



# June 2023 VILLAGE MANAGER'S MONTHLY REPORT





Susan Gibbs Thomas  
Mayor



Guyton Stone  
Vice Mayor



Carmine Dipaolo  
Council Member



Janet Hernández  
Council Member



Angelina Perez  
Council Member

## VILLAGE COUNCIL

The Village of Indiantown is led by a five-member elected council. The council sets the policy and determines the long-term vision for the village. The council appoints a Village Manager who handles the day-to-day operations and business affairs and also a City Attorney to provide legal guidance. The village operates under a Council-Manager form of local government.

## COUNCIL MEETINGS

Regular Council Meetings are held every 2nd and 4th Thursday of the month at 6:30 P.M.. Meetings are held at 15516 S.W. Osceola Street, Suite C, Indiantown, Florida 34956. Although meetings are live streamed and recorded, the public is encouraged to attend.

## UPCOMING MEETINGS

- Thursday, July 13, 2023, 6:30 PM Regular Village Council Meeting
- Thursday, July 27, 2023, 6:30 PM Regular Village Council Meeting



# Human Resources

## NEW TO THE TEAM

- Deanna Freeman- Interim Community Development Director

## PROMOTION

- Michael Zajic- Water & Wastewater Technician

## RECLASSIFICATION

- Katina Joy- Public Works & Utilities Coordinator
- Lucia Mendoza- Planning Assistant
- Nicole Grant- Grants & Communications Manager
- Daren Hamberger- IT Project Manager

## CAREER OPPORTUNITIES WITH GREAT BENEFITS!

- Medical, Dental, & Vision Insurance
  - General Employees covered 90%
  - Dependents Covered 25%
  - Senior Management covered 100%
- Florida Retirement System (FRS) Participation
- Employer-Paid Life Insurance
- Employee Assistance Program
- 13 Paid Annual Holidays
- 80 Hours Annual Leave
- 80 Hours Sick Leave
- 16 Hours Personal Leave
- 2 Hours Voting Leave



## CURRENT OPENINGS!

The following vacant positions are open until filled. More information, including instructions for applying, can be found online at:

<https://www.indiantownfl.gov/jobs>

- Community Development Director
- Senior Buyer
- Permit Technician



When life gets challenging, you've got caring confidential help  
Call EAP 24/7 at 1-888-887-4114

Your Employee Assistance (EAP) provides 24/7 direct access to personalized support, resources, and no-cost referrals to help you and your family.

# Finance

**There are no new updates for the Finance Department. The following highlights below will be ongoing projects for the next few months.**

- Working with audit consulting contractor on planning and preparation for FY22 Audit.
- Staff is currently reviewing the Budget for Fiscal Year 23/Planning and preparation for the FY23-24 Budget Cycle.
- We are also currently completing a rate study on water and sewer rates.
- Tyler Technology software implementation is forthcoming.

## Grants & Award Management



- **Fiscal Year 23 State Appropriation Funding- Funding Amount \$550,000**
  - Lincoln Street Roadway and Drainage Project (Approved)
- **Fiscal Year 24 Mast Appropriations- Funding Amount \$4,000,000**
  - 151st and Osceola Street Water Main Project
- **EPA Brownfields Grant**
  - Through the funding obtained in the USEPA FY22 Brownsfields Assessment Grant, the TCRPC has a unique opportunity to assist the Village as it formulates a vision for its focus area, the Booker Park neighborhood. The proposed project will assist in capturing the community vision through a public engagement program. We are working on scheduling the next community meeting and contacting stakeholders.
- **Thriving Communities Grant Program**
  - Once the Technical Assistance provider (Main Street America) contacts the Village, the next steps will be for them to work closely to develop a work plan and complete a technical assessment of the Village community streets.



