified in our sponsor pacakge, the following scivities have been planned specifically for you and your guests:

**Exclusive VIP Experience:**

Card Games - Poker & LCR

Ax Toss

Whiskey & Beer Tasting

Photo Booth

Yard Games - Jenga, Beer Pong, Basket Ball, Plinko, Spin Wheel

Phone Charging Sations

Chill Zones

Gourmet Brunch (including Mimosa's, Muddy Mary's and an Oyster Bar)

BBQ Dinner

**Event Wide Entertainment & Activities include:**

All Day – Buggy, Airboat & ATV exhibits, Vendors, DJ & Bands, Miss Indiantown Beauty Pageant, Mud-Neck Fashion Show, Redneck Games, Mullet Contest, Corn Hole Tournament, Kids Zone – Mud-Bud Big Wheel Races, Petting Zoo, DJ led games and activities, Wildlife Exhibits and more.

We look forward to seeing you at this years BBQ, Buggy's and Brew Fest!

Highest Regards,

*Donna Carman*

Donna Carman

Executive Director

16656 SW Warfield Blvd  
P.O. Box 602  
Indiantown, FL 34956

T 772.597.2184  
E [info@indiantownchamber.com](mailto:info@indiantownchamber.com)  
W [www.indiantownchamber.com](http://www.indiantownchamber.com)

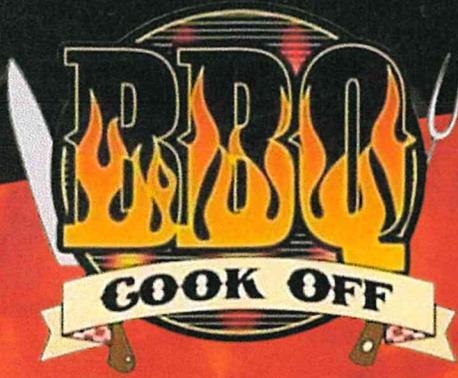


Indianatown  
CHAMBER of COMMERCE

26TH MARCH 2022

# BBQ, BUGGY'S & BREWS FEST

TIMER POWERS PARK - INDIANTOWN, FL  
10AM-11PM



BEST IN SHOW



BEST IN SHOW



BEST IN SHOW



BEST IN HUNT



BEST IN HUNT



BEST IN HUNT



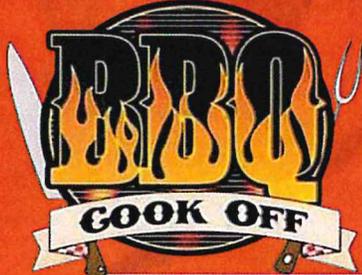
**CASH & PRIZES FOR BEST CHICKEN, RIBS**  
**CONTEST, PRIZES AND MORE**  
BBQ, BUGGY, AIRBOAT, ATV & CORNHOLE, COMPETITIONS  
SPECIALTY BREWS, FOOD, AND MERCHANDISE VENDORS  
LIVE ENTERTAINMENT ALL DAY  
MS INDIANTOWN PAGEANT  
& KIDS ACTIVITIES

[WWW.INDIANTOWNCHAMBER.COM](http://WWW.INDIANTOWNCHAMBER.COM)



**Indiantown**  
CHAMBER of COMMERCE

**26TH MARCH 2022**



# BBQ, BUGGY'S & BREWS FEST

TIMER POWERS PARK - INDIANTOWN, FL  
**10AM-11PM**

## Pit Master-\$5000

- Your company Logo on Ticket Front
- Your Company listed as Co Sponsor on ALL things Event (posters, registration forms,)
- Your company Logo on Digital Billboard as Co Sponsor
- Social Media and Website posts ( Face book event page, Chamber Page and Website)
- Option to outfit the VIP area with your company "SWAG"
- 1 Gate Banner, 1 VIP Tent Banner
- 16 VIP Tickets, 32 Drink Tickets and 16 GA Tickets

## Brews Crew-\$3500

- Your company Logo on the Ticket Back
- Your Company Logo on all printed materials (posters, flyer)
- Social Media and Website posts (Face book event page, -Chamber page and Website)
- Your company logo on 2 bars
- 1 Gate Banner
- 12 VIP Tickets, 24 Drink Tickets, 12 GA Tickets

## BBQ King- \$2500

- Your Company Logo on Ticket Back
- Your company Logo on all printed material
- Social Media and Website Posts ( Facebook event page, chamber page and Website)
- Your company Logo on all Entry and judging forms for BBQ Cookoff
- 1 Gate Banner (provided) 1 BBQ tent banner (you provide)
- 10 VIP Tickets, 20 Drink Tickets, 10 GA Tickets

