



## Office of Village Manager

### MEMORANDUM

**To:** Honorable Mayor and Members of the Village Council  
**From:** Howard W. Brown, Jr., Village Manager *HWB*  
**CC:** Village Staff  
**Date:** June 14, 2022  
**Re:** **Bi-Monthly Report and Update (For Period Ending Wednesday, June 15, 2022)**

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Honorable Mayor and Members of the Village Council:

In the interest of keeping the public informed of administrative matters on a regular basis, I am providing this report for your review and consideration:

#### Administration

- Attached is Florida Department of Transportation (FDOT) Proposed Work Program Amendment 2022-04-014, which has been sent to the Executive Office of the Governor for approval. When approved, the Uptown Drainage and Roadway Repair Design project will then be adopted into the Department's Five-Year Work Program for normal production processing.
- The State of Florida appropriated \$18 Million for Indiantown Utility Improvements. Attached is the News Release for your review.
- The April – May 2022 Martin County Fire Rescue (MCFR) Incident Report, delivered by MCFR and prepared by Village staff, is attached for your review.
- Village Hall will be closed Monday, June 20, 2022, in observance of Juneteenth.
- The Village Manager will be in training at Harvard's Senior Executives in State and Local Government Program on June 6- 24, 2022. During this period, Susan Owens will oversee day-to-day operations. However, the Village Manager will be available via phone, as well as working remotely.

#### Village Manager's Office

##### Village Schedule

A schedule of upcoming events is included below:

- The Village's next Regular Council Meeting is scheduled for Thursday, June 23, 2022 at 6:30 PM. The meeting will be held in the Village's Council Chambers at Village Hall in Suite C.

Members of the public are encouraged to attend meetings. For a closer look at upcoming events, or for further information on meetings and attendance, please visit our website at <http://www.indiantownfl.gov> or contact the

Deputy Village Clerk, Daren Hamberger, at [dhamberger@indiantownfl.gov](mailto:dhamberger@indiantownfl.gov).

### Important Information

Thursday, July 14, 2022, at 6:30 PM – Village Council Meeting – 15516 SW Osceola Street, Suite C, Indiantown, FL 34956

### **Village Clerk's Office**

The Village Clerk, Susan Owens, has several items to highlight.

#### Emergency Management Matters:

No items to report at this time.

#### HR Matters:

- The following vacant Village positions are open until filled. More information, including application instructions, can be found online at: <https://www.indiantownfl.gov/jobs>.
  - Public Works Director / Public Utilities Director
  - Management Analyst
  - Water/Wastewater Technician or Trainee
  - Permit Technician I/II (2 openings) – interviews were conducted on June 10, 2022
  - Part-Time Park Ranger (2 openings) – interviews were conducted on June 13, 2022

#### Procurement Matters

- The Professional Engineering Design Services for the Uptown Drainage and Roadway Repair Improvements Project RFQ was issued on June 7, 2022, and bids are due by June 27, 2022, at 2:00 PM. Please see [www.demandstar.com](http://www.demandstar.com) for more information.

#### Election Matters:

- Qualifying for the August 23, 2022, Village of Indiantown General Election is from **12:00 PM on June 13, 2022**, through **12:00 PM on June 17, 2022**. You can visit <https://www.indiantownfl.gov/village-clerk/page/august-23-2022-general-election> for more information on how to run and to find information on candidates that have filed to run for office.

### **Community and Economic Development Department**

The Village's Community and Economic Development Director, Althea Jefferson, has several items to highlight.

#### Planning & Zoning

- The next Planning, Zoning, and Appeals Board Meeting is scheduled on July 7, 2022, at 6:00 PM in the Village's Council Chambers.
- The August Planning, Zoning, and Appeals Board Meeting will be held on August 11, 2022.
- The Planning and Zoning Division is scheduled to present a Property Rights Ordinance and Industrial Fencing Regulations at the Village Council Meeting on June 23, 2022.
- Staff will meet with Martin County to discuss the Village of Indiantown's Draft Mobility Plan.

- The Village Council, Village Manager, and Planning Staff attended a Joint Meeting with Martin County, the City of Stuart, and the Martin County School District to discuss development activity and capital projects on Tuesday, June 2, 2022.

### Economic Development

No items to report at this time.

### Code Compliance

- On May 28, 2022, staff conducted a community sweep for unlicensed and unpermitted vendors throughout the Village. During the sweep, the Code Compliance Officer cited fifteen vendors. As a result, CED Department has seen an increase of office visits by vendors requesting information for itinerant merchants and temporary use permits.
- The Code Compliance Division has collected approximately eighty-four snipe signs from rights-of-way in the Village.

### Building Services Division

- Biomedical Industrial Park is currently under construction.
- SouthState Bank has proposed building a free-standing drive up ATM. The application is pending review.
- Green Carbon Solutions has started new construction for their employee and storage building. The proposed maintenance building is pending review.