# Water & Wastewater Utilities

## Public Works



- Kimley-Horn has finished Design for the Water Treatment Plant, and is out to Bid, all bids are due Friday June 23, 2023.
- Jonathon Pablo and Rafael Sanchez are participating in the Florida Rural Water Association Apprenticeship program, which will help them obtain certification.
- Jaime Andres and Pat Nolan has renewed our Water and Wastewater certification.
- Our newest employee, Megan Levering has started in the Utilities department.
- PRP Construction has completed Storm Drainage repairs on Johnston, Yalaha, and Shawnee.
- Planning for the SW Lincoln Street project will now begin, since we have received funding.

# Parks & Recreation



Big Mound Park  
15205 S.W. Indian Mound Drive  
Indiantown, Florida 34956

Post Family Park  
15700 S.W. Warfield Blvd.  
Indiantown, Florida 34956

Booker Park  
15101 S.W. 169th Drive  
Indiantown, Florida 34956

The Village of Indiantown Parks and Recreation Department is committed to providing the community with safe, quality parks for the residents to enjoy. The department is working to enhance programming and recreational activities focused on sports, exercise, family gatherings, concerts, volunteering, and fun-filled events for the community.

There is still time....  
So, tell us what you want, what you really,  
really want!!

**COMPLETE THE MASTER PLAN SURVEY**  
We have received about 70 responses and are hopeful for more.



A survey for the Parks and Recreation Master Plan is now available.

The link is posted on the Village website under Parks and Recreation. Please share it so we can get as much community input as possible. The survey is available by clicking the link or by scanning the QR Code to the right.

<https://forms.office.com/r/ryR8D9giA6>

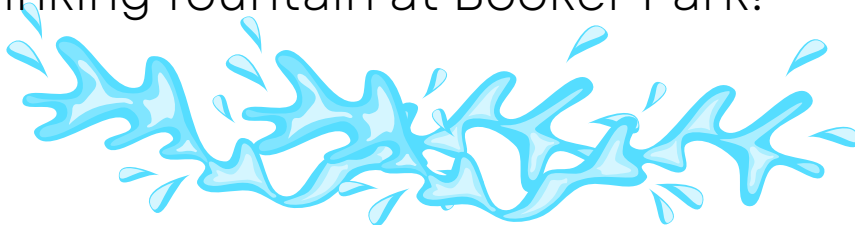


**COMING SOON**

The Parks department has been in contact with Martin County PAL and is working on an MOU to bring their mobile boxing truck to the Village of Indiantown kids.

We are also working with some community partners to bring a Family Fun Day to Post Family Park-tentative date is Saturday, July 15, 2023.

We have added an outside drinking fountain at Booker Park!



# Business Services and Economic Development



## Highlights

- The Village Staff is coordinating with the Treasure Coast Regional Planning Council and its consultant, Stantec, to consider the preparation of a Brownsfield Redevelopment Plan for part of the Booker Park neighborhood. A Brownsfield is a land area that may have been impacted by environmental pollution in the past. This plan would be funded by a grant from the Treasure Coast Regional Planning Council in Stuart. A second Community Workshop in Booker Park has yet to be finalized.
- The Booker Park Swamp Fest 2023 is scheduled for June 23-25, 2023, at Booker Park, 15101 SW 169th Avenue. This event is sponsored by the Concerned Citizens for Booker Park.
- The Indiantown Chamber of Commerce will be holding the Independence Day Heritage Festival on Saturday, July 1, 2023, from 3:00 p.m. to 10:00 p.m. at Timers Powers Park, 21479 SW Citrus Boulevard.
- A Certificate of Use was issued to Rosalba Contreras to allow an office for Affordable Insurance of Martin County at 15305 East Thelma Waters Avenue.