## Super Buggy-\$1500

- Your company Logo on Ticket Back
- Your company Logo on all printed material
- Social Media and website posts ( Face book event page, chamber page, website)
- Your Company Logo on all judging materials for the contest
- 1 Gate Banner
- 8 VIP Tickets, 16 Drink Tickets, 8 GA Tickets

## Kids Zone-\$1000

- Your company Logo on all printed material
- Social Media and Website Posts ( Face book event page, chamber page, and website)
- 1 Banner
- 6VIP Tickets, 12 Drink Tickets, 6 GA Tickets

## Cornhole-\$500

- Your Company Logo on all Printed Material
- Social Media and Website Posts ( Face book event page, Chamber Page, and Website)
- 1 Gate Banner
- 4 VIP Tickets, 8 Drink Tickets, 4 GA Tickets



Indiantown  
CHAMBER of COMMERCE

26TH MARCH 2022



BBQ, BUGGY'S  
& BREWS FEST  
TIMER POWERS PARK - INDIANTOWN, FL  
10AM-11PM

## Sponsor Registration

Company Name:

Contact Person:

Phone Number:

Email:

Address:

City:  State:  Zip:

- Pit Master \$5000   
  Brews Crew \$3500   
  BBQ King \$2500  
 Super Buggy \$1500   
  Kids Zone \$1000   
  Cornhole \$500

Card Holder Name					
Type of Card	Am Exp.	MC	Visa	Other	
Account #					
Expiration Date			CID Code		
Zip Code			Amount	\$	
Event/Purpose					
Date			Phone #		
Signature/ Authorization					



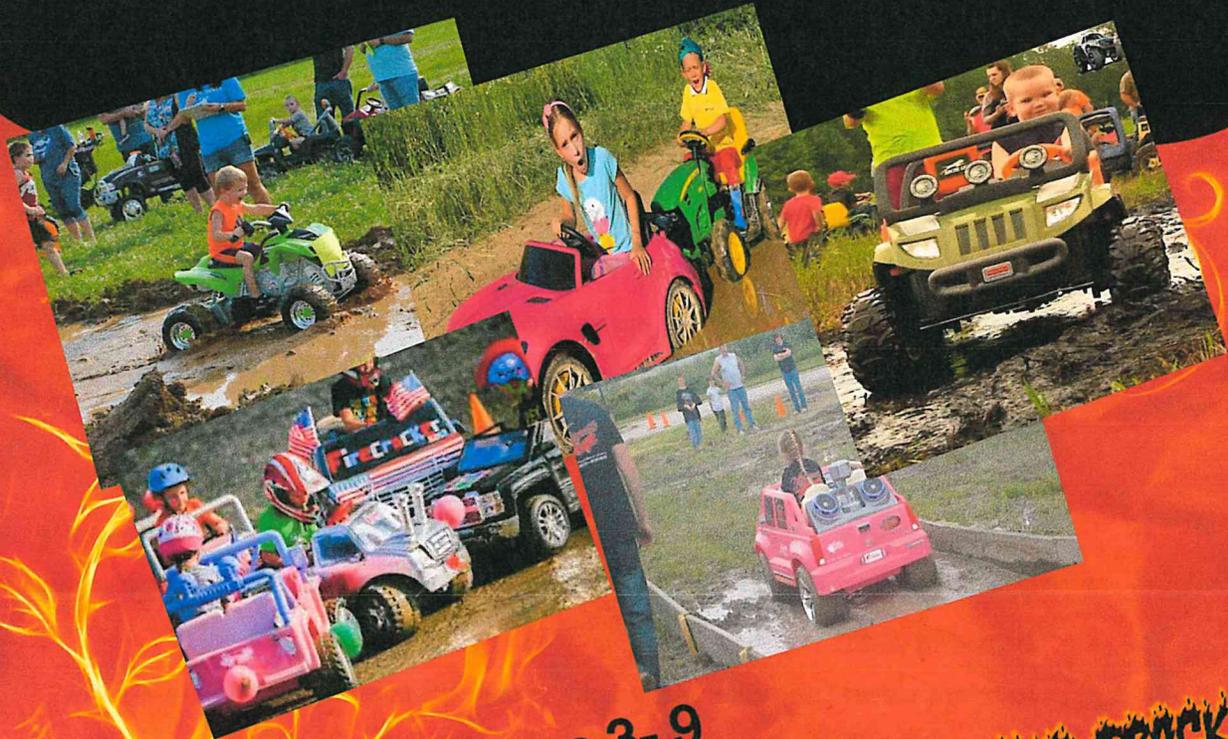
Indiantown  
CHAMBER of COMMERCE

26TH MARCH 2022



BBQ, BUGGY'S  
& BREWS FEST  
TIMER POWERS PARK - INDIANTOWN, FL  
10AM-11PM

# POWER WHEELS RACE



\$10 Registration Ages 3-9

1ST-3RD PLACE TROPHIES FOR BEST TIME ON MUD TRACK  
SEE RULES FOR FULL DETAILS

CONTEST, PRIZES AND MORE  
BBQ, BUGGY, AIRBOAT, SUVs & CORNHOLE, COMPETITIONS  
SPECIALTY BREWS, FOOD, AND MERCHANDISE VENDORS  
LIVE ENTERTAINMENT ALL DAY  
REDNECK FASHION SHOW  
& KIDS ACTIVITIES