## **Financial Services Department**

The Village's Financial Services Director, Michael Florio, has several items to highlight.

- Finance staff anticipates completion of FY21 financial audit by June 30, 2022.
- Budget development for FY 2022-2023 is in progress.
- Daily financial operations:
  - The department is short-staffed in processing and posting of revenue and accounts payable
  - Temp agency staff and other internal staff are being used to assist whenever possible
  - New third party accounting and bookkeeping service is being obtained subsequent to approval by Village Manager / Village Council
- FDOT Booker Park Project – Payment Applications #1 - #4 is in process for reimbursement.
- FDOT Uptown Project – Phase I Planning and Design is out for bid.
- DEO CDBG-MIT Civic Center Project- Draft RFQ is in progress to be submitted in support of the grant funding request application.
- Community Planning Technical Assistance Mobility Plan – staff is working with Community & Economic Development on latest deliverables.
- Stated Revolving Fund (SRF) Reimbursement Request #4 – Submission is being finalized to FDEP via Daniel Magro/Aclus Engineering.

The most recent Monthly Report provided by Grants Manager, Tracy Bryant, is attached to this document for review.

## **Parks and Recreation Department**

The Village's Parks and Recreation Director, Deborah Resos, has several items to highlight. If you have questions, concerns, or wish to report a Parks-related issue, please contact the Parks and Recreation Director at [dresos@indiantownfl.gov](mailto:dresos@indiantownfl.gov) or the Parks Assistant, Katina Joy, at [kjoy@indiantownfl.gov](mailto:kjoy@indiantownfl.gov).

- Parks staff attended the Martin County Board of County Commissioners, Martin County School District, and City of Stuart meeting on affordable housing.
- Staff are working on the safety of our Parks. Inspections forms and schedules have been created and are being implemented.
- Staff have been assisting with Public Works contract management and supporting the Financial Services Department, due to staff shortages.
- Staff worked with contractors to repair and replace faulty toilets at Big Mound Park and at Village Hall.
- Parks staff teamed up with the Martin County Library System on their 1000 Books before Kindergarten program. Staff worked with Healthy Start to distribute these books to children three (3) and under on Tuesday, June 7, 2022. See attached photo.

## **Public Works and Engineering Department**

There are no items to report at this time. If you have questions, concerns, or wish to report a Public Works-related issue, please contact [publicworks@indiantownfl.gov](mailto:publicworks@indiantownfl.gov).

## **Water + Wastewater Utilities Department**

The Village's Utilities Manager, Patrick Nolan, has several items to highlight. If you have questions, concerns, or wish to report a Utilities-related issue, please contact [utilitybilling@indiantownfl.gov](mailto:utilitybilling@indiantownfl.gov).

- The replacement of the old water meters with radio read meters has commenced. This will be an ongoing project for several months.
- Staff are in the process of cleaning up around the Sewer Plant and Water Plant (i.e., Removal of surplus equipment & junk removal and lawn maintenance).
- Staff are continuing planning for the Water and Wastewater Plant upgrades with Kimley-Horn and Associates, Holtz Consulting Engineers, and CAPTEC Engineering.
- Staff had Well Pump #8 replaced, due to a malfunction, and will be evaluating Well Pump #7.
- Staff are on schedule with the new development that is coming to the Village. With Tractor Supply now being open and Indiantown Bio-Medical having started their site work, the utilities are the first items to be installed, along with the storm drainage. Indiantown Bio-Medical is looping a water main to increase water pressure on a dead end main, which will increase fire flow for that area. Tractor Supply is also extending a water main; however, it will not have any effect until further growth extends it to the west. It will most likely be the Terra Lago Project that will pick it up.
- Staff are wrapping up the planning conversations with the Terra Lago Developers and engineers, regarding the Utilities.
- Staff are beginning planning conversations with Woodmont Partners Developers and engineers regarding the

#### Utilities

- The scheduled "BURNOFF" has commenced and will be from the period of June 6, 2022 to June 20, 2022.

**END OF MEMORANDUM**



May 16, 2022

TO: Governor's Office of Policy and Budget

FROM: Cynthia Lorenzo, Office of Work Program and Budget

SUBJECT: Notification of Proposed Work Program Amendment to the  
FY 21/22-25/26 Adopted Work Program - 2022-22

COPIES: Greg Evans, Gerry O'Reilly, Stacy Miller

Pursuant to Section 339.135(7), Florida Statutes, the Florida Department of Transportation is hereby providing you with the attached proposed Work Program Amendment.

CC: Chairperson, Senate Budget Subcommittee on Transportation, Tourism & Economic  
Development Appropriations  
Chairperson, Senate Committee on Transportation  
Chairperson, Senate Committee on Appropriations  
Chairperson, House Transportation & Highway Safety Subcommittee  
Chairperson, House Economic Affairs Committee  
Chairperson, House Transportation & Economic Development Appropriations  
Subcommittee  
Chairperson, House Appropriations Committee  
Executive Director of the Florida Transportation Commission  
Local Government

## **Work Program Amendment Summary**

Attached are proposed amendments to the Adopted Work Program.

