

MARTIN COUNTY TAX COLLECTOR

Honorable Ruth Pietruszewski

Business Tax Receipt Checklist

3485 SE Willoughby Blvd.

Stuart, FL 34994

772-288-5604

Please present all checked items when applying for you business tax receipt. Checks are made payable to: Martin County Tax Collector.

Section 1

- ☐ **Zoning Approval**
- ☐ **Fire Marshal Inspection**
- ☐ **Articles of Incorporation, Fictitious Name Registration SUNBIZ.ORG**
- ☐ **Federal ID # or Social Security #**
- ☐ **Copy of Drivers License**
- ☐ **Licensing Fee _____**
- ☐ **Other _____**

Section 2

- ☐ **Copy of Department of Business and Professional Regulations license.**
- ☐ **Copy of approval from Dept. of Agriculture & Consumer Services.
(Health Studios, Travel Agents, Motor Vehicle Repair, package food.)**
- ☐ **Copy of approval from Hotels & Restaurants.**
- ☐ **Copy of beverage license from Bureau of Alcohol & Tobacco**
- ☐ **Approval from Martin County Utilities and Solid Waster Department
(Restaurants & Car Washes)**
- ☐ **Other _____**

Section 3

- ☐ **Copy of Bill of Sale and/ or documentation that business name and/or owner have changed**
- ☐ **Original Business Tax Receipt (Occupational License)**

**STATE AND LOCAL AGENCIES
PHONE NUMBERS & ADDRESSES**

**Department of Agriculture &
Consumer Services
Rhodes Building
2005 Apalachee Parkway
Tallahassee, FL 32399-6500
800-435-7352 or 850-922-2966
www.freshfromflorida.com**

**Martin County Fire Inspector
Fire Prevention
800 SE Monterey Road
Stuart, FL 34994
772-288-5633
www.martin.fl.us**

**Department of Business & Prof.
Regulations (DBPR)
1940 N. Monroe Street
Tallahassee, FL 32399-1024
850-487-1395
www.myflorida.com/dbpr/**

**Division of Alcoholic Beverage &
Tobacco
4976 South 25th Street
Fort Pierce, FL 34981
772-468-3927
www.atf.treas.gov**

**Martin County Growth Management
2401 SE Monterey Road
Stuart, FL 34996
772-288-5495
www.martin.fl.us**

**Martin County Contractors License
900 SE Runke Street
Stuart, FL 34995
772-288-5482
www.martin.fl.us**

**Martin County Utilities & Solid
Waste Department
William Stokes
P.O. Box 9000
Stuart, FL 34995-9000
772-221-1389
www.martin.fl.us**

**City of Stuart
121 SW Flagler Avenue
2nd Floor
Stuart, FL 34994
772-288-5319
www.cityofstuart.com**

**Division of Hotels & Rest.
5080 Coconut Creek Pkwy
Suite A
Margate, FL 33063-3942
850-487-1395
www.myflorida.com**

**Department of Revenue
337 N. US Highway 1
Suite 207
Fort Pierce, FL 34950
772-429-2900
www.myflorida.com/dor**

**Workman's Compensation
311 S. Dixie Highway
WPB, FL 33405
561-837-5412
www.fldfs.com/wc/**

**Fictitious Name Registration
P.O. Box 1300
Tallahassee, FL 32302
850-488-9000/755-5111
www.sunbiz.org**