[WWW.INDIANTOWNCHAMBER.COM](http://WWW.INDIANTOWNCHAMBER.COM)

# Power Wheels Mud Track Rules

This is a timed race only, children are not competing against each other - one child at a time down the track.

1. Any Power Wheel is allowed.
2. Power Wheels are not allowed to be driven around the event area, they must be delivered and parked in the pit parking until it is the child's time to enter the mud track.
3. ABSOLUTELY NO 4 Wheelers or Gas Operated Vehicles Allowed.
4. Child's Legs must always be in the vehicle compartment.
5. Children ages 3 – 9 are eligible to participate. There are two age groups of competitors 3-5 years and 6-9 years.
6. Helmets must be worn. Bicycle helmets are okay.
7. Closed toe shoes must be worn. No Sandals, Flip Flops or Crocs.
8. Safety shields or goggles must be worn when racing. Swim goggles may be used.
9. The vehicle is allowed to have 6-12 Volt Battery. Stock battery may be replaced with a mower battery, which cannot be mounted in the passenger seat and the battery must be secured and sealed away from the child.
10. All doors and tailgates (as applicable) must be strapped shut. No Sharp edges. Use zip ties or duct tape or other flexible products for making them stay shut.
11. Motor must remain stock. The only exception to this rule is the use of a lawn mower battery.
12. Raising, lifting, or modifying the stock vehicle will not be allowed.
13. Only 1 parent/guardian will be allowed on the track for race preparation.
14. All participants will receive a participation token – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place Trophies will be awarded for each age group.
15. Entry form must be completed and signed by the Parent or Guardian along with waivers.



Power Wheels Mud Track Contest  
Registration Form  
March 26, 2022  
Race Starts at 1:00 PM

CHILD'S NAME \_\_\_\_\_ AGE \_\_\_\_\_

PARENTS NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CATEGORY (Please Mark One) \_\_\_\_\_ 3-5 \_\_\_\_\_ 6-9

Payment must be submitted with registration form. Registration form needs to be mailed or delivered in person to Indiantown Chamber of Commerce at the office or the event. Registration for the contest is \$10.00 per entry.



**Indiantown**  
CHAMBER of COMMERCE

**NOTICE TO THE MINOR CHILD'S NATURAL GUARDIAN**

*Please read this form carefully and completely.*

The 'Undersigned' agrees to allow your Child or children, minor/s (under the age of 18) to engage in a potentially dangerous activity. You are agreeing that, even if the Indiantown Chamber of Commerce uses all reasonable care in providing this activity, there is a chance your child may be seriously injured or causing death, by participating in this activity, because there are certain dangers inherent in the activity which cannot be avoided or eliminated.

All minors are the total and utter responsibility of the parents, of whom they have under their guardianship.

By signing this form, you are giving up your child's right and your right to recover damages from the Indiantown Chamber of Commerce in a lawsuit for any personal injury, including death, to your child, that results from the risks that are a natural part of the activity.

You have the right to refuse to sign this form, and the Indiantown Chamber of Commerce has the right to refuse to let your child participate, if you do not sign this form.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

V2 12/22/20

16656 SW Warfield Blvd  
P.O. Box 602  
Indiantown, FL 34956

T 772.597.2184  
E [info@indiantownchamber.com](mailto:info@indiantownchamber.com)  
W [www.indiantownchamber.com](http://www.indiantownchamber.com)