**Package Number:** 2022-22

**Amendment  
Numbers:** 2022-02-018, 2022-04-014, 2022-06-006, 2022-06-010, 2022-06-012, 2022-06-013, 2022-06-014, 2022-06-015, 2022-06-016, 2022-06-018

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The Proposed Amendment(s) have been approved by:  
Cynthia Lorenzo, Office of Work Program and Budget on 5/16/2022  
Florida Department of Transportation

The Proposed Amendment(s) are:

a) Balanced to Funds(PAR) and Budget (PBR) as confirmed and approved by:  
Kendra Sheffield, Work Program Manager on 5/12/2022  
Florida Department of Transportation

b) Balanced to cash flow as confirmed and approved by:  
Jason Adank, Comptroller on 5/13/2022  
Florida Department of Transportation

A Budget Amendment is not required as confirmed and approved by:  
Kendra Sheffield, Work Program Manager on 5/12/2022  
Florida Department of Transportation

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**Florida Department of Transportation**  
**Proposal Form**  
**for EOG Work Program Amendment**

Work Program Form - 07/2012

\*\* Work Program Amendment \*\*

As of: **5/9/2022**

Florida Department of Transportation

To: Governor's Office of Planning and Budgeting

Amendment: **2022 04 014**

From: O.W.P.

Subject: Proposed Amendment to the Adopted Work Program

Proposed By: <span style="border: 1px solid black; padding: 2px;">DocuSigned by: <i>Gerry O'Reilly</i></span> <b>District or Assistant Secretary Signature</b>		<b>Shandra Haynes</b> Contact Person (please print)
Proposed Action: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> <input type="checkbox"/> Add  <input type="checkbox"/> Advance         </div> <div> <input type="checkbox"/> Defer  <input checked="" type="checkbox"/> Delete         </div> </div>		
Reason: <b>DELETE 4492261, CONSTRUCTION OF VILLAGE OF INDIANTOWN UPTOWN DRAINAGE AND ROADWAY REPAIR IN MARTIN COUNTY. THIS FUNDING IS BEING MOVED TO THE DESIGN PHASE TO ALLOW FOR THE ADDITIONAL TIME NEEDED TO COMPLETE THIS PHASE OF WORK. BUDGET TO THE DESIGN PHASE.</b>		
Consistency requirements for TIP and STIP: (applies to Federal Funds only)		
District (Central Office if Statewide Program) proposed amendment is:		
<input type="checkbox"/> Consistent with MPO's Transportation Improvement Program (TIP)  <input type="checkbox"/> TIP Amendment Required Anticipate Approval by: ____ / ____ / ____  <input checked="" type="checkbox"/> Not applicable	<input type="checkbox"/> Consistent with State Transportation Improvement Program  <input type="checkbox"/> STIP Amendment Required  <input checked="" type="checkbox"/> Not applicable	
TIP/STIP consistency, or need for TIP and/or STIP amendment confirmed by:		<div style="border: 1px solid black; padding: 2px; display: inline-block;">           DocuSigned by:  <i>Shandra Haynes</i> </div> (contact person signature)
		<b>05 / 09 / 2022</b> (date)



Amendment: 2022 04 014

Proposed Work Program Amendment  
Amendment: 2022 04 014

Item Number: 4492261

County: MARTIN

Description: VILLAGE OF INDIANTOWN UPTOWN DRAINAGE AND ROADWAY REPAIR DESIGN

Trans. System: OFF STATE HWY SYS/OFF FED SYS

Comments:2022 GAA JPA WITH VILLAGE OF INDIANTOWN DESIGN&SURVEYING FOR A PLANNED DRAINAGE&ROADWAY IMPROVEMENT PROJECT BENEFITING A SIGNIFICANT PORTION OF THE RESIDENTIAL SECTIONS OF THE VILLAGE THAT EXPERIENCES CHRONIC FLOODING AND DETERIORATED ROADWAYS

Phase: 54 CONSTRUCTION GRANT

Contract Class: EXTERN MNGD(NOT LAP)

District: 04

Work Mix: INTERSECTION IMPROVEMENT

Action: DELETE

<u>Fund</u>	<u>Budgeted?</u>	<u>Bud Dist</u>	<u>Budget Category</u>	<u>Fiscal Year</u>	<u>Adopted Fund Amount</u>	<u>Proposed Fund Amount</u>
State 100%	Yes	04	088862 LOCAL TRANSPORTATION PROJ	2022	350,000	
Total:					350,000	