# Planning & Zoning

## Recent Development Activity

Pre-Application	In-Review	Approved	Under Construction
<b>US Advance Transportation</b> 70,546 square feet tractor trailer parking	<b>RCC Construction</b> ♦ 25,000 square feet of manufacturing	<b>Terra Lago Master Plan</b> 2,488 residential units; 100,000 square feet of commercial	<b>Biomedical Industrial Park</b> 22,750 square feet; Office/warehouse
<b>East Coast Metal Structures</b> 99,550 square feet of manufacturing	<b>Village Market &amp; Delicatessen Store</b> ★ 4,650 square feet; 8 fuel islands	<b>Terra Lago Phase 1A</b> 224 single-family dwellings	<b>Green Carbon Solutions</b> 11,670 square feet of manufacturing
	<b>T.A. Estates</b> ♦ 22,600 square feet; office & warehouse (2 buildings)	<b>Parkview Villas</b> 24 apartments & 8 live/work units (2 floors)	<b>Seminole Junction</b> 28 townhomes
	<b>Indiantown Go Kart</b> ★ 3,170 square feet; shop/office & Go-Kart track	<b>Terra Lago Phase 1B</b> 410 single-family dwellings and 174 townhomes	
	<b>Seminole Crossings</b> ★ 24 single-family dwellings	<b>River Oak</b> 176 single-family dwellings	
		<b>Grind Hard</b> 25,000 square feet of manufacturing	

● Upcoming DRC. ▲ In Review. ★ Re-submittal pending. ♦ Development Order pending.

### Highlights.

- The next regular meeting of the Planning, Zoning, and Appeals Board is scheduled for Thursday, July 6, 2023, at 6:00 P.M. at 15516 S.W. Osceola Street, Suite C. Indiantown, Florida 34956.
- The Village of Indiantown would like to Welcome, Deanna Freeman, our new Interim Community Development Director.

# Building Permits & Inspections

PERMIT NUMBER	DESCRIPTION	APPLIED	APPROVED	LAST ACTIVE DATE	COMPLETE
092-2023	Fence: Wood Posts	05/02/2023	05/25/2023		
093-2023	Field Fence & Gate	05/03/2023			
094-2023	Fence	05/04/2023	05/23/2023		
095-2023	Land Clearing	05/04/2023			
096-2023	Generator	05/05/2023	05/09/2023	06/01/2023	06/01/2023
097-2023	Gas- Two(2) LP tanks	05/05/2023	05/09/2023	06/01/2023	06/01/2023
098-2023	Fence: Wood-Privacy	05/08/2023	05/16/2023		
099-2023	Elec: New 20 amp circuit & add circuit ext for outlet	05/08/2023	05/09/2023	05/30/2023	05/30/2023
100-2023	Install pre-fab shed (10x12)	05/09/2023	05/11/2023	05/23/2023	05/23/2023
101-2023	Roof: Shingles to Shingles	05/09/2023	05/11/2023	05/23/2023	05/23/2023
102-2023	Tent Church Revival (20x30)	05/12/2023	05/16/2023		
103-2023	Tent: Church Event	05/12/2023	05/16/2023	05/23/2023	05/23/2023
104-2023	Interior Refinish	05/12/2023	05/23/2023		
105-2023	Re-Roof: Shingle to Shingle	05/17/2023			
106-2023	Land Clearing	05/17/2023	05/22/2023		
107-2023	Illuminated Wall Sign	05/19/2023	05/23/2023		
108-2023	Culvert Installation	05/22/2023			
109-2023	Re-Roof	05/22/2023	05/23/2023		
110-2023	Re-Roof	05/22/2023	05/25/2023		
111-2023	Fence: Chain-Link	05/23/2023	05/23/2023		
112-2023	Business wooden sign	05/24/2023	05/25/2023		
113-2023	A/C Change Out	05/24/2023	05/25/2023	05/30/2023	05/30/2023
114-2023	Concrete Walkway	05/25/2023	05/30/2023		
115-2023	4' chain link front and left side, 6' wood right and back fence	05/30/2023	06/01/2023		
116-2023	4' chain link front and sides, 6' wood back fence	05/30/2023	06/01/2023		
117-2023	4' chain link front and sides, 6' wood back fence	05/30/2023	06/01/2023		
118-2023	Re-Roof	05/31/2023	06/06/2023		
119-2023	Windows	05/31/2023			

Building Permit inspections are completed on Tuesdays & Thursdays.