MAR  
**26**  
2022

Registration  
**\$20**



*Little Miss*  
**INDIANTOWN**  
*Pageant*

**HOSTED BY:**

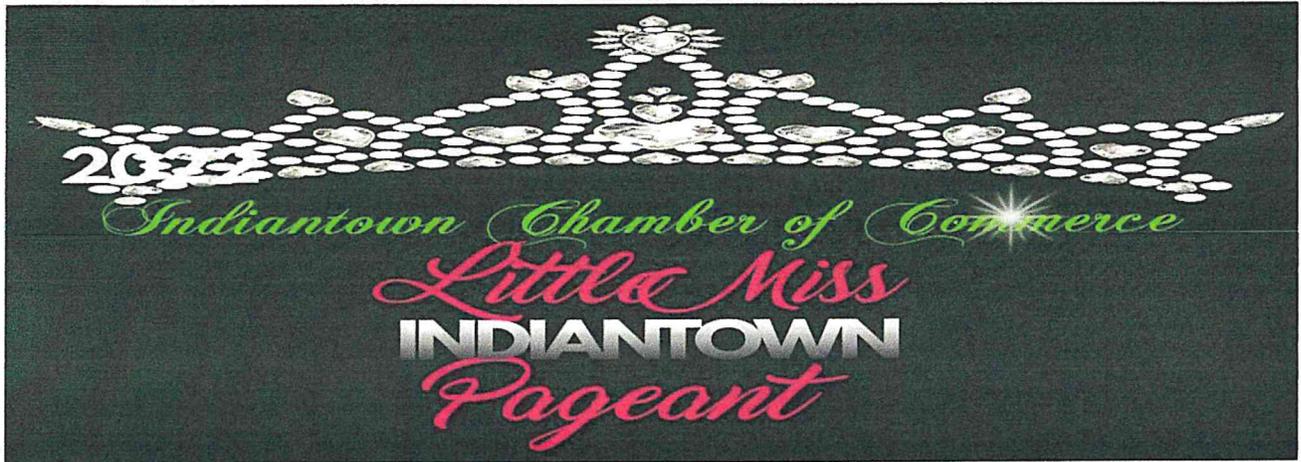
*Indiantown Chamber of Commerce*

**Ages 3 years-15 years**

**Awards will be given per age group**

**LOCATION: Timer Powers Park Stage TIME: 11:00am**

Drop Off or Mail Registration & Payment to:  
Indiantown Chamber of Commerce, 16656 SW Warfield BLVD, Indiantown FL 34956



## LITTLE MISS INDIANTOWN REGISTRATION FORM

CHILD'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

PARENTS NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

(CHILD MUST RESIDE IN INDIANTOWN TO PARTICIPATE)

AGE GROUP (please circle): 3-5 6-8 9-11 12-15 SCHOOL \_\_\_\_\_

Favorite Movie \_\_\_\_\_

Favorite Song \_\_\_\_\_

Favorite Hobby \_\_\_\_\_

Role Model and Why \_\_\_\_\_ Only answer "why" for ages 6 and up

Favorite Color \_\_\_\_\_

Favorite Animal \_\_\_\_\_

What do you want to be when you grow up \_\_\_\_\_

Children aged 12 and up are required to write a 200-word essay.

Topic: How will you use your title to benefit others in your community if you win today?

- **Essay must be submitted with registration.**

### Categories:

Most photogenic (parents must submit 2 photos of child with registration)

Best Smile

Miss Congeniality

Best Dressed

Miss Indiantown (Tiny, Little, Junior and Miss).

**Winner of Miss Indiantown (ages 12-15) will represent Indiantown at all Chamber Events. Winner will need to be actively involved in events for the remainder of 2022**

Payment must be submitted with registration form. Registration form needs to be mailed or delivered in person to Indiantown Chamber of Commerce. Registration is \$20.00 per entry. Registration includes entry for child and 1 adult. Additional tickets may be purchased at gate.