## Madgar, Mark

**From:** Corredor, Norma  
**Sent:** Tuesday, April 26, 2022 9:52 AM  
**To:** Madgar, Mark  
**Subject:** FW: Please Adopt FM 449226-1 to Add Ph.34, Dropp Ph.54

FYI

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**From:** Corredor, Norma  
**Sent:** Thursday, February 3, 2022 3:59 PM  
**To:** Thompson, Carrie <Carrie.Thompson@dot.state.fl.us>  
**Cc:** Haynes, Shandra <Shandra.Haynes@dot.state.fl.us>  
**Subject:** Please Adopt FM 449226-1 to Add Ph.34, Dropp Ph.54

Carrie

Please adopt –

Justification : This is an GAA appropriation. It was programmed as a phase 54. It needs to be converted to a phase 34 as it is a design only project.; GAA funding per application is \$350k LF and \$350k EM22 for a TPC of \$750k.

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                                FDOT - Work Program Administration
                                Phase Estimate Detail - AMENDED
Requested Version: AM
Item/Segment: 449226 1 Status: 005 ADOPTED, NOT BEGUN Old Item Nb
Desc: VILLAGE OF INDIANTOWN UPTOWN DRAINAGE AND ROADWAY REPAIR DESIG
Trans Sys: 16 OFF STATE HWY SYS/OFF FED SYS Man Dist : 04 B
Phase: 3 4 PE GRANT Phase Mgr :
Begin Search at FP Seq: 01 Phase Total: 700,000
FP PDC + Total AMT All Dstr Bud Apr Pay
Seq FYR Fund Pgm Amount - Amount TYP Typ Typ/Area Dis Cat Sec
01 2022 EM22 LP 350,000 350,000 E 1 04 1
   2022 LF LP 350,000 350,000 E 4 04 1
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Comment: +350,000 FY22 EM22; +350,000 LF PER APPLICATION; FUNDS FROM
          FROM PHASE 54 AS IS A DESIGN PH 34 ONLY PROJECT NOT A
          CONSTRUCTION
AAA260-I: Successfully updated.
F1=Help F3=Exit F5=Refresh F6=Clear F7=Bkwd F8=Frwd F15=Logoff
```

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WP20      D_ Display      Remove_Change      Update
Prd_Prj_mgr Phase_Sum Auth_Req Fin_proj_Loc proj_cost_Hist Item_Seg_

          FDOT - Work Program Administration
          Phase Estimate Detail - AMENDED
Requested Version: AM
Item/Segment: 449226 1 Status: 005 ADOPTED, NOT BEGUN Old Item Nb
Desc: VILLAGE OF INDIANTOWN UPTOWN DRAINAGE AND ROADWAY REPAIR DESIG
Trans Sys: 16 OFF STATE HWY SYS/OFF FED SYS Man Dist : 04 E
Phase: 5 4 CONST GRANT Phase Mgr :
Begin Search at FP Seq: ___ Phase Total:
FP PDC + Total AMT All Dstr Bud Apr Pay
Seq FYR Fund Pgm Amount - Amount TYP Typ Typ/Area Dis Cat Sec
01 2022 EM22 LP ___350,000 _ 350,000 E 1 ___ 04 ___ 1

Comment: DROPPHASE 54;-350,000 FY22 EMP22 LP FUNDS MOVED TO PH.34 AS
IT IS A DESIGN PROJECT NOT A CONSTRUCTION

WPA276-I: Successfully Dropped.
F1=Help F3=Exit F5=Refresh F7=Bkwd F8=Frwd F15=Logoff

```

Thank you

**Norma Corredor**  
 Work Program Unit  
 3400 W. Commercial Blvd.  
 Fort Lauderdale, FL 33309  
 Tel: 954-777-4409  
[Norma.Corredor@dot.state.fl.us](mailto:Norma.Corredor@dot.state.fl.us)





15516 SW Osceola Street, Suite B, Indiantown, Florida 34956

## NEWS RELEASE

### For Immediate Release

June 7, 2022

### Contacts:

Tracy Bryant, Acting Public Information Officer, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

### State of Florida Appropriates \$18 Million for Indiantown Utility Improvements

#### *Village Continues to Move Forward with Infrastructure Improvements*

**Indiantown, FL** – The Village of Indiantown public infrastructure improvement programs will receive a \$18 million boost when Florida Governor Ron DeSantis signed the House appropriations HB 5001 into law. The bill appropriates much-needed funds to improve and upgrade the obsolete and failing wastewater facility.

Indiantown Mayor Jacqueline Gary Clarke said, “Improving our utility services has always been a priority since incorporation. We will continue to be diligent in turning over every rock necessary to obtain all the funding needed to get the work done.”

Although only four years young as a municipality, its infrastructure dates back decades when it was part of unmaintained areas of unincorporated Martin County.

The \$18 million will fund more than half of the water and sewer improvements to upgrade the obsolete and failing wastewater facility’s design and construction of a safe, reliable, modern, and environmentally sound collection and pumping system for Indiantown that serves the over 7,000 residents and businesses operating at the heart of the community.