# Building Permits & Inspections

## Activities

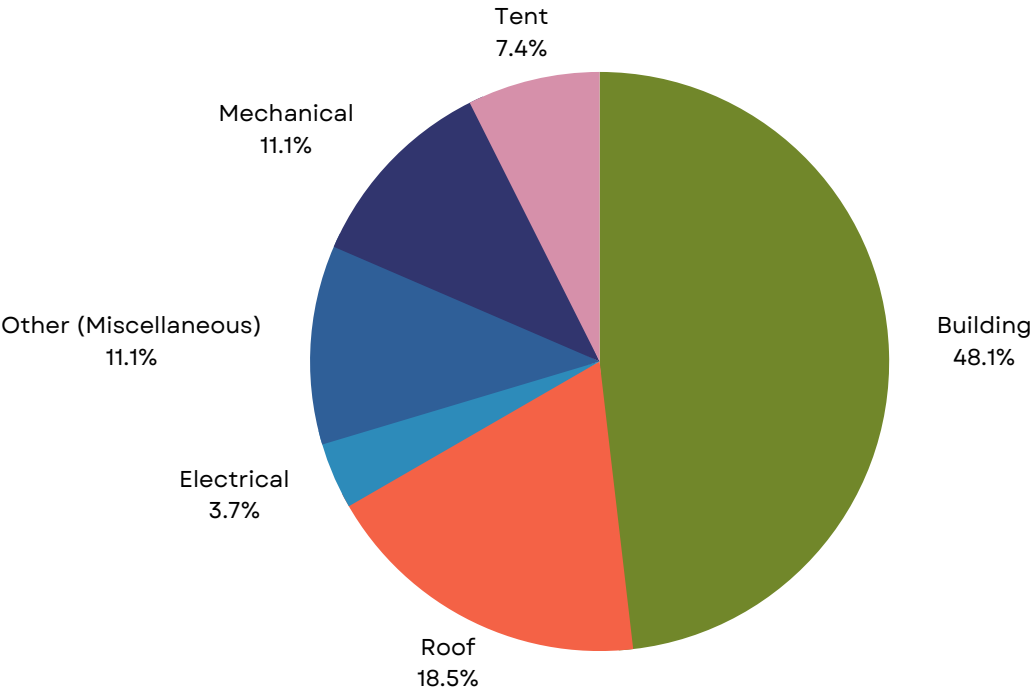
May 2023		2022	2021	2020
Permit Applications Received	28	17	40	15
Plans Reviewed	24	17	40	15
Permits Issued	20	11	35	15
Completed Inspections	131	42	55	54

Types of Permit Applications Submitted			
Building	13	Roof	5
Electrical	1	Tent	2
Mechanical	3	Right-of-Way	0
Plumbing	0	Other (Misc.)	0

## Highlights

Ed Roseberry is the new consulting Building Official for the Village of Indiantown. He recently retired as the Deputy Building Official for the City of Fort Pierce. Ed now works for SafeBuilt, which provides consulting services to the Village. Ed has state licenses as a Certified Building Official, Plans Examiner, and Combination Building Inspector. Ed’s office hours are Tuesday and Thursday. He is also available remotely for consultation each workday.