**Community & Economic Development Department**  
**Bi-Monthly Report**  
**January 19, 2022**

**Planning & Zoning Services**

<b>PROJECT NAME: River Oak</b>				
Application Type	Applicant	Location	Request	Status
Major Site Plan Application	Ecoventures Capital Fund, LLC	08-40-39-000-000190-7; part of 07-40-39-000-000111-0 So of Warfield Blvd., between Famel Blvd. and Fernwood Forest Road.	Major Site Plan development approval for a residential rental community consisting of 153 (3- and 4-bedroom) single-family homes.	The second pre-application meeting has been held. The major site plan application was received and found to be incomplete. An initial resubmittal was received on 8/31/2021 and subsequent items have been submitted through October 2021. DRC meeting was scheduled for November 18, 2021. Public Works and Planning recommended the applicant meet with their respective reviewers to further discuss comments, in order for a better and more complete resubmittal. The applicant is preparing a resubmittal.
<b>PROJECT NAME: Warfield Rezoning</b>				
Application Type	Applicant	Location	Request	Status
Rezoning Application	Warfield Investments, LLC	06-40-39-000-000020-7	Applicant is requesting to rezone the 6.58 acre parcel from Downtown Zoning District to Village Mixed-Use Zoning District.	Applicant submitted a complete rezoning application. DRC meeting was held on 9/9/21. PZAB recommended approval at October 7, 2021 PZAB meeting. Item was approved on November 18, 2021.
<b>PROJECT NAME: Terra Lago (FKA Indiantown DRI)</b>				
Application Type	Applicant	Location	Request	Status
Terra Lago Master Site Plan Phase 1 - Major Site Plan Approval PUD Agreement Amendment	Warfield Investments, LLC	North of Indianwood Golf Course, extending East to SW Indian Mound Drive.	Master site plan approval for approximately 805 acres DRI/PUD (2,488 residential units; 100,000 square feet of commercial space) and, Major site plan approval for Phase 1a (228 single-family units; 174 townhomes) of the PUD.	Terra Lago Development Agreement, 4th Amendment to Terra Lago PUD Zoning Agreement, PUD Master Site Plan, and Major Site Plan-Phase 1A applications were approved by PZA Board on December 2, 2021, and approved by Village Council on December 9, 2021.
<b>PROJECT NAME: RCC Construction</b>				
Application Type	Applicant	Location	Request	Status
Minor Site Plan Application	RCC Construction, LLC	26-39-38-002-000-00090-0, 26-39-38-002-000-00100-0, 26-39-38-002-000-00110-0, 0, 26-39-38-002-000-00120- 0, 0, 26-39-38-002-000-00130-0, 0, 26-39-38-002-000- 00140-0	Major Site Plan Approval for a new modular construction manufacturing facility that will be 25,000 square feet, with 5 acres dedicated to concrete casting areas.	Resubmittal was received on November 23, 2021. DRC is currently pending.
<b>PROJECT NAME: Citrus Landing</b>				
Application Type	Applicant	Location	Request	Status
Land Use Map Amendment	West Pointe Citrus, LLC	04-40-39-000-000-00130-9, 04-40-39-000-000-00134-0	Requesting to change the Future Land Use designation from Rural Community to Village Core Mixed Use.	DRC was held on 11/2/21. Follow-up meeting held December 6, 2021. The applicant anticipates spring 2022 resubmittal with supporting data and analysis, and residential FLUM designation along the west property line.
<b>PROJECT NAME: Seminole Junction</b>				
Application Type	Applicant	Location	Request	Status
Minor Site Plan Approval	Gino Francovilla	17000 SW Railroad Avenue South of Railroad Ave., between 169 Dr. and 170 Ave.	Minor Site Plan Approval for a mixed-use development consisting of multifamily.	A pre-application meeting has been held. Application was submitted on August 18, 2021. A DRC meeting was held on September 9, 2021. Resubmittal expected in mid December 2021.
<b>PROJECT NAME: Parkview Apartments</b>				
Application Type	Applicant	Location	Request	Status

Major Site Plan Approval	Atway and Sehayik	06-40-39-001-005-00080-2 Corner of 153rd Street and E. Thelma Waters Ave.	A proposed two-story 36 unit multifamily live/work apartment building located on 1.08 acres on the corner of SW Adams and SW 153 <sup>rd</sup> .	Re-submittal was received on November 2, 2021. Application is currently under review.
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<b>Village Initiated Applications: Amendments to the Indiantown Land Development Regulations</b>				
Preservation and Open Space	Special Events	Permitted Use Table	Home Occupations	PUD
Application Review Processes	Tree Mitigation Fund	Planned Developments	Tree Mitigation and Tree Mitigation Fund	

**PLANNING & ZONING HIGHLIGHTS**

The next PZAB Meeting is scheduled for February 3rd at 6:00 pm.

**Business Services**

**BUSINESS APPLICATIONS, CONSULTATIONS, AND OUTREACH**

<b>Certificate of Use Applications</b>	<b>Zoning Verification Applications</b>	<b>Community/Joint/Business Development Board Meetings</b>		<b>Special Events Applications</b>	
3	2	1		0	
<b>Consultations</b>	<b>Building Services</b>	<b>Business Services In-Person</b>	<b>By Phone</b>	<b>Planning &amp; Zoning In-Person</b>	<b>By Phone</b>
	22	3	20	5	11

**BUSINESS SERVICES HIGHLIGHTS**

5 - Certificate of Use (COU) renewal payments received. The Certificate of Use is required to be updated annually.  
4 - (COU) Certificates issued.  
8 - Certificate of Use (COU) renewals pending Martin County Business Tax Receipt (BTR) license renewal verification.

**ECONOMIC DEVELOPMENT HIGHLIGHTS**

The Economic Development Specialist attended the Business Development Board Partner Council Meeting.