Indiantown acquired the utility company, Indiantown Company Inc., and its facilities in 2020 for \$8.5 million with funding from a State Revolving Loan from the Florida Department of Environmental Protection (FDEP). The Village, in turn, received more than 75% loan forgiveness and 0% interest on half of the loan and .15% interest on the other half with a 30-year payback term. The plant had not been upgraded since 1957.

Indiantown is in the St. Lucie Basin Management Action Plan (BMAP) and runs adjacent to the St. Lucie canal with nutrient impacts directly into the Indian River Lagoon (IRL), an impaired waterbody. The Village seeks to create a facility that provides increased service and reliability to residents and provides for a reduction of Total Daily Maximum Loads (TMDL) entering state waters due to the improved water quality resulting from an improved centralized sewer system. The project will decrease nutrients and work towards clean-up of the IRL and to prevent harmful algal blooms.



15516 SW Osceola Street, Suite B, Indiantown, Florida 34956

“Addressing these critical and monumental projects requires a well-established tax base and reserves, which we do not yet have established,” continued Mayor Clarke. “We want to thank State Senator Gayle Harrell, Garcia Property Group, Kevin Powers, and others. We owe them a debt of gratitude for their hard work on our behalf,” Mayor Clarke said.

##

*Indiantown is a rural community in Florida's Treasure Coast. First established in the early 1900s, then incorporated on December 31, 2017, Florida's youngest municipality hosts a diverse population of roughly 6,000 residents. While it may be small, its resident engagement is exemplary, and its potential for community building and new business opportunities is enormous. The Village mission seeks to enable economic prosperity and business while building pride and cohesion through hands-on self-governance. [www.indiantownfl.gov](http://www.indiantownfl.gov)*

###



## COMUNICADO DE PRENSA

**Para Publicación Inmediata**

7 de junio de 2022

**Contactos:**

Tracy Bryant, Acting Public Information Officer, 772-233-0713

Howard W. Brown, Jr., AICP, ICMA-CM, 772-285-8732

### **El Estado de Florida Asigna \$18 Millones Para Mejoras en los Servicios Públicos de Indiantown**

*El Pueblo Continúa Avanzando con Mejoras de Infraestructura*

**Indiantown, FL:** Los programas de mejora de la infraestructura pública del Pueblo de Indiantown recibirán un impulso de \$18 millones cuando el gobernador de Florida, Ron DeSantis, promulgue las asignaciones de la Cámara HB 5001 como ley. El proyecto de ley asigna fondos muy necesarios para mejorar y modernizar la instalación de aguas residuales obsoleta y defectuosa.

La alcaldesa de Indiantown, Jacqueline Gary Clarke, dijo: “Mejorar nuestros servicios públicos siempre ha sido una prioridad desde nuestra incorporación. Continuaremos siendo diligentes en entregar cada piedra necesaria para obtener todos los fondos necesarios para realizar el trabajo”.

Aunque solo tiene cuatro años como municipio, su infraestructura se remonta a décadas cuando formaba parte de áreas sin mantenimiento del condado de Martin no incorporado.

Los \$18 millones financiarán más de la mitad de las mejoras de agua y alcantarillado para actualizar el diseño y la construcción de la instalación de aguas residuales obsoleta y defectuosa de un sistema de recolección y bombeo seguro, confiable, moderno y ambientalmente racional para Indiantown que atiende a más de 7,000 residentes y empresas. operando en el seno de la comunidad.

Indiantown adquirió la empresa de servicios públicos, Indiantown Company Inc., y sus instalaciones en 2020 por \$ 8.5 millones con fondos de un préstamo rotativo estatal del Departamento de Protección Ambiental de Florida (FDEP). El Pueblo, a su vez, recibió más del 75% de condonación del préstamo y 0% de interés sobre la mitad del préstamo y 0.15% de interés sobre la otra mitad con un plazo de amortización de 30 años. La planta no había sido mejorada desde 1957.

Indiantown se encuentra en el plan de acción de gestión de la cuenca de St. Lucie (BMAP) y se extiende junto al canal de St. Lucie con impactos de nutrientes directamente en Indian River Lagoon (IRL), un cuerpo de agua deteriorado. El Pueblo busca crear una instalación que brinde un mayor servicio y confiabilidad a los residentes y proporcione una reducción de las Cargas Máximas Diarias Totales (Total Daily Maximum Loads, TMDL) que ingresan a las aguas estatales debido a la mejor calidad del agua como resultado de un sistema de alcantarillado centralizado mejorado. El proyecto disminuirá los nutrientes y trabajará hacia la limpieza del IRL y para prevenir la proliferación de algas nocivas.