### May 2023 Permits





# Code Compliance

## SPECIAL MAGISTRATE HEARING DOCKET- JUNE 20, 2023

TAB	CASE #	OWNER'S NAME	PROPERTY ADDRESS OR PIN	CODE INSPECTOR	VIOLATION(S)
1	23-061	BRANDON MANUEL PEREZ Z	15013 SW AMERICAN STREET	R. Perez	Sec. 91.32. Abandoned, salvage
CONTINUANCE					
2	23-062	JANE T L. WILLIAMS	14957 SW 171 AVENUE	R. Perez	Sec. 21.7. - Permits
3	23-063	EUTIQUIO VEGA MARIA C. VEGA	14703 SW LITTLE INDIAN AVENUE	R. Perez	Sec. 91.32. Abandoned, salvage
SPECIAL SET CASES:					
4	23-041	ALLEN MARIE CAROL	14792 SW 175 COURT	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash
5	23-044	CANDACE HOUSING CORP	14648 SW DR MLK JR DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
6	23-045	BIBLE TEACHERS INTERNATIONAL MINISTERIES	14720 SW DR MLK JR DRIVE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
COMPLIED					
7	23-048	PASCUAL MIGUEL TOMAS	14721 SW 171 AVENUE	R. Perez	Sec. 67.201. Nuisances Sec. 67.201.A. Weeds, undergrowth Sec. 67.201.B. Trash Sec. 91.32. Abandoned, salvage
8	23-051	MITCHELL EVA M	14754 SW 171 DRIVE	R. Perez	Sec. 21.7. - Permits
9	23-055	PORCAYO EUSTORGIO PACHE COMARIA DEJESUS	15568 SW WARFIELD BLVD	R. Perez	Sec. 21.7. - Permits
COMPLIED					
10	23-056	MARTIN MIGUEL JUAN	15065 SW TIGER TAIL COURT	R. Perez	Sec. 3-5.2. - Animals and livestock Sec. 67.201.A. - Weeds, undergrowth Sec. 67.201.B. - Trash Sec. 21.121. - Window, skylight
COMPLIED					
11	23-057	HARKNESS DELTRA	14934 SW LEE AVENUE	R. Perez	Sec. 3-5.5. - Outdoor storage Sec. 67.201.B. - Trash
12	23-060	CHURCH OF GOD BOARD OF TRUSTEE	15398 SW 153 STREET	R. Perez	Sec. 91.32. Abandoned, salvage

- Code Compliance will conduct a community sweep for unpermitted activity on Saturday, June 24, 2023
- The next Special Magistrate Scheduled for June will be held on July 18, 2023, at 10:00 AM.



**Indiantown**  
CHAMBER of COMMERCE



**PRESENTS**

# INDEPENDENCE DAY Heritage Festival

**Saturday**  
**JULY 1st, 2023**  
**4pm - 10pm**



**Kimley»Horn**  
Expect More. Experience Better.

**Bowman**

**STUART PLUMBING**  
SERVING YOU SINCE 1926



**STOR-A-WAY**  
INDIANTOWN



**Philip DeBerard**  
INJURY ATTORNEY  
PhilwillHelp.com



**Fred Fox Enterprise's, LLC**



**Aclus Engineering, LLC**



**Timer Powers Park, 21479 S.W. Citrus Blvd.**

**MORE INFO: 772-597-2185**

**[www.indiantownchamber.com](http://www.indiantownchamber.com)**



# VOTE 2024

## IT'S YOUR CHOICE

Vote 2024. La elección es suya.

*2024 Election Dates:*  
Fechas de las elecciones de 2024

**Presidential  
Preference Primary  
March 19, 2024**

Preferencia Presidencial Primaria ★ 19 de marzo de 2024

**Primary Election  
August 20, 2024**

Elecciones primarias ★ 20 de agosto de 2024

**General Election  
November 5, 2024**

Elecciones generales ★ 5 de noviembre de 2024

*Three Ways to Vote*  
- Choose One!

- ☐ **Vote by Mail**
- ☐ **Vote Early**
- ☐ **Vote Election Day**

*Tres formas de votar:  
¡elija una!*

- Votar por correo
- Vota temprano
- Votar el día de las elecciones

**MartinVotes.gov | 772.288.5637**



# Wastewater Exam B & C Review

Presented by

**Florida Rural Water Association**  
2970 Wellington Circle  
Tallahassee FL 32309  
850.668.2746



**June 27-28, 2023**  
**Indiantown FL**

## Seminar Objective

This training will provide attendees with the knowledge needed to prepare for the WW "C" level exam. It will also serve as a refresher for anyone taking their "B" or "A" level Wastewater exams.

Attendees should bring a calculator to the class.



## Dates and Locations

**June 27-28, 2023**  
**Indiantown Town Hall**

15516 SW Osceola St  
Indiantown FL 34956  
772.341.3098

Take exit 110 from I-95 on CR 714 Martin Highway west for 5.5 miles. Turn left on SW Warfield Blvd for 9.1 miles. Then turn right on SW Adams Avenue and then turn right SW Osceola Street. Building will be on the right