**Code Compliance Services**

**CODE COMPLIANCE CASES**

<b>Total Code Cases</b>	<b>Total Nuisance Abatement Cases</b>	<b>New Cases Opened Current Reporting Period</b>	<b>Field Consultations</b>	<b>Cases Initiated by Complaint</b>	<b>Cases Initiated Through Inspector Observation</b>	<b>Courtesy Notices Issued</b>
246	5	16	6	4	12	26

**SPECIAL MAGISTRATE SUMMARY - December 21, 2021**

<b>Total Cases Scheduled for Magistrate</b>	<b>Total Cases Heard by Magistrate</b>	<b>Total Cases Requesting Continuance</b>	<b>Compliance Level (Cases Resolved Prior to Magistrate)</b>	<b>Other Actions</b>	<b>Next Meeting Date and Projected Number of Cases</b>
16	Pending	Pending	Pending	Pending	January 18, 2022

TOP SIX (6) VIOLATIONS					
Unpermitted Signage	Property Maintenance	Building Permits	Inoperable Vehicles	Overgrown Property	Illegal Snipe Signs
13 - Violations	10 - Violations	9 - Violations	6 - Violations	4 - Violations	14 - Signs Removed from ROW

SUMMARY OF VILLAGE IMPOSED LIENS											
Case	Address	Owner	Status	Final Order Date	Imposition Date	Violations	Daily Fine Amount	Fines Started	Total Days	Admin. Fees	Current Fines Due-to-date
19-006	14636 SW 170th Avenue	Claudius Taylor Jr	Active	3/10/2020	8/18/2020	3	\$300.00	5/11/2020	583	\$75.00	\$174,900.00
19-007	14637 SW 170th Avenue		Active	3/10/2020	8/18/2020	3	\$300.00	5/11/2020	583	\$75.00	\$174,900.00
19-008	14636 SW 169th Drive		Active	3/10/2020	8/18/2020	3	\$300.00	5/11/2020	583	\$75.00	\$174,900.00
19-009	14626 SW 169th Drive	Carletta L Woody	Active	3/10/2020	8/18/2020	3	\$300.00	5/11/2020	583	\$75.00	\$174,900.00
20-013	14896 SW Indian Mound Drive	Lucas Rivera	Complied	3/10/2020	8/18/2020	2	\$200.00	4/11/2020	431	\$200.00	\$104,400.00
20-077	14864 SW Seminole Drive	Andres Fierros	Active	12/15/2020	5/18/2021	3	\$300.00	1/16/2021	333	\$300.00	\$99,900.00
20-078	14698 SW Magnolia Street	Susie M Gray Hannah M Gray	Complied	12/15/2020	5/18/2021	3	\$300.00	2/17/2021	146	\$150.00	\$43,800.00
21-071	14626 SW 169th Place	Carletta L Woody	Active	8/17/2021	10/19/2021	1	\$100.00	9/22/2021	84	\$300.00	\$8,400.00
21-083	14518 SW 170th Avenue	Mildred L McKnight	Active	8/17/2021	10/19/2021	7	\$700.00	9/22/2021	84	\$300.00	\$58,800.00
21-086	14726 SW 171 Avenue	Tyrone Sawyer	Active	8/17/2021	10/19/2021	7	\$700.00	9/22/2021	84	\$300.00	\$58,800.00

**CODE COMPLIANCE HIGHLIGHTS**

The Code Compliance Division is working with staff to develop a courtesy reminder in English and Spanish for State regulations that mandate the maintenance of utility easements within the Village.

The Code Compliance Division and staff have established a reliable vendor for the cleaning of any major roadways and drainage swales within the Village.

The Code Compliance Division has been conducting community sweeps for unpermitted signage within the Village.

## Building Services

### BUILDING PERMITS

New Permit Applications Received 9	Certificate of Occupancy (CO) Issued for Residential 0	Certificate of Occupancy (CO) Issued for Non-Residential 0	Building Permit Application Trends		
			2021	November: 2020	2019
Permits Issued 6	Inspections Completed 23		9	26	19





# MARTIN COUNTY

## BOARD OF COUNTY COMMISSIONERS

2401 S.E. MONTEREY ROAD • STUART, FL 34996

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January 14, 2022

Mr. Howard W. Brown, Jr. ICMA-CM  
P.O. Box 398  
Indiantown, Florida 34956

Re: Fire Rescue Services Relating to the County's Fire Marshal

Dear Mr. Brown:

*Howard*

This is in response to your e-mail dated December 22, 2021 to alert me on two issues pertaining to the Village of Indiantown (Village). The first issue involved too many persons residing in a commercial building without proper approvals, and the Village's desire to have fire personnel handle these violations and other fire-related infractions the same as if they occurred within the unincorporated Martin County. On December 8, 2021 fire rescue personnel from Station 24 while on-duty, were doing a normal pre-fire plan on a commercial structure in the Village. Fire Rescue personnel routinely do these pre-fire inspections for commercial buildings to familiarize them with what the structure entails: use, possible fire accelerant chemicals, or any conditions that should be noted to inform the personnel that in the event there was a need to respond to a fire at that location, the units would be acutely aware of the conditions prior to arriving at the scene. This is done throughout the County, and would include the unincorporated area, the Village and Town of Ocean Breeze (Ocean Breeze), entities where Martin County Fire Rescue is providing services.