“Abordar estos proyectos críticos y monumentales requiere una base impositiva y reservas bien establecidas, que aún no hemos establecido”, continuó el alcalde Clarke. “Queremos agradecer a la Senadora Estatal Gayle Harrell, Garcia Property Group, Kevin Powers y otros. Tenemos una deuda de gratitud con ellos por su arduo trabajo en nuestro nombre”, dijo el alcalde Clarke.

##

*Indiantown es una comunidad rural en la Costa del Tesoro de Florida. Establecido por primera vez a principios de 1900, luego incorporado el 31 de diciembre de 2017, el municipio más joven de Florida alberga una población diversa de aproximadamente 6,000 residentes. Mientras el pueblo es pequeño, su compromiso con los residentes es ejemplar y su potencial para fomentar la comunidad y nuevas oportunidades comerciales es grande. Su misión busca habilitar la prosperidad económica y los negocios al tiempo que genera orgullo y cohesión a través del autogobierno práctico. [www.indiantownfl.gov](http://www.indiantownfl.gov)*

###

# ★★JUNETEENTH★★

**OUR OFFICES WILL BE CLOSED ON  
MONDAY JUNE 20, 2022  
IN OBSERVANCE OF JUNETEENTH.**

**NUESTRAS OFICINAS ESTARÁN  
CERRADAS EL LUNES 20 DE JUNIO DE  
2022 EN OBSERVANCIA DEL DÍA DE  
JUNETEENTH.**





# Community & Economic Development Department

## Bi-Monthly Report

June 8, 2022



# Planning and Zoning

Development Activity Summary			
Approved	In Review	Under Construction	Built
<b>Terra Lago Phase 1A</b> 224 single-family units	<b>Seminole Junction</b> ♦ 21 multi-family; 7 live/work units	<b>Biomedical Industrial Park</b> Two-story, 22,750 square foot office/warehouse	<b>Casa Bella</b> 3 live/work units; 7 multi-family units
	<b>RCC Construction</b> ♦ A 25,000 square foot manufacturing facility		
<b>Terra Lago Master Plan</b> 2,488 residential units; 100,000 square foot commercial space	<b>Parkview Apartments</b> ♦ Two-story 18 multi-family and 18 live/work units	<b>Green Carbon Solutions</b> 2,955 square foot storage building, 4,415 square foot employee building, 4,300 square foot maintenance building	<b>Tractor Supply</b> A 23,433 square foot retail building
	<b>River Oak</b> ♦ 153 single-family units		
♦ Upcoming DRC Is Scheduled		♦ Revised Submittal Pending from Applicant	♦ Staff Preparing Development Order


Prepared by: Lucia Mendoza - Administrative Assistant  
 Source – CED Department  
 Date: June 7, 2022

### Highlights

- The next Planning, Zoning, and Appeals Board meeting is scheduled on July 7, 2022, at 6:00 pm in Village Council Chambers.
- August Planning, Zoning, and Appeals Board meeting will be held on August 11, 2022.
- The Planning and Zoning Division is scheduled to present a Property Rights Ordinance and Industrial Fencing Regulations at the Village Council meeting on June 23, 2022.
- Staff will meet with Martin County to discuss the Village of Indiantown’s Draft Mobility Plan.
- Staff is hosting two Public Workshops for the proposed Mobility Plan at 10:00 am and 6:30 pm on June 28, 2022.
- The Village Council, Village Manager, and Planning Staff attended a Joint Meeting with Martin County, the City of Stuart, and the Martin County School District to discuss development activity and capital projects on Tuesday, June 2, 2022.

PZAB Long-Range Meetings*
June 2, 2022
Live/ Work Units
Commercial Parking in Residential
Director's Report
August 11, 2022
Fencing on Vacant Lots
Special Events
Director’s Report

\*This is a tentative schedule. Agenda is subject to change.



VILLAGE OF INDIANTOWN

MOBILITY PLAN

You are invited to participate in a public information meeting to discuss the proposed Mobility Plan.

**Tuesday, June 28, 2022**

**10: 00 am**

**and**

**6:30 pm - Village Council Meeting**

**Village Hall**

**15516 SW Osceola St. Suite C**

**Indiantown, FL 34956**

If you are unable to attend this event please visit our website at [www.indiantownfl.gov](http://www.indiantownfl.gov) to view the Village Council to participate virtually at 6:30 pm.

For more Information please call (772) 597-8299.

