

# Public Works Technician Trainee

Job Status

Open - open and accepting applications

Job Reference Number

2023-017

[Back to Job Openings](#)

**HOURLY SALARY FOR TRAINEE:** \$16.00 - \$21.00

**FULL-TIME, NON-EXEMPT POSITION**

**OFFICE HOURS:** Mondays – Fridays, 8:00 a.m. to 5:00 p.m. *(with emergency after hours work being required as well)*

**APPLICATION DEADLINE:** Open until filled

## **SUMMARY:**

Under the general supervision of the Public Works and Waste Water Supervisor, the Public Works Technician Trainee will perform a variety of unskilled and semi-skilled duties to maintain Village streets, rights-of-way, and properties. Work may be as part of a workgroup or individually. Work involves the incumbent to spend prolonged periods of time outdoors and involves considerable amounts of walking. Work is reviewed through observation and written reports for adherence to established policies and procedures. (Position Requires Overtime, Evening, Weekend & Holiday Work.)

## **ESSENTIAL FUNCTIONS:**

This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties that are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to the following:

- May operate zero-turn and walk behind mowers to perform assigned vegetation maintenance duties.
- Operate string-line trimmers and edgers performing assigned vegetation maintenance duties.

- Operates hedge clippers, pole saws, and chains saws in the performance of assigned vegetation maintenance duties.
- Performs manual labor harvesting and loading tree limbs as needed.
- Performs manual labor in the chipping of vegetation as needed.
- Repairing potholes.
- Must be available for announced or unannounced overtime work and have the ability to respond to call-outs during non-working hours or emergencies after initial training.
- Other duties as may be required and assigned.

## **MINIMUM QUALIFICATIONS:**

### Education, Training, and Experience Guidelines:

- High School Diploma, GED, or an equivalent combination of training and experience is required.
- Six (6) months of customer service experience is required.
- Must possess a valid Florida driver's license upon hire and maintain throughout the length of employment with the Village of Indiantown.

## **SPECIAL CONSIDERATIONS:**

Certain essential village services are required to be maintained in any civil emergency (i.e., hurricanes). Depending upon the type of emergency, any and all employees may be activated as essential employees in the event of an emergency. Depending on the nature of the emergency, employees may be called upon to perform tasks outside of their daily duties.

## **APPLICATION PROCESS:**

Interested persons should submit an employment application located at the bottom of this page to **[jnorris \[at\] indiantownfl.gov](mailto:jnorris@indiantownfl.gov)**.

*Indiantown Village is an Equal Employment Opportunity employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, marital status, family status, or sexual orientation in employment or the provision of services.*

# Supporting Documents

Job Description 240.79 KB

Village of Indiantown Employment Application 850.08 KB

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