During the pre-fire plan inspection, the business was closed, but the unit noticed a partially open door, when the crew knocked, a child answered. When the crew returned to their station, the Captain immediately notified Fire Prevention regarding a possible unsafe structure. Fire Rescue administration was notified, and I am told that you were also notified that there was an unsafe situation. Based on the efforts of fire rescue personnel, the individuals living in this structure were relocated through various means. Staff should be commended on their efforts as they went above and beyond to ensure the individuals were provided alternative living arrangements. Fire Prevention proceeded to investigate the incident and confirmed that there was another apartment that was also being occupied as a residential unit. This situation is regulated by Sec. 21.75.4 Unlawful structure, Article 5 Unsafe Structures and Equipment, Chapter 21 Building and Housing Regulations, General Ordinances, Martin County Code. Upon discovery, Fire Prevention immediately contacted the Village Code Enforcement

Officer, Mr. Perez, who then with Fire Prevention inspected the two apartments. At that point, the incident became a Village code enforcement issue, not a Fire Rescue-Fire Marshal issue.

The Fire Marshal performs periodic inspections of commercial buildings throughout the Village, Ocean Breeze and within the unincorporated areas of Martin County. The business pays a fee for this inspection based upon the adopted fee schedule. The County's Fire Marshal also provides development review for projects within the unincorporated area and is allocated a fee by the applicant based upon the adopted development fire review fees. When a new business needs an inspection for their occupational license, the business contacts the Growth Management Department, who then contacts the Fire Marshal. This is also the procedure for businesses located in the Village. Our Fire Marshal is contacted, and has been contacted, by the Village Growth Management Director per the existing Interlocal Agreement for Fire Marshal Services (ILA). All businesses are being treated the same within the Village as in the unincorporated area. The ILA sets forth the ability for the County to charge the same fees, provide the same service, and utilize the same process as determined within the County's Code and regulations for such services. Fire Arson Investigative Services referenced in the ILA are presently performed by the State Fire Marshal's office. I have confirmed with the County's Fire Marshal that there is no different or modified level of service being provided to the Village.

On the other issue that you raised related to the sale of fireworks and permitting. When an individual applies for a tent permit from the Fire Marshal, the Fire Marshal receives, through our permitting system, a confirmation from Growth Management that the parcel in question has a zoning designation that would allow for a tent. We will be modifying the permit application on the County's website to be clear that firework sales are not allowed in a tent-like structure per **Sec. 79.222.E Manufacture, sale and use of fireworks , Article 6 Fireworks, Chapter 79 Fire Prevention and Protection, General Ordinances, Martin County Code**. The Village has its own permitting system and is not a part of our normal permitting system, so it is not clear to me what your expectations are to ensure the Village does not issue a permit in error. When the Fire Marshal does an inspection prior to a permit being issued, there is a fee for that inspection as part of the permit fee.

As previously stated, the operations of the Fire Marshal are funded solely by fees. There is no ad valorem taxes from the general fund countywide that are allocated to the functions performed by the Fire Marshal and Fire Prevention. The residents within the Village are receiving the same level of fire rescue and prevention services as those in the unincorporated area and Ocean Breeze.

Sincerely,



Taryn G. Kryzda  
Martin County Administrator

cc: Sarah Woods, County Attorney  
Chad Ciancuilli, Fire Chief



## Village of Indiantown Grant and Contract Tracking List

	Funder and Name of Grant	Purpose of Grant	Grant/Contract	Amount of Grant	Status	Comments
1	DEO - CDBG-2019	Uptown- Seminole	Grant	\$700,000	Open	01/20/22 - Received \$5,000 invoice from Fred Fox. Submitting to finance for payment.
2	DEO - CDBG-CV	Pedestrian Master Plan	Grant	\$342,390	Applied	11/2/21 - Grant application submitted to DEO on 11/1/21.
3	DEO CDBG-MIT	Civic Center	Grant	\$350,000	Open	1/20/22 - meeting scheduled w/DEO for update on agreement.
4	Enterprise Florida - Site Preperadness Program	Reimbursement for construction of Village Hall	Grant	\$25,000	Closed	9/9/21 - payment received and posted. Closed
5	FDOT - HB 5001/SB2500 Appropriation Grant	Improvement for Booker Park along MLK Blvd and	Grant	\$2,000,000	Open	1/19/22 - uploaded contractors excuted contract in GAP portal.
6	DEO - CPTA- Stormwater Master Plan	Stormwater Master Plan-2	Grant	\$50,000	Closed	9/9/21 - reimbursement received and posted. Closed
7	FDOT Public Transit Service Development	Saturday Bus Transportation	Grant	\$100,000	Open	9/14/21 - Finance sent copies of canceled payment checks to Bill for backup docs for reimbursement.
8	Enterprise Florida - CPTA- Consulting Services	Reimbursement for consultant fee for Strategic Planning	Grant	\$3,762	Closed	9/9/21 - payment received and posted. Closed
9	DEO CPTA-Mobility Plan	Reimbursement for Mobility Plan and Mobility Fee Project	Grant	\$50,000	Open	01/06/22 - Submitted Deliverable 1 and Invoice to DEO for reimbursement of \$6,500
10	FDOT- FM 449226-1 Uptown Roadway	Uptown draiage and roadway repair design	Grant	\$350,000	Open	1/7/2022 - Bill woking to put the project out for RFQ The Kimley Horn design amount exceeds the CCNA thresholds.
11	DEO - Competitive Partnership Grant #P0333	Economic Development Strategy/ Growth management implementation	Grant	\$25,000	Closed	This grant was from 7/1/18 to 6/30/19
12	DEO - Rural Infrastructure Extension Project	Citrus Blvd Corridor extension of water and sewer near Martin County Fairgrounds	Grant	\$150,000	Not Awarded	This grant was not awarded by the DEO. Need more solid job estimates from people along the corridor.
13	FDEM - Florida Recreation Development Assistance Program	Enhancement to Booker and Big Mound Park	Grant	\$200,000	Not Awarded	10/6/21- Did not receive grant