Prepared by: Lucia Mendoza - Administrative Assistant  
 Source – CED Department  
 Date: June 8, 2022

# Code Compliance

SPECIAL MAGISTRATE HEARING DOCKET - May 17, 2022

	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	DISPOSITION
1	22-051	STONE REAL ESTATE INVESTMENT LLC	14685 SW 169TH DRIVE	COMPLIED
TAB				
2	22-052	JESUS SANTIZO	14790 SW DR MARTIN L KING JR DR	CONTINUANCE
VIOLATION(S) Sec. 21.189. - Plumbing fixtures; Sec. 21.191. - Plumbing system hazards Sec. 21.200. – General; Sec. 21.201. – Maintenance; Sec. 21.95. - Sanitation				
3	22-053	HSC INDIANTOWN LLC	16501 SW WARFIELD BLVD	COMPLIED
VIOLATION(S) Sec. 111.1 - Use and occupancy				
4	22-054	FENNELL HOWARD F ESTATE	15213 SW YALAHA STREET	COMPLIED
VIOLATION(S) Sec. 67.201.B. – Trash; Sec. 3-5.5. - Outdoor storage Sec. 21.121. - Window, skylight, and door frames; Sec. 5-2.8. - Displaying addresses				
5	22-055	JESUS R GOMEZ	15288 SW FOX STREET	COMPLIED
VIOLATION(S) Sec. 67.201.B. – Trash; Sec. 3-5.5. - Outdoor storage				
6	22-056	LONG GATOR LLC	PCN 05-40-39-006-021-00020-9	COMPLIED
VIOLATION(S) Sec. 67.201.B. - Trash.				
7	22-057	DELBRIGHT HOLDINGS INC	15384 SW OSCEOLA STREET	COMPLIED
VIOLATION(S) Sec. 67.201.B. - Trash.				
8	22-058	DELORES P BRIGHT	14860 SW 171ST AVENUE	COMPLIED
VIOLATION(S) Sec. 67.201.B. - Trash.				

Prepared by: Robert Perez – Code Compliance  
 Source – CED Department  
 Date: June 8, 2022

## Highlights

- On May 28<sup>th</sup>, staff conducted a community sweep for unlicensed and unpermitted vendors throughout the Village. During the sweep, the Code Compliance Officer cited fifteen vendors. As a result, CED Department has seen an increase of office visits by vendors requesting information for itinerant merchants and temporary use permits.
- The Code Compliance Division has collected approximately eighty-four snipe signs from rights-of-way in the Village.

# Building Permits & Inspections



## Highlights

- Biomedical Industrial Park is currently under construction.
- South State Bank has proposed building a free-standing drive up ATM, the application is pending review.
- Green Carbon Solutions has started new construction for their employee and storage building. The proposed maintenance building is pending review.

### Biomedical Industrial Park Building



**Image Credit:** Robert Perez - Code Compliance Officer

## Activities

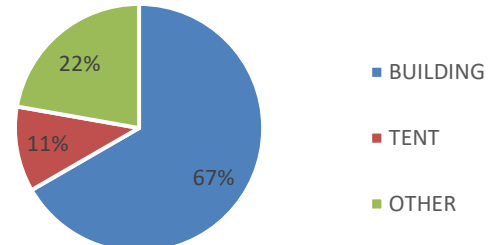
May 23, 2022 – June 3, 2022		2021	2020	2019
Permit Applications Received	9	41	15	20
Plans Reviewed	9	24	15	20
Permits Issued	6	10	15	15
Inspections Completed	19	61	55	54

Types of Permit Applications Submitted			
Building	6	Roof	-
Electrical	0	Tent	1
Mechanical	0	Right-of-Way	-
Plumbing	0	Other	2

### Certificate of Occupancy

- A certificate of occupancy was issued in Sandy Oaks for three Single-Family Residence, Permit # 279-2021, 282-2021 and 283-2021

### JUNE 2022 PERMITS



Prepared by: Joshua Almeida – Temporary Employee  
Source – CED Department  
Date: June 8, 2022