**Footnote:**

DEO - Department of Economic Opportunity  
 FDEM - Florida Department of Emergency Management  
 FDOT - Florida Department of Transportation  
 1- Loan - not included in total

**Applied:** Applied or applying  
**Open:** Awarded  
**Closed:** Awarded and completed  
**Not Awarded**

Prepared By: Tracy Bryant  
 Date:1/21/2022



**Village of Indiantown  
Grant and Contract Tracking List**

14	<b>FMIT - Safety 50/50 Grant</b>	AED safety equipment	Grant	\$2,000	Open	<b>12/3/21</b> - Received check in the amount of \$2,000. grant approved for \$2,000 -application submitted for \$2,168.
15	<b>DEO - Uptown Area Road and Stormwater Improvements</b>	Focus on improving stormwater management in the Uptown area	Grant	\$13,564,623	Applied	<b>10/6/21</b> - Grant application submitted to DEO
16	<b>DEO - Wastewater Collections Improvements</b>	Various projects	Grant	\$9,865,039	Applied	<b>10/6/21</b> - Grant application submitted to DEO.
17	<b>FMIT - Safety Grant</b>	Emergency Satellite Phones	Grant	\$2,342	Applied	<b>12/15/21</b> - Applied for reimbursement grant for \$2,342 for safety satellite phones purchased.
18	<b>FDEP - Sand and Grit Removal</b>	Multi Tank & Lift Station Sand and Grit removal	Grant	\$59,776	Applied	<b>01/19/22</b> - Received draft agreement for review
19	<b>American Rescue Act</b>	Various projects	Grant	\$3,593,124	Open	<b>1/5/22</b> - several projects are underway using these funds.
20	Captec Engineering <sup>1</sup>	Water Utility Master Plan	Loan	\$145,000	Open	Captec Engineering to provide professional engineering services for the Water Utility Master Plan
21	Kimley-Horn and Associates <sup>1</sup>	Water Treatment Plan	Loan	\$93,577	Open	Kimley-Horn to provide professional Water Treatment Plan
22	Holtz Consulting Engineers <sup>1</sup>	Wastewater Treatment Facility	Loan	\$83,975	Open	Holtz Consulting to work on a preliminary design evaluation for wastewater treatment facility
23	Captec Engineering <sup>1</sup>	Wastewater Utility Master Plan	Loan	\$160,700	Open	6/25/21 - New proposal not yet approved by Council. Captec Engineering to provide professional engineering services for the Water Utility Master Plan
24	Kimley-Horn and Associates <sup>1</sup>	Railroad Avenue Water Main	Loan	\$171,400	Applied	6/25/21 - New proposal not yet approved by Council. Engineering for replacement of water main along Railroad
25	Kimley-Horn and Associates <sup>1</sup>	SW 151st Street Water Main	Loan	\$59,800	Applied	6/25/21 - New proposal not yet approved by Council. Engineering for replacement of water main along SW 151st Street

**Grants Total:**  
**Applied: \$31,433,056**  
**Awarded: \$6,898,886**

**Footnote:**

DEO - Department of Economic Opportunity  
 FDEM - Florida Department of Emergency Management  
 FDOT - Florida Department of Transportation  
 1- Loan - not included in total

**Applied:** Applied or applying  
**Open:** Awarded  
**Closed:** Awarded and completed  
**Not Awarded**

Prepared By: Tracy Bryant  
 Date: 1/21/2022