## Village of Indiantown Grant and Contract Tracking List

	Funder and Name of Grant	Purpose of Grant	Grant/Contract	Amount of Grant	Status	Comments
1	DEO - CDBG-2019	Uptown- Seminole	Grant	\$700,000	Open	6/8/22 - uploaded reimbursement request for \$5,000 to DEO.
2	DEO - CDBG-CV	Pedestrian Master Plan	Grant	\$342,390	Applied	04/8/22 - Received notice of application review site visit from DEO. Submitted required documents to Fred Fox Enterprises
3	DEO CDBG-MIT	Civic Center	Grant	\$550,000	Open	6/8/22 - working on draft RFQ for engineering services for FDOT review.
4	Enterprise Florida - Site Preparedness Program	Reimbursement for construction of Village Hall	Grant	\$25,000	Closed	9/9/21 - payment received and posted. Closed
5	FDOT - 447324-1-54-01 HB 5001/SB2500 Appropriation	Improvement for Booker Park along MLK Blvd and	Grant	\$2,000,000	Open	6/8/22 - Working on submitting invoice #1 to FDOT
6	DEO - CPTA- Stormwater Master Plan	Stormwater Master Plan-2	Grant	\$50,000	Closed	9/9/21 - reimbursement received and posted. Closed
7	FDOT Public Transit Service Development	Saturday Bus Transportation	Grant	\$100,000	Open	6/8/22 - Finance sent copies of canceled payment checks to Bill for backup docs for reimbursement.
8	Enterprise Florida - CPTA- Consulting Services	Reimbursement for consultant fee for Strategic Planning	Grant	\$3,762	Closed	9/9/21 - payment received and posted. Closed
9	DEO CPTA-Mobility Plan	Reimbursement for Mobility Plan and Mobility Fee Project	Grant	\$50,000	Open	06/8/22 - working with Althea to submit Deliverable #2 to DEO by 6/10/22.
10	FDOT- FM 449226-1 Uptown Roadway	Uptown drainage and roadway repair design	Grant	\$350,000	Open	6/8/22 - RFQ uploaded to DemandStar for engineering services for this project.
11	DEO - Competitive Partnership Grant #P0333	Economic Development Strategy/ Growth management implementation	Grant	\$25,000	Closed	This grant was from 7/1/18 to 6/30/19
12	DEO - Rural Infrastructure Extension Project	Citrus Blvd Corridor extension of water and sewer near Martin County Fairgrounds	Grant	\$150,000	Not Awarded	This grant was not awarded by the DEO. Need more solid job estimates from people along the corridor.
13	FDEM - Florida Recreation Development Assistance Program	Enhancement to Booker and Big Mound Park	Grant	\$200,000	Not Awarded	10/6/21- Did not receive grant

**Footnote:**

DEO - Department of Economic Opportunity  
FDEM - Florida Department of Emergency Management  
FDOT - Florida Department of Transportation  
1- Loan - not included in total

**Applied:** Applied or applying  
**Open:** Awarded  
**Closed:** Awarded and completed  
**Not Awarded**

Prepared By: Tracy Bryant  
Date:6/8/2022



## Village of Indiantown Grant and Contract Tracking List

14	<b>FMIT - Safety 50/50 Grant</b>	AED safety equipment	Grant	\$2,000	Closed	12/3/21 - Received check in the amount of \$2,000. grant approved for \$2,000 -application submitted for \$2,168.
15	<b>DEO - Uptown Area Road and Stormwater Improvements</b>	Focus on improving stormwater management in the Uptown area	Grant	\$13,564,623	Applied	10/6/21 - Grant application submitted to DEO
16	<b>DEO - Wastewater Collections Improvements</b>	Various projects	Grant	\$9,865,039	Applied	10/6/21 - Grant application submitted to DEO.
17	<b>FMIT - Safety Grant</b>	Emergency Satellite Phones	Grant	\$2,342	Closed	3/30/22 - Received check for \$1,171 for Safety Grant reimbursement.
18	<b>DEO - CPTA - Parks and Recreation Master Plan</b>	Master plan for Parks and Recreation	Grant	\$50,000	Applied	4/11/22 - Submitted application for Parks Master Plan to DEO.
19	<b>FDEP - Sand and Grit Removal</b>	Multi Tank & Lift Station Sand and Grit removal	Grant	\$59,776	Open	5/3/22 - Submitted progress report and reimbursement for \$59,776 to FDEP.
20	<b>American Rescue Act</b>	Various projects	Grant	\$3,593,124	Open	5/4/22 - Ongoing projects.
21	Captec Engineering <sup>1</sup>	Water Utility Master Plan	Loan	\$145,000	Open	Captec Engineering to provide professional engineering services for the Water Utility Master Plan
22	Kimley-Horn and Associates <sup>1</sup>	Water Treatment Plan	Loan	\$93,577	Open	Kimley-Horn to provide professional Water Treatment Plan
23	Holtz Consulting Engineers <sup>1</sup>	Wastewater Treatment Facility	Loan	\$83,975	Open	Holtz Consulting to work on a preliminary design evaluation for wastewater treatment facility
24	Captec Engineering <sup>1</sup>	Wastewater Utility Master Plan	Loan	\$160,700	Open	6/25/21 - New proposal not yet approved by Council. Captec Engineering to provide professional engineering services for the Water Utility Master Plan
25	Kimley-Horn and Associates <sup>1</sup>	Railroad Avenue Water Main	Loan	\$171,400	Applied	6/25/21 - New proposal not yet approved by Council. Engineering for replacement of water main along Railroad
26	Kimley-Horn and Associates <sup>1</sup>	SW 151st Street Water Main	Loan	\$59,800	Applied	6/25/21 - New proposal not yet approved by Council. Engineering for replacement of water main along SW 151st Street

### Grants Total:

**Applied: \$31,683,056**

**Awarded: \$7,448,886**

### Footnote:

DEO - Department of Economic Opportunity

FDEM - Florida Department of Emergency Management

FDOT - Florida Department of Transportation

1- Loan - not included in total

**Applied:** Applied or applying

**Open:** Awarded

**Closed:** Awarded and completed

**Not Awarded**

Prepared By: Tracy Bryant

Date: 6/8